



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

September 26, 2017

ALL AGREEMENT STATES, VERMONT, WYOMING

NOTIFICATION OF ACCEPTANCE TO THE BRACHYTHERAPY, GAMMA KNIFE, AND  
OTHER MEDICAL USES (H-313) COURSE (STC-17-070)

**Purpose:** To provide notification to the States of students selected to attend the U.S. Nuclear Regulatory Commission's (NRC) Brachytherapy, Gamma Knife, and Other Medical Uses (H-313) course scheduled to be held December 4-8, 2017, in Houston, Texas.

**Background:** The NRC provides funding to the Agreement States for training and the associated travel.

**Discussion:** Students selected to attend the December 4-8, 2017, Brachytherapy, Gamma Knife, and Other Medical Uses (H-313) course in Houston, Texas are provided in Enclosure 1. Please provide this notification to each individual from your program that has been accepted to this course. Students selected to attend this course will be paid travel and per diem by the NRC. Detailed guidance for students is provided in Enclosure 2. Please inform us of any withdrawals immediately so that individuals on the waiting list have an opportunity to attend.

If you have any questions regarding this correspondence, please contact me at (301) 415-3340 or the individual named below:

POINT OF CONTACT: Marcia Casby  
TELEPHONE: (301) 415-6525

E-MAIL: [Marcia.Casby@nrc.gov](mailto:Marcia.Casby@nrc.gov)

**/RA/  
PMichalack for DCollins**

Daniel S. Collins, Director  
Division of Material Safety, State, Tribal  
and Rulemaking Programs  
Office of Nuclear Material Safety  
and Safeguards

Enclosures:

1. List of students
2. Instructions for students

SUBJECT: NOTIFICATION OF ACCEPTANCE TO THE BRACHYTHERAPY, GAMMA KNIFE,  
AND OTHER MEDICAL USES (H-313) COURSE (STC-17-070)  
DATE: SEPTEMBER 26, 2017.

DISTRIBUTION:

MSTR r/f  
Jeff Griffis, TCC

**ML17213A658**

<b>OFFICE</b>	NMSS/MSTR/ASPB	NMSS/MSTR/ASPB	NMSS/MSTR
<b>NAME</b>	MCasby	PMichalak	PMichalak for DCollins
<b>DATE</b>	9/26/17	9/26/17	9/26/17

**OFFICIAL RECORD COPY**

**BRACHYTHERAPY, GAMMA KNIFE, AND OTHER MEDICAL USES (H-313)**

December 4-8, 2017

Houston, TX

<b>STATE</b>	<b>PARTICIPANT</b>
ALABAMA	Jessica Morris LaTira Simon Paul Sullivan
ILLINOIS	Gary Foresee
KANSAS	Kimberly Steves
LOUISIANA	Daniel Phan
NORTH DAKOTA	Brooke Olson
OHIO	Michael Rubadue Joshua Wagner
PENNSYLVANIA	Alyssa Oskin
RHODE ISLAND	Maria Barnes
TEXAS (DSHS)	Candice Martin Marina Pulley

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** Individuals listed in Enclosure 1 have been accepted for participation in the Brachytherapy, Gamma Knife, and Other Medical Uses (H-313) course. This course is scheduled to be presented December 4-8, 2017, at the Advanced Health Education Center (AHEC). The AHEC is located at 8502 Tybor Drive, Houston, Texas 77074. The facility's telephone number is (713) 772-0157. Please contact Marcia Casby at 301-415-6525 immediately if you are unable to attend this course.

**COURSE:** Please see our Web site, <https://scp.nrc.gov/training.html> for the Tentative Course Schedule and note that the course begins at 8:00 a.m. on Monday, December 4, 2017 and ends at 12 noon on Friday, December 8, 2017.

**LODGING AND TRAVEL:** Please plan to arrive on Sunday, December 3, 2017 and depart on Friday, December 8, 2017. Students must make their own lodging and travel arrangements. If traveling by air, please contact El Sol Travel at 844-244-6694 for airline reservations, and indicate that the travel is "Invitational" for the NRC. Please select a fully refundable Government fare if one is available, and make sure that El Sol Travel correctly direct bills your fare to credit card ending 2835. Flights may be converted to less costly, non-refundable tickets, so please select carefully. If the need arises and you must make a change, please contact Marcia Casby at 301-415-6525.

Please complete the Travel Application Form which will be provided to you and submit to Marcia Casby, [ASTrainingandtravel.Resource@nrc.gov](mailto:ASTrainingandtravel.Resource@nrc.gov), no later than Friday, October 6th. Please request the contracted room rate of \$109 plus tax at the Crowne Plaza Houston Suites. To receive this rate, please use the link below and enter group code "NRC". The meals and incidentals per diem for Houston, Texas is \$59. The first and last days of travel are calculated at 75 percent (i.e., \$48.25). Rental cars are not reimbursable. If you are authorized to drive your personal vehicle, mileage reimbursement is 53.5 cents per mile. A complimentary shuttle is available for transportation between the hotel and the training center for individuals staying at the hotel listed below. Please contact the front desk for details upon arrival. Those students who elect to stay at an alternate hotel will be responsible for their own transportation between the hotel and the training center.

### **Crowne Plaza Houston Suites**

9090 Southwest Freeway  
Houston, Texas 77074  
(713) 995-0123

*Complimentary shuttle service to and from the AHEC facility is provided*

Hotel Link: <https://www.ihg.com/crowneplaza/hotels/us/en/houston/houvr/hoteldetail>

Enter Group Code: NRC

**DIRECT DEPOSIT:** If you prefer this method of reimbursement, please complete the form located on our Web site and follow the instructions on the form. Once you have signed up for Direct Deposit, you are in the system and will not need to complete a new form unless your banking information changes. When it is time to complete your voucher for reimbursement, in the address box enter "Enrolled in Direct Deposit." If you have any questions regarding direct deposit, please contact Gita Patel at (301) 415-6991.