

Multiple Addressees - Letter Dated: February 2, 1999

IDENTICAL LETTERS ADDRESSED TO THE TRAINING MANAGERS OF THE REGION III
FACILITIES LISTED ON THE ATTACHED DISTRIBUTION PAGE:

The NRC plans to administer the generic fundamentals examination (GFE) section of the
written operator licensing examination on Wednesday, April 7, 1999.

To register personnel to take the GFE, an authorized representative of your facility must submit
a letter to the appropriate regional administrator with a copy to the Chief, Operator Licensing
Branch, at the following address:

Robert M. Gallo, Chief
Operator Licensing and Human Performance Branch
Mail Stop 0-9-D-24
U. S. Nuclear Regulatory Commission
Washington, DC 20555-0001

Your letter should identify the individuals who will take the examination, and it should certify that
they are enrolled in a facility licensee-sponsored program leading to an NRC operator or senior
operator license and that they will have completed their fundamentals training by the date of the
examination. The letter should also identify the personnel who will have access to the
examinations before they are administered (e.g., proctors) and the address to which the
examinations are to be sent. The letter should be received in both the NRC regional and
headquarters offices 30 days before the examination date to allow the NRC to assign docket
numbers. A sample registration letter is enclosed.

If you have any questions, please contact Mary Ann Bies at 630-829-9711.

Sincerely,

Original signed by:

Melvyn N. Leach, Chief
Operator Licensing Branch

Enclosure: Sample Registration Letter

Distribution:
See Attached List

DOCUMENT NAME: P:\GFE-REG

To receive a copy of this document, indicate in the box "C" = Copy w/o attach/encl "E" = Copy with attach/encl "N" = No copy

OFFICE	RIII:DRS	E	RIII:DRS	N
NAME	MABies:mab <i>mab</i>		MNLeach <i>mn</i>	
DATE	01/26/99		02/ 2 /99	

OFFICIAL RECORD COPY

9902050174 990202
PDR ADOCK 05000237
V PDR

Multiple Addressees - Letter Dated: February 2, 1999
Region III Facility Training Managers as Listed Below

Identical letters sent to:

J. B. Walker, Braidwood, Docket Nos. ~~50-456/50-457~~
T. L. Schmidt, Byron, Docket Nos. ~~50-454/50-455~~
J. A. Hanson, Clinton, Docket No. ~~50-461~~
B. J. Wallace, Donald C. Cook, Docket Nos. ~~50-345/50-346~~
J. C. House, Davis-Besse, Docket No. ~~50-346~~
J. S. Almon, Dresden, Docket Nos. ~~50-237/50-249~~
K. D. Young, Duane Arnold, Docket No. ~~50-331~~
J. W. Davis, Fermi, Docket No. ~~50-341~~
J. J. Brown, Kewaunee, Docket No. ~~50-305~~
G. T. Kaegi, LaSalle, Docket Nos. ~~50-373/50-374~~
T. A. Witschen, Monticello, Docket No. ~~50-263~~
E. Chatfield, Palisades, Docket No. ~~50-255~~
E. M. Root, Perry, Docket No. ~~50-440~~
W. P. Walker, Point Beach, Docket Nos. ~~50-266/50-301~~
M. J. Ladd, Prairie Island, Docket Nos. ~~50-282/50-306~~
F. S. Tsakeres, Quad Cities, Docket Nos. ~~50-254/50-265~~

Distribution w/encl:

R. M. Gallo, NRR/HOHB
PUBLIC-IE42

050-306

SAMPLE REGISTRATION LETTER

Mr. James E. Dyer
Regional Administrator
U. S. Nuclear Regulatory Commission
Region III
801 Warrenville Road
Lisle, IL 60532-4351

Dear Mr. Dyer:

(Facility name) requests to have the (number) individuals listed below take the (specify BWR or PWR) generic fundamentals examination (GFE) section of the written operator licensing examination to be administered on (date):

<u>Name</u>	<u>Date of Birth</u>	<u>Previous Docket No.</u>
-------------	----------------------	----------------------------

(Insert the name, date of birth, and the previous Part 55 Docket Number, if applicable, for each person.)

All of the listed personnel are enrolled in the (facility name) operator licensing training program and will have completed the generic fundamentals portion of the program by the examination date.

The following personnel will have access to the examinations before they are administered:

<u>Name</u>	<u>Title</u>
-------------	--------------

(Insert the name and title of each person who will be given access to the examinations before they are administered (e.g., proctors).)

The examinations should be sent to the following address:

Name, Title
Address
City, State, Zip Code

If you have any questions, please contact (facility contact name) at (telephone number).

Sincerely,

Name, title

cc: R. M. Gallo, Chief,
Operator Licensing and
Human Performance Branch