UNITED STATES
NUCLEAR REGULATORY COMMISSION
REGION IV
1600 E. LAMAR BLVD.
ARLINGTON, TX 76011-4511

August 31, 2017

Gonzalo Perez, Chief
Radiological Health Branch
Division of Food, Drug & Radiation Safety
Department of Health Services
P.O. Box 997414, MS-7610
Sacramento, California 95899-7414

Dear Mr. Perez:

In order to help both Agreement States and the NRC remain knowledgeable of each other's programs and to conduct planning for the next IMPEP review, the IMPEP process includes holding one-day periodic meetings with Agreement States between IMPEP reviews.

In accordance with FSME Procedure SA-116, we request a meeting, no longer than one day, to discuss your Agreement State program and share programmatic information. This letter confirms that, after previous coordination with you, the meeting is scheduled for Wednesday, October 18, 2017, and will be held in the Radiation Control Program office. In addition to me, Mark Shaffer, Director, Division of Nuclear Materials Safety from NRC's Region IV office will be in attendance.

Based on our previous discussions, the likely topics for discussion at the meeting are listed on the enclosed agenda. If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know. If you have any questions, please call me at 817-200-1143 or via e-mail at Randy.Erickson@nrc.gov.

Sincerely,

/RA/

Randy Erickson
State Agreements Officer
Region IV

Enclosure:
Periodic Meeting Agenda

SUBJECT: California FY18 IMPEP Periodic Scheduling Letter

DISTRIBUTION: SP08
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X SUNSI Review By: BKT		ADAMS **X** Yes ☐ No	**X** Publicly Available ☐ Non-Publicly Available		**X** Non-Sensitive ☐ Sensitive		Keyword:
OFFICE	RIV:RSAO						
NAME	Rerickson						
SIGNATURE	RRE						
DATE	8/31/2017						

OFFICIAL RECORD COPY

California Periodic Meeting Agenda
October 18, 2017

Topic areas for discussion during the meeting may include:

1. Program challenges

2. Program reorganizations

   a. Discuss any changes to the program organization/management, including program/staff relocations and new appointments.

3. Changes in program budget/funding

4. Feedback on the NRC's program

5. Status of the State's program, including:

   a. Technical Staffing and Training (2015 IMPEP Rating: Satisfactory)

      i) Number of staff in the program and status of their training and qualifications.
      ii) Any program vacancies.
      iii) Staff turnover since the last IMPEP review.
      iv) Adequacy of FTEs for the materials program.
      v) Compatibility with IMC 1248 training requirements
      vi) Current staff qualification status

   b. Status of the Materials Inspection Program (2015 IMPEP Rating: Satisfactory)

      i) Changes to inspection frequency, if any
      ii) Number of priority 1, 2, and 3, inspections performed overdue since the last IMPEP review.
      iii) Number of priority 1, 2, and 3, inspections currently overdue.
      iv) Number of initial inspections completed on time and overdue since the last IMPEP review.
      v) Status of reciprocity inspections since the last IMPEP.

   c. Technical Quality of Inspections (2015 IMPEP Rating: Satisfactory)

      i) Status of annual inspector accompaniments
      ii) Inspection procedure changes, if any
      iii) Management review processes
      iv) Significant inspection activities/challenges
      v) Status of radiation survey instruments and equipment

Enclosure

d. Technical Quality of Licensing (2015 IMPEP Rating: Satisfactory)

i) Number of licensees in the State.
ii) Number and types of licensing actions performed since the last IMPEP review.
iii) Number of licenses currently under timely renewal.
iv) Discussion of the use of pre-licensing guidance.
v) Large, complicated, or unusual authorizations for use of radioactive materials.

e. Technical Quality of Incidents and Allegations (2015 IMPEP Rating: Satisfactory)

i) Number and current status of reportable events since the last IMPEP, including follow-up actions and closure information from NMED.
ii) Status of allegations and concerns referred by the NRC for action.
iii) Significant events and generic implications.

f. Compatibility Requirements (2015 IMPEP Rating: Satisfactory)

i) Regulations
   a. Discuss the State's regulatory process
   b. Discuss the status of State regulations and actions to keep regulations up to date, including the use of legally binding requirements.
   c. Part 37 implementation status and results
ii) Legislative changes affecting the program.

g. Sealed Source and Device Evaluation Program (2015 IMPEP Rating: Satisfactory)

Recommendation 1 from 2015 IMPEP review:

The review team recommends that the Program develop and implement an action plan to complete pending transfer actions in a timely manner to ensure consistency and clarity in the licensing of the registered sources/devices across all jurisdictions.

Recommendation 2 from 2015 IMPEP review:

The review team recommends that the Program develop and implement a procedure for reviewing the implementation of the manufacturer / distributor's quality assurance and quality control program commitments during an onsite inspection.

i) Number of SS&D actions since the last IMPEP review and their type.
ii) Technical Staffing and Training
   a. Number of qualified SSD reviewers and their signature authority.

b. Number of current or anticipated program vacancies.
c. Staff turnover since the last IMPEP review.

iii) Technical Quality of the Product Evaluation Program
a. Number of cases since the last IMPEP review to include new cases, amendments, inactivations and transfers.

iv) Evaluation of Defects and Incidents Regarding SS&Ds
a. Any cases noted involving manufacturing defects since the last IMPEP review?

6. Information Exchange:

i) Current State initiatives
ii) Current NRC initiatives
iii) Emerging Technologies
iv) State's mechanisms to evaluate program performance

7. Additional Topics

8. Next Steps/Meeting Summary/Q&A