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operator license and that they will have completed their fundamentals training by the date of the examination. The letter should also identify the personnel who will have access to the examinations before they are administered (e.g., proctors) and the address to which the examinations are to be sent. The letter should be received in both the NRC regional and headquarters offices 30 days before the examination date to allow the NRC to assign docket numbers. A sample registration letter is enclosed.

If you have any questions, please contact Mary Ann Bies at 630-829-9711.

Sincerely,

Original signed by:

Melvyn N. Leach, Chief Operator Licensing Branch

Enclosure: Sample Registration Letter

Distribution: See Attached List

DOCUMENT NAME: P:\GFE-REG

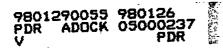
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Multiple Addressees - Letter Dated: January 26, 1998 Region III Facility Training Managers as Listed Below

Identical letters sent to: J. B. Walker, Braidwood, Docket Nos. 50-456/50-457 T. L. Schmidt, Byron, Docket Nos. 50-454/50-455 J. F. Palchak, Clinton, Docket No. 50-461 D. C. Loope, Donald C. Cook, Docket Nos. 50-315/50-316 R. A. Simpkins, Davis-Besse, Docket No. 50-346 R. S. Holbrook, Dresden, Docket Nos. 50-237/50-249 K. D. Young, Duane Arnold, Docket No. 50-331 J. W. Davis, Fermi, Docket No. 50-341 J. J. Brown, Kewaunee, Docket No. 50-305 D. P. Sanchez, LaSalle, Docket Nos. 50-373/50-374 B. J. Sawatzke, Monticello, Docket No. 50-263 Laures Strategies K. M. Haas, Palisades, Docket No. 50-255 E. M. Root, Perry, Docket No. 50-440 W. P. Walker, Point Beach, Docket Nos. 50-266/50-301 M. J. Ladd, Prairie Island, Docket Nos. 50-282/50-306 F. S. Tsakeres, Quad Cities, Docket Nos. 50-254/50-265

Distribution w/encl: R. M. Gallo, NRR/HOLB PUBLIC-IE42

SAMPLE REGISTRATION LETTER

A. B. Beach Regional Administrator Mathematical Conservation and Conserva

Lisle, IL 60532-4351 Teacher and the Alberta in the second state of the second state o

Dear Mr. Beach: Constant and the second statement of statement was the second statement of the second

<u>(Facility name)</u> requests to have the <u>(number)</u> individuals listed below take the <u>(specify BWR or PWR)</u> generic fundamentals examination (GFE) section of the written operator licensing examination to be administered on <u>(date)</u>:

Name Date of Birth Service Services Previous Docket No.

(Insert the name, date of birth, and the previous Part 55 Docket Number, if applicable, for each person.)

All of the listed personnel are enrolled in the <u>(facility name)</u> operator licensing training program and will have completed the generic fundamentals portion of the program by the examination date.

The following personnel will have access to the examinations before they are administered:

Name <u>Title</u>

(Insert the name and title of each person who will be given access to the examinations before they are administered (e.g., proctors).

The examinations should be sent to the following address:

<u>Name, Title</u> <u>Address</u> <u>City, State, Zip Code</u>

If you have any questions, please contact (facility contact name) at (telephone number).

Sincerely,

Name, title

cc: R. M. Gallo, Chief, Operator Licensing Branch