



UNITED STATES
NUCLEAR REGULATORY COMMISSION

REGION I
2100 RENAISSANCE BLVD., SUITE 100
KING OF PRUSSIA, PA 19406-2713

March 23, 2017

Jay Hyland, Manager
Division of Environmental Health
Radiation Control Program
286 Water Street, 11 SHS
Augusta, ME 04333-0011

Dear Mr. Hyland:

In order to help the Agreement States and the U.S. Nuclear Regulatory Commission (NRC) remain knowledgeable of each other's program, the NRC conducts one-day periodic meetings with Agreement States between IMPEP reviews. This letter confirms that, through previous coordination, the meeting has been scheduled for July 18, 2017, and will be held in your offices. The meeting will be conducted in accordance with Office of Federal and State Materials and Environmental Management Programs Procedure SA-116, *Periodic Meetings Between IMPEP Reviews*.

The likely topics for discussion at this meeting are listed in the enclosed agenda. If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know. If you have any questions, please contact me at (610) 337-5214 or via e-mail at monica.ford@nrc.gov.

Sincerely,

/RA/

Monica Lynn Ford
Regional State Agreements Officer
Division of Nuclear Materials Safety
U.S. NRC Region I

Enclosure:
Draft Agenda for July 18, 2017
Periodic Meeting with Maine

March 23, 2017

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Periodic Meeting with Maine

Distribution:

L. Dimmick, NMSS D. Collins, NMSS P. Michalak, NMSS
K. Meyer, NMSS P. Henderson, NMSS M. Ford, RI DNMS
J. Trapp, RI DNMS J. Nick, RI DNMS D. Janda, RI DNMS

SUNSI Review Complete: MLF (Reviewer's Initials)

S:\State Agreement Files\Maine\ME July 2017 Periodic Meeting Letter and Draft Agenda.docx

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OFFICE	DNMS/RI	E							
NAME	MFord/mlf								
DATE	3/23/17								

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Draft Agenda for Periodic Meeting with Maine

Topic areas for discussion during the meeting may include:

1. Program reorganizations:

Discuss any changes in program organization, including program/staff relocations and new appointments.
2. Changes in program budget/funding.
3. Feedback on the NRC's program as identified by the State, including identification of any action that should be considered by the NRC.
4. Status of the State's program, including:
 - a. Technical Staffing and Training (2015 IMPEP: Satisfactory)
 - i) Number of staff in the program and status of their training and qualifications;
 - ii) Program vacancies;
 - iii) Staff turnover; and,
 - iv) Adequacy of FTEs for the materials program.
 - b. Status of the Materials Inspection Program (2015 IMPEP: Satisfactory)
 - i) Number of inspection performed overdue since the last IMPEP review;
 - ii) Number of inspection currently overdue;
 - iii) Number of initial inspections completed on time and overdue since the last IMPEP; and,
 - iv) Reciprocity inspections since the last IMPEP
 - c. Technical Quality of Inspections (2015 IMPEP: Satisfactory)
 - d. Technical Quality of Licensing (2015 IMPEP: Satisfactory)
 - e. Technical Quality of Incidents and Allegations (2015 IMPEP: Satisfactory)
 - i) Status of allegations and concerns referred by the NRC for action;
 - ii) Significant events and generic implications; and,
 - iii) Event reporting, including follow-up and closure information in NMED
 - f. Compatibility Requirements (2015 IMPEP: Satisfactory)
 - i) Regulations

- a. Discuss status of State's regulations and actions to keep regulations up to date, including the use of legally binding requirements.
 - ii) Legislative changes
 - iii) **Recommendation:** The review team recommends that the State expedite action to address the comments identified in the NRC letters dated August 31, 2006, and June 18, 2010, to promulgate and complete changes to the State regulations. (Open from 2011 IMPEP review)
 - g. Sealed Source and Device Evaluation Program (2015 IMPEP: Satisfactory)
5. Information exchange and discussion:
- a. Current State initiatives;
 - b. Emerging technologies;
 - c. Large, complicated, or unusual authorizations for use of radioactive materials;
 - d. State's mechanisms to evaluate performance; and,
 - e. NRC current initiatives.
6. Additional Topics
7. Next IMPEP review