



BOARD OF LIGHT AND POWER

CITY OF MARQUETTE
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PAUL A. KITTI
EXECUTIVE DIRECTOR

June 27, 2017

DNMS/Materials Licensing Branch
U.S. Nuclear Regulatory Commission, Region III
2443 Warrenville Road, Suite 210
Lisle, IL 60532-4352

Re: Temporary Radiation Safety Officer Amendment for NRC License No. 21-20174-01

To Whom It May Concern,

In accordance with the requirements of the NRC we hereby notify the Commission of the appointment of Mr. Thomas J. Skewis as temporary Radiation Safety Officer (RSO) for the Marquette Board of Light and Power License No. 21-20174-01. The time period of the appointment is June 27, 2017 through August 25, 2017.

Mr. Skewis currently holds the position of Environmental Technician (2014-Present) at the Marquette Board of Light & Power (MBLP) and has been working in conjunction with our previous RSO Erik Booth to meet our NRC License requirements. Prior to his current position Mr. Skewis was in Operations from 2005 through 2013 performing such tasks as Lockout/Tagouts on our devices. Mr. Skewis is currently maintaining our radiation safety program by completing the following list of duties.

Duties that are performed:

1. Distributes an annual email to all Shift Supervisors to remind them of the key items to be aware of within our radiation safety program. They are as follows:

Key items to be aware of:

- Know the Emergency Procedures.
- Know the Operating Procedures.
- Know the Lockout/Tagout Procedures
- Review the Installation and Relocation Procedures. The only thing that you need to be aware of is that employees and contractors cannot align or remove nuclear gauges. If a gauge needs to be removed or aligned then notify RSO.
- Make sure when lock-outs are performed on the nuclear gauges that the lock-out is recorded on the *Switching and Tagging Log* sheet.
- The Nuclear Regulatory Commission has reviewed items 1-4 above

Note: Each Supervisor must send an email response that they have read and understand our internal procedures.

Attn:

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