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 50-388 Susquehanna Steam Electric Station, Unit 2, Pennsylv 05000388
 AUTH. NAME AUTHOR AFFILIATION
 KEISER, H. W. Pennsylvania Power & Light Co.
 RECIP. NAME RECIPIENT AFFILIATION
 BUTLER, W. R. Project Directorate I-2

SUBJECT: Confirms conversations w/NRC staff re personnel changes at facility which are to take place on 880404. HW Keiser has been promoted to senior vice president.

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 TITLE: Changes of Personnel/Address

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1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that this is crucial for the company's financial health and for providing a clear audit trail.

2. The second part of the document outlines the specific procedures for recording transactions. It details the steps from initial entry to final review, ensuring that all necessary information is captured and verified.

3. The third part of the document addresses the role of the accounting department in this process. It highlights the need for clear communication and collaboration between departments to ensure that all transactions are properly recorded and categorized.

4. The fourth part of the document discusses the importance of regular audits and reviews. It explains how these checks help to identify any discrepancies or errors early on, allowing for prompt correction and ensuring the integrity of the financial data.

5. The fifth part of the document provides a summary of the key points discussed and offers some final thoughts on the importance of consistent and accurate record-keeping for the long-term success of the organization.



Pennsylvania Power & Light Company

Two North Ninth Street • Allentown, PA 18101 • 215 / 770-5151

Harold W. Keiser
Vice President-Nuclear Operations
215/770-7502

March 29, 1988

Director of Nuclear Reactor Regulation
Attn: Dr. W. R. Butler, Project Director
Project Directorate I-2
Division of Reactor Projects
U.S. Nuclear Regulatory Commission
Washington DC 20555

SUSQUEHANNA STEAM ELECTRIC STATION
PERSONNEL CHANGES
PLA-3010 FILE R41-2

Docket Nos. 50-387
50-388

Dear Dr. Butler:

This letter is to confirm conversations with your staff about the personnel changes at Pennsylvania Power & Light Company which are to take place on April 4, 1988. Mr. Harold W. Keiser has been promoted to Senior Vice President-Nuclear. Mr. Keiser replaces Mr. Bruce D. Kenyon. Mr. Keiser's former position, Vice President-Nuclear Operations, will remain vacant at this time.

The FSAR will be revised to incorporate these changes.

Please change Mr. Keiser's title on your Service List.

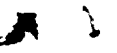
Very truly yours,

H. W. Keiser
Vice President-Nuclear Operations

cc: NRC Document Control Desk (original)
NRC Region I
Mr. F. I. Young, NRC Resident Inspector
Mr. M. C. Thadani, NRC Project Manager

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