

Multiple Addressees - Letter Dated: July 23, 1999

IDENTICAL LETTERS ADDRESSED TO THE TRAINING MANAGERS OF THE REGION III  
FACILITIES LISTED ON THE ATTACHED DISTRIBUTION PAGE:

The NRC plans to administer the generic fundamentals examination (GFE) section of the  
written operator licensing examination on Wednesday, October 6, 1999.

To register personnel to take the GFE, an authorized representative of your facility must submit  
a letter to the appropriate regional administrator with a copy addressed as follows::

Robert M. Gallo, Chief  
Operator Licensing, Human Performance, and Plant Support Branch  
Mail Stop 0WFN 9 D24  
U. S. Nuclear Regulatory Commission  
Washington, DC 20555-0001

Your letter should identify the individuals who will take the examination, and it should certify that  
they are enrolled in a facility licensee-sponsored program leading to NRC operator or senior  
operator licensing and that they will have completed their fundamentals training by the date of  
the examination. The letter should also identify the personnel who will have access to the  
examinations before they are administered (e.g., proctors) and the address to which the  
examinations are to be sent. To allow the NRC to assign docket numbers, the letter should be  
received by both the NRC regional administrator and the Chief, Operator Licensing, Human  
Performance, and Plant Support Branch, 30 days before the examination date. A sample  
registration letter is enclosed.

If you have any questions, please contact Mary Ann Bies at 630-829-9711.

Sincerely,

Original signed by:

David E. Hills, Chief  
Operations Branch

Enclosure: Sample Registration Letter

Distribution:  
See Attached List

DOCUMENT NAME: P:\GFE-REG

To receive a copy of this document, indicate in the box "C" = Copy w/o attach/encl "E" = Copy with attach/encl "N" = No copy

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DATE	07/23 /99		07/23 /99	

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SAMPLE REGISTRATION LETTER

Mr. James E. Dyer  
Regional Administrator  
U. S. Nuclear Regulatory Commission  
Region III  
801 Warrenville Road  
Lisle, IL 60532-4351

Dear Mr. Dyer:

(Facility name) requests to have the (number) individuals listed below take the (specify BWR or PWR) generic fundamentals examination (GFE) section of the written operator licensing examination to be administered on (date):

<u>Name</u>	<u>Date of Birth</u>	<u>Previous Docket No.</u>
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(Insert the name, date of birth, and the previous Part 55 Docket Number, if applicable, for each person.)

All of the listed personnel are enrolled in the (facility name) operator licensing training program and will have completed the generic fundamentals portion of the program by the examination date.

The following personnel will have access to the examinations before they are administered:

<u>Name</u>	<u>Title</u>
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(Insert the name and title of each person who will be given access to the examinations before they are administered (e.g., proctors).)

Please address the examinations as follows:

Name, Title  
Address  
City, State, Zip Code

If you have any questions, please contact (facility contact name) at (telephone number).

Sincerely,

Name, title

cc: R. M. Gallo, Chief,  
Operator Licensing, Human  
Performance, and Plant  
Support Branch

Multiple Addressees - Letter Dated: July 23, 1999  
Region III Facility Training Managers as Listed Below

Identical letters sent to:

R. G. Coor, Braidwood, Docket Nos. 50-456/50-457  
D. E. Spoerry, Byron, Docket Nos. 50-454/50-455  
J. A. Hanson, Clinton, Docket No. 50-461  
B. J. Wallace, Donald C. Cook, Docket Nos. 50-315/50-316  
J. C. House, Davis-Besse, Docket No. 50-346  
J. S. Almon, Dresden, Docket Nos. 50-237/50-249  
K. D. Young, Duane Arnold, Docket No. 50-331  
J. W. Davis, Fermi, Docket No. 50-341  
J. J. Brown, Kewaunee, Docket No. 50-305  
G. T. Kaegi, LaSalle, Docket Nos. 50-373/50-374  
T. A. Witschen, Monticello, Docket No. 50-263  
E. Chatfield, Palisades, Docket No. 50-255  
J. P. Duffield, Perry, Docket No. 50-440  
W. P. Walker, Point Beach, Docket Nos. 50-266/50-301  
J. N. Jensen, Prairie Island, Docket Nos. 50-282/50-306  
F. S. Tsakeres, Quad Cities, Docket Nos. 50-254/50-265

Distribution w/encl:

R. M. Gallo, NRR:DIPM:IOLB  
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