

Endress+Hauser, Inc. Greenwood, Indiana USA

May 12, 2017

Memo To: Radiation Safety Officer – Benjamin Scher

From: General Manager – Endress+Hauser, Inc.

Subject: Delegation of Authority

Date: 05/12/2017

You, Benjamin Scher, have been appointed Radiation Safety Officer and are responsible for ensuring the safe use of radiation. You are responsible for managing the Radiation Protection Program; identifying radiation protection problems; initiating, recommending, or providing corrective actions; verifying implementation of corrective actions; stopping unsafe activities; and ensuring compliance with regulations. You are hereby delegated the authority necessary to meet those responsibilities, including prohibiting the use of byproduct material by employees who do not meet the necessary requirements and shutting down operations when justified to maintain radiation safety. You are required to notify management if staff does not cooperate and does not address radiation safety issues. In addition, you are free to raise issues with the Nuclear Regulatory Commission or respective Agreement State at any time.

It is estimated that you will spend 8 hours per week conducting radiation protection activities.

 5/18/17
Signature of Management Representative Date

I accept the above responsibilities,

 5-12-17
Signature of Radiation Safety Officer Date

Attachment: NUREG. 1556 Vol. 12 – Appendix G, pages G1 and G2

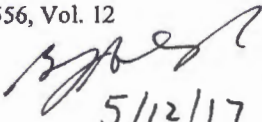
Appendix G

Radiation Safety Officer Duties and Responsibilities

B. J. [Signature]
5/12/17

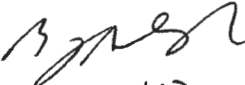
The RSO's duties and responsibilities include ensuring radiological safety and compliance with NRC and DOT regulations and the conditions of the license (see Figure 8.5). Typically, these duties and responsibilities include the following:

- Ensure that licensed material possessed by the licensee is limited to the types and quantities of licensed material listed on the license;
- Maintain documentation that demonstrates that the dose to individual members of the public does not exceed the limit specified in 10 CFR 20.1301;
- Ensure security of radioactive material;
- Post documents as required by 10 CFR Parts 19.11 and 21.6;
- Ensure that licensed material is transported in accordance with applicable NRC and DOT requirements;
- Ensure that radiation exposures are ALARA;
- Oversee all activities involving radioactive material, including monitoring and surveys of all areas in which radioactive material is possessed or possessed and used;
- Act as liaison with NRC and other regulatory authorities;
- Provide necessary information on all aspects of radiation protection to personnel at all levels of responsibility, pursuant to 10 CFR Parts 19 and 20, and any other applicable regulations;
- Oversee proper delivery, receipt, and conduct of radiation surveys for all shipments of radioactive material arriving at or leaving from the institution, as well as packaging and labeling all radioactive material leaving the institution;
- Distribute and process personnel radiation monitoring equipment, determine the need for and evaluate bioassays, monitor personnel radiation exposure and bioassay records for trends and high exposures, notify individuals and their supervisors of radiation exposures approaching established limits, and recommend appropriate remedial action;
- Conduct training programs and otherwise instruct personnel in the proper procedures for handling radioactive material prior to possession or possession and use, both at periodic intervals (refresher training), and as required by changes in procedures, equipment, regulations, etc.;
- Supervise and coordinate the radioactive waste disposal program, including effluent monitoring and recordkeeping on waste storage and disposal records;
- Oversee the storage of radioactive material not in current use, including waste;
- Perform or arrange for leak tests on all sealed sources and calibration of radiation survey instruments;
- Maintain an inventory of all radioisotopes possessed under the license and limit the quantity to the amounts authorized by the license;


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APPENDIX G

- Immediately terminate any unsafe condition or activity that is found to be a threat to public health and safety or property;
- Supervise decontamination and recovery operations;
- Maintain other records not specifically designated above (e.g., records of receipts, transfers, and surveys as required by 10 CFR 30.51 and 10 CFR 20, Subpart L, "Records");
- Hold periodic meetings with, and provide reports to, licensee management;
- Ensure that all users are properly trained;
- Perform periodic audits of the Radiation Safety Program to ensure that the licensee is complying with: all applicable NRC regulations, the terms and conditions of the license (e.g., leak tests, inventories, possession or possession and use limited to trained, approved users, etc.), the content and implementation of the Radiation Safety Program to achieve occupational doses and doses to members of the public that are ALARA in accordance with 10 CFR 20.1101, and the requirement that all records be properly maintained;
- Ensure that the results of audits, identification of deficiencies, and recommendations for change are documented (and maintained for at least 3 years) and provided to management for review and ensure that prompt action is taken to correct deficiencies;
- Ensure that the audit results and corrective actions are communicated to all personnel who possess or possess and use licensed material;
- Ensure that all incidents, accidents, and personnel exposure to radiation in excess of ALARA or Part 20 limits are investigated and reported to NRC and other appropriate authorities, if required, within the required time limits;
- Maintain an understanding of, and up-to-date copies of, NRC regulations, the license, and revised licensee procedures, and ensure that the license is amended whenever there are changes in licensed activities, responsible individuals, or information or commitments provided to NRC during the licensing process.


5/12/17

Benjamin Scher

Has successfully completed the 40 hour technical short course entitled

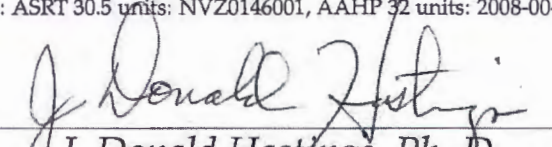
Radiation Safety Officer

April 17, 2017 - April 21, 2017

This certificate presented in Nashville, TN, on April 21, 2017

By Nevada Technical Associates, Inc.

Approval codes for CE units are: ASRT 30.5 units: NVZ0146001, AAHP 32 units: 2008-00-005, ABIH 4.5 units: 08-1362


J. Donald Hastings, Ph. D
Instructor

Certificate Number: 1492457207008