



RESPONSE TO FREEDOM OF INFORMATION ACT (FOIA) REQUEST

FOIA 2017-0238

1

RESPONSE TYPE INTERIM FINAL

REQUESTER:

Julian Tarver

DATE:

FEB 27 2017

DESCRIPTION OF REQUESTED RECORDS:

Organization chart, purpose, staff roster of Rule Making, Directive and Editing Branch of (OA).

PART I. -- INFORMATION RELEASED

- Agency records subject to the request are already available in public ADAMS or on microfiche in the NRC Public Document Room.
- Agency records subject to the request are enclosed.
- Records subject to the request that contain information originated by or of interest to another Federal agency have been referred to that agency (see comments section) for a disclosure determination and direct response to you.
- We are continuing to process your request.
- See Comments.

PART I.A -- FEES

AMOUNT*

\$

*See Comments for details

- You will be billed by NRC for the amount listed.
- None. Minimum fee threshold not met.
- You will receive a refund for the amount listed.
- Fees waived.

PART I.B -- INFORMATION NOT LOCATED OR WITHHELD FROM DISCLOSURE

- We did not locate any agency records responsive to your request. *Note: Agencies may treat three discrete categories of law enforcement and national security records as not subject to the FOIA ("exclusions"). 5 U.S.C. 552(c). This is a standard notification given to all requesters; it should not be taken to mean that any excluded records do, or do not, exist.*
- We have withheld certain information pursuant to the FOIA exemptions described, and for the reasons stated, in Part II.
- Because this is an interim response to your request, you may not appeal at this time. We will notify you of your right to appeal any of the responses we have issued in response to your request when we issue our final determination.
- You may appeal this final determination within 30 calendar days of the date of this response by sending a letter or email to the FOIA Officer, at U.S. Nuclear Regulatory Commission, Washington, D.C. 20555-0001, or FOIA.Resource@nrc.gov. Please be sure to include on your letter or email that it is a "FOIA Appeal."

PART I.C COMMENTS (Use attached Comments continuation page if required)

In conformance with the FOIA Improvement Act of 2016, the NRC is informing you that you have the right to seek assistance from the NRC's FOIA Public Liaison.

SIGNATURE - FREEDOM OF INFORMATION ACT OFFICER

Stephanie Blaney

U.S. NUCLEAR REGULATORY COMMISSION MANAGEMENT DIRECTIVE (MD)

MD 9.21	ORGANIZATION AND FUNCTIONS, OFFICE OF ADMINISTRATION	DT-16-03
<i>Volume 9:</i>	NRC Organization and Functions	
<i>Approved by:</i>	Victor M. McCree Executive Director for Operations	
<i>Issue Date:</i>	January 14, 2016	
<i>Expiration Date:</i>	January 14, 2021	
<i>Issuing Office:</i>	Office of Administration	
<i>Contact Name:</i>	Susan Bellosi 301-415-5946	
EXECUTIVE SUMMARY		
Directive 9.21 is being revised to reflect the current organizational structure and authorities of the Office of Administration. The handbook for MD 9.21 has been deleted.		

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I. SUPERVISION

The Office of Administration (ADM) is under the supervision of the Director who reports to the Deputy Executive Director for Materials, Waste, Research, State, Tribal, Compliance, Administration, and Human Capital (DEDM).

II. FUNCTIONS

The office provides centralized administrative and logistical support services for headquarters, specifically in the areas of procurement, property management, facilities support, transportation, security, publications services, review and development of rulemaking, mail and distribution services, and management directives, as well as certain support services for the regional offices. The office also develops and implements policies and programs for these support services. Specifically, the office—

- A.** Reviews administrative and management policies, practices, and procedures on an NRC-wide basis, and in consultation with other office directors, makes recommendations to the DEDM for appropriate improvements.
- B.** Reviews and makes recommendations regarding contract actions that require approval of the DEDM, the Executive Director for Operations (EDO), or the Commission.
- C.** Represents assigned functional areas in meetings, conferences, and hearings before outside groups, including other Federal agencies, Congress, and the public.
- D.** Prepares and issues, in conjunction with the DEDM, delegations and assignments of authority to office directors at headquarters and the regional administrators for the implementation of specific ADM programs described in Section III of this directive. Establishes policy guidance and criteria for implementation of each of these programs in headquarters and the regions. Assesses the effectiveness of each established program and determines whether the headquarters offices and regions are implementing these programs in an adequate and consistent manner in order to evaluate the degree to which the policy guidance and criteria are being met.
- E.** Performs other functions as assigned by the Chairman, the Commission, the EDO, or the DEDM.

III. DELEGATION OF AUTHORITY TO THE DIRECTOR

The Director of ADM is authorized and directed to take actions as necessary to carry out the functions assigned by this directive or other official directives or communications, subject to the limitations prescribed therein. This delegation includes the authority to—

A. Serve in the following roles:

1. Chief Acquisition Officer (CAO),
2. Competitive Sourcing Official,
3. Senior Procurement Executive,
4. Chief Sustainability Officer,
5. Senior Accountable Officer for Suspension and Debarment,
6. Suspension and Debarment Official,
7. Strategic Sourcing Accountability Official,
8. Inventory Appeal Authority,
9. Acquisition Career Manager, and
10. Inventory Challenge Authority.

B. Administer the U.S. Nuclear Regulatory Commission (NRC) security and classification programs under Federal laws, where applicable; Executive orders; security directives; circulars; manuals; and the *Code of Federal Regulations*.

C. Serve as the agency's designated Senior Procurement Executive as required by Executive Order No. 12352, "Federal Procurement Reforms," and administers the contracting activities of the NRC, including contracts, grants, and interagency agreements.

D. Approve non-competitive contracts in accordance with FAR 6.304, "Approval of the Justification."

E. Administer the NRC procurement and financial assistance activities provided that an appropriate submittal is made to the Commission for any action required by law or regulation to be submitted for Commission approval.

F. Develop, implement, and coordinate the "NRC Management Directives System."

- G. Develop policy options for consideration on matters under the director's delegated authority.
- H. Supervise, direct, coordinate, and approve Section III activities, including administrative functions of the various organizational components within the office.
- I. Administer NRC fire safety processes, including the development, implementation, and management of all facility fire safety activities.
- J. Designate the Agency Safety and Health Official for the management and administration of the "NRC Safety and Occupational Health Program."
- K. Serve as the NRC high-level official for the "Plan for Retrospective Analysis of Existing Rules," as required by Executive Order 13579.
- L. Designate proposing and deciding officials for all disciplinary matters and/or adverse actions associated with the suspension and/or revocation of any NRC employee's access authorization (national security clearance) and employment clearance, including, but not limited to, indefinite suspension and removal from the Federal service. This authority is delegated to the Director, ADM, and may not be redelegated.

IV. REDELEGATION OF AUTHORITY BY THE DIRECTOR

- A. The director shall, except where expressly prohibited, redelegate in writing to others authority delegated by this or other official directives or communications, subject to the limitations stated below and other stipulations that may be deemed necessary.
- B. The director shall send a memorandum specifying the redelegation to the EDO, with a copy to the Secretary of the Commission, the General Counsel, and the Chief Human Capital Officer. Each redelegation will be stored as an official record in the Agencywide Documents Access and Management System.
- C. The director shall stipulate any limitations on further redelegation of authority.
- D. The director shall maintain a file of all redelegations.

V. REDELEGATION OF AUTHORITY TO THE DEPUTY DIRECTOR

- A. The deputy director is authorized and directed to act in the stead of the director during his or her absence. Serves as CAO, as delegated by the Director of ADM, on a temporary basis during times of absence or unavailability.

- B. Serves as the inventory challenge authority as redelegated by the Director of ADM.
- C. Serves as the agency's Competition Advocate unless the authority is redelegated to the Director, Acquisition Management Division (AMD), ADM.

VI. REDELEGATION OF AUTHORITY TO THE DIRECTOR, ACQUISITION MANAGEMENT DIVISION, OFFICE OF ADMINISTRATION

- A. Serves as the head of contracting activities as redelegated by the Director of ADM.
- B. Serves as the agency's Competition Advocate unless the authority is redelegated to the Deputy Director of ADM.
- C. Serves as the Acquisition Career Manager, as redelegated by the Director of ADM, and assigns a senior procurement official.
- D. Approves warrants.

VII. ORGANIZATIONAL STRUCTURE AND INTERNAL ASSIGNMENTS

Organization charts and functional descriptions for ADM and its components are posted on the NRC internal Web site. Deviations from the standard organizational structure that affect positions or functions at the division level or above must have the concurrence of OCHCO and be approved by the EDO or a DEDO. Deviations from the standard organizational structure that affect positions or functions at the branch level must have the concurrence of OCHCO and must be approved by the Director of ADM.

VIII. REFERENCES

Code of Federal Regulations (CFR)

- 10 CFR Part 1, "Statement of Organization and General Information."
- 29 CFR Part 1960, "Basic Program Elements for Federal Employees Occupational Safety and Health Programs and Related Matters."
- 29 CFR Part 1904, "Recording and Reporting Occupational Injuries and Illnesses."
- 29 CFR Part 1910, "Occupational Safety and Health Standards."
- 36 CFR Part 1194, "Electronic and Information Technology Accessibility Standards."
- 41 CFR Part 102-39, "Replacement of Personal Property Pursuant to the Exchange/Sale Authority."

48 CFR Part 1, "Federal Acquisition Regulation (FAR)."

48 CFR Part 6, Subpart 6.304, "Approval of the Justification."

48 CFR Part 20, "Nuclear Regulatory Commission Acquisition Regulation (NRCAR)."

Executive Orders

Executive Order 10450, "Security Requirements for Government Employment,"
April 27, 1953.

Executive Order 12196, "Occupational Safety and Health Programs for Federal
Employees," February 26, 1980.

Executive Order 12352, "Federal Procurement Reforms," March 17, 1982.

Executive Order 12564, "Drug-Free Federal Workplace," September 15, 1986.

Executive Order 12958, "Classified National Security Information," April 17, 1995.

Executive Order 12968, "Access to Classified Information," August 2, 1995.

Executive Order 13381, "Strengthening Processes Relating to Determining Eligibility for
Access to Classified National Security Information," June 27, 2005.

Executive Order 13467, "Reforming Processes Related to Suitability for Government
Employment, Fitness for Contractor Employees and Eligibility for Access to Classified
National Security Information," June 30, 2008.

Executive Order 13488, "Granting Reciprocity on Excepted Service and Federal
Contractor Employee Fitness and Reinvestigating Individuals in Positions in Public
Trust," January 16, 2009.

Executive Order 13526, "Classified National Security Information," December 29, 2009.

Executive Order 13579, "Plan for Retrospective Analysis of Existing Rules," July 1, 2011.

Executive Order 13693, "Planning for Federal Sustainability in the Next Decade,"
March 19, 2015.

Nuclear Regulatory Commission Documents

Management Directive—

1.1, "NRC Management Directives System."

3.7, "NUREG-Series Publications."

3.11, "Conferences."

- 3.12, "Handling and Disposition of Foreign Documents and Translations."
- 3.13, "Reproduction and Distribution."
- 3.15, "Multimedia Services."
- 3.16, "NRC Announcement Program."
- 3.23, "Mail Management."
- 3.25, "Graphic Design and Production Services."
- 6.3, "The Rulemaking Process."
- 9.17, "Organization and Functions, Office of the Executive Director for Operations."
- 10.130, "Safety and Occupational Health Program."
- 11.1, "NRC Acquisition of Supplies and Services."
- 12.1, "NRC Facility Security Program."
- 12.3, "NRC Personnel Security Program."
- 13.1, "Property Management."
- 13.4, "Transportation Management."

Memorandum to Director of ADM from Chairman Jaczko, "Designation of the Agency's Senior Official for Climate Change Adaptation Planning" (per Executive Order 13514, "Federal Leadership in Environmental, Energy, and Economic Performance"), dated April 19, 2011 ([ML11082A022](#)).

Memorandum to Director of ADM, from R. W. Borchardt, EDO, "Delegation of Contractual Authority," dated March 31, 2011 ([ML110540450](#)).

Memorandum to Director of ADM from R. W. Borchardt, EDO, "Designation of Strategic Sourcing Accountability Official" (per memorandum dated December 5, 2012, request from the Office of Management and Budget), dated January 14, 2013 ([ML12346A101](#)).

Memorandum to Director of ADM from R. W. Borchardt, EDO, "Designation of the Senior Accountable Officer to Assess the U.S. NRC's Suspension and Debarment Program," dated March 12, 2012 ([ML120270393](#)).

Memorandum to Director of ADM from Victor M. McCree, EDO, "Delegation of Authority for Security-Related Adverse Actions," dated October 22, 2015 ([ML15267A781](#)).

Memorandum to Kathryn O. Greene, Director, Office of Administration, from R.W. Borchardt, EDO, "Delegation of Authority," to oversee the NRC Occupational Safety and Health Program," dated June 9, 2010 ([ML101240970](#)).

Memorandum to S. Stewart-Clark from K. Greene, "Delegation of Senior Procurement Executive and Chief Acquisition Officer Authority," dated December 28, 2011 ([ML11341A088](#)).

NRC Organization Charts and Functional Descriptions Web Site:
<http://www.internal.nrc.gov/>.

Office Instruction ADM-002, "Redelegation of Authority," dated June 2011 ([ML112000396](#)).

Office of Management and Budget

OMB Circular A-76, "Performance of Commercial Activities," revised May 29, 2003.

United States Code

Congressional Review Act of 1996 (Pub. L. 104-121, Section 251).

Contractor Code of Business Ethics and Conduct (Pub. L. 110-252, Title VI, Chapter 1).

Federal Activities Inventory Reform Act (FAIR) of 1998 (Pub. L. 105-270).

Federal Register Act (44 U.S.C. Chapter 15).

Plain Language Act of 2010 (Pub. L. 111-274).

Regulatory Flexibility Act of 1980 (5 U.S.C. 601 et seq.).

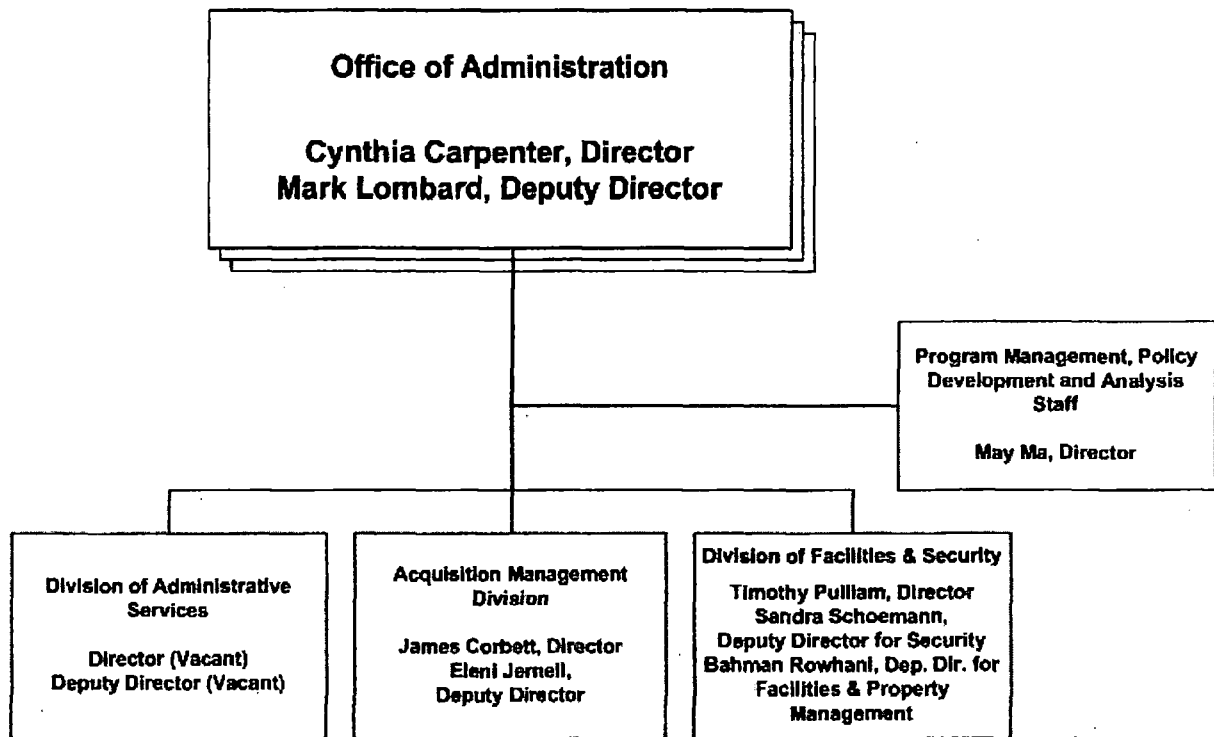
Small Business Regulatory Enforcement Fairness Act of 1996 (SBREFA)
(Pub. L. 104-121, as amended).

Office of Administration

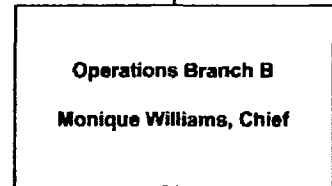
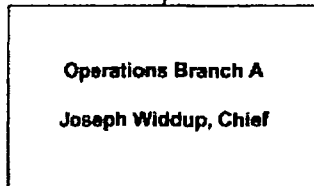
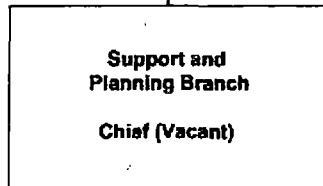
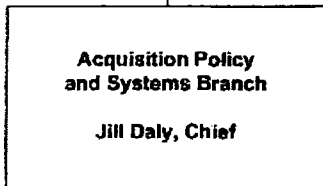
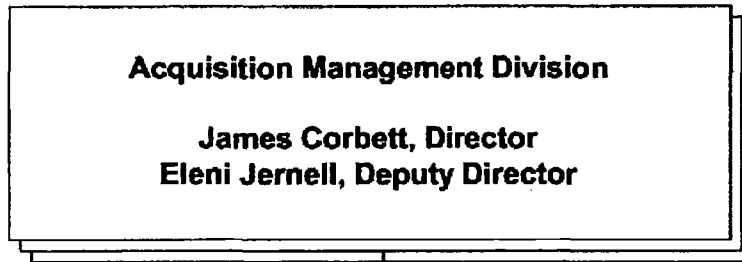
[[NRC Organization Chart](#) | [NRC Functional Descriptions](#) | [ADM Functional Descriptions](#)]
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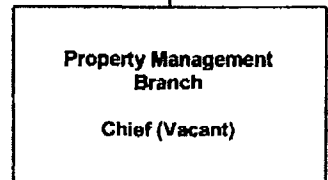
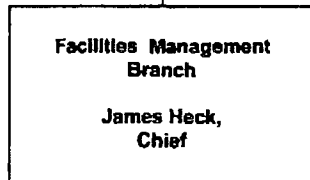
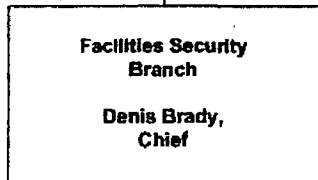
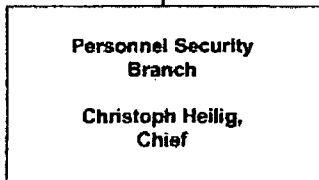
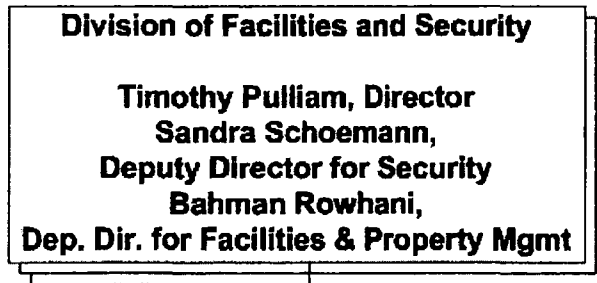
- [Office of Administration](#)
- [Acquisition Management Division](#)
- [Division of Facilities and Security](#)
- [Division of Administrative Services](#)



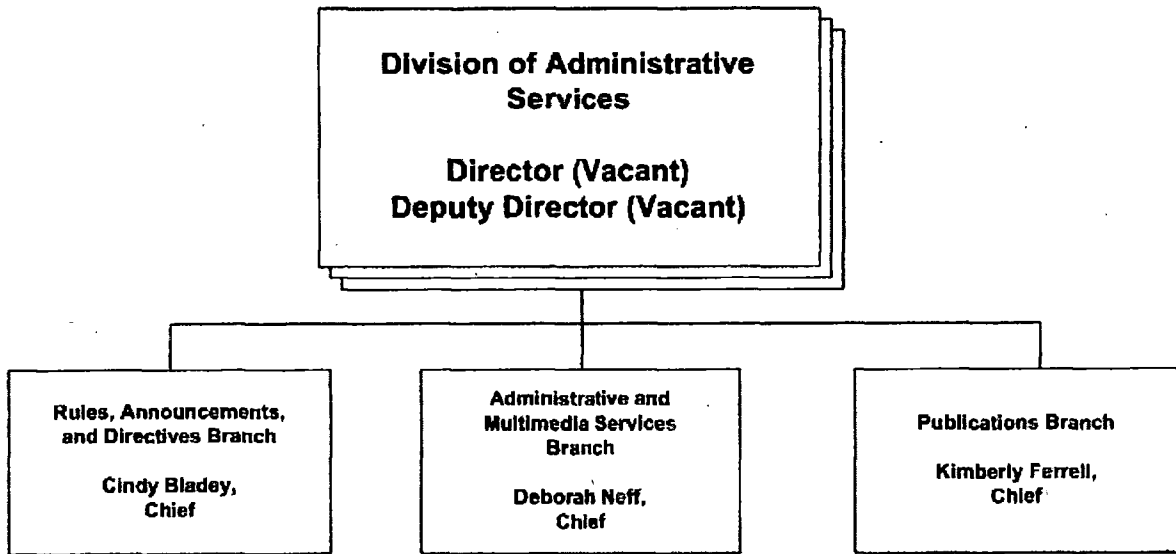
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Administration

On this Page:

- Office of Administration
- Program Management, Policy Development and Analysis Staff
- Acquisition Management Division
- Division of Administrative Services
- Division of Facilities and Security

Office of Administration

Director: Cynthia Carpenter

Deputy Director: Mark Lombard

Provides centralized services in the areas of acquisitions, facilities and security, property management, and administrative services including rulemaking and agency directives support, transportation, parking, translations, audiovisual, food services, mail distribution, labor services, furniture, supplies, NUREG publications, graphics, and printing.

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Program Management, Policy Development and Analysis Staff

Director: May Ma

Provides leadership and coordinates strategic and programmatic planning, resource forecasting and allocation, budgeting through the Planning, Budgeting, and Performance Management process and analysis of office performance through coordination of the Quarterly Performance Report. Manages and coordinates the execution of the office's budget and financial plan. Provides administrative and management support, including human resource management, information technology, systems analysis, and correspondence/action item control. Ensures compliance with office and agency standards and requirements. Ensures that appropriate quality standards are maintained for work initiated at the office level. Responsible for supporting and coordinating office human resource activities, knowledge management, Freedom of Information Act, office space, correspondence control, and internal controls. Represents the office in intra-agency and inter-agency special projects in areas of responsibility and completes special projects assigned by office level management. Develops policies, standards, procedures and training, administers and executes all phases of the U.S. Nuclear Regulatory Commission (NRC) Safety and Occupational Health Program.

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Acquisition Management Division

Director: James Corbett

Deputy Director: Eleni Jernell

Directs, coordinates, and performs contracting, interagency agreements (including Department of Energy Laboratory Agreements), simplified acquisition, grant, and financial assistance activities for NRC, including contractor/agency/grantee selection, negotiation, administration, and closeout. Develops, implements, administers, and monitors Federal (e.g., Federal Acquisition Regulation, Office of Management and Budget (OMB), Executive orders, etc.), interagency, and agency-wide procurement policies, guidelines, standards and procedures. Provides advice and assistance to the NRC program officials relative to Federal procurement and agency regulations and methods of meeting program and mission objectives consistent with such requirements. Provides oversight to ensure agency-wide compliance with appropriate procedures and regulations in monitoring contracts, grants and interagency agreements, including for regional procurement activities. Oversees agency acquisition workforce training and certification, purchase card, and strategic sourcing programs. Develops policy and procedures and oversees agency practices to assure compliance with OMB and other Federal statutes, directives, and guidelines. Provides the automated tools, techniques, processes, and data needed for the ongoing support of the agency's acquisition program, including reporting to support informed, timely management decision-making.

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Acquisition Policy and Systems Branch

Chief: Jill Daly

APSB develops, implements, administers, and monitors agency-wide procurement policies and procedures, acquisition workforce training and certification, and oversight and execution of the purchase card program. Conducts acquisition file reviews and recommends corrective actions. The branch ensures the functional operation and maintenance of the Strategic Acquisition System (STAQS) and its interfaces and ensures STAQS data transfers to other mandatory use systems, such as the Federal Procurement Data System-Next Generation, the System for Award Management, and the Contractor Performance Assessment Reporting System.

Support and Planning Branch

Chief: (Vacant)

SPB works in partnership with contracting officers, contracting officer's representatives (CORs), and program officials to support general acquisition activities and proactively plan for future procurement actions. Facilitates division organizational effectiveness and knowledge management activities. Operational responsibilities include monitoring and tracking of advanced procurement plans and expiring contracts, conducting closeout processing, overseeing records management processes, compiling responses to Freedom of Information Act requests, and ensuring effective contractor performance reporting. Planning responsibilities include administering the commodity management program, using spending data to recommend agency-wide strategic sourcing strategies, and activities associated with the oversight and support of the agency's portfolio councils. Provides liaison services between program officials and division staff to coordinate and align acquisition strategy and Strategic Sourcing Group approval, as appropriate.

Operations Branch A

Chief: Joseph Widdup

OBA and OBB perform selection, negotiation, and administration of contracts, grants and interagency agreements in support of assigned agency offices, ensuring that goods and services contracted for are delivered as required, on time, and in accordance with agreed upon terms, conditions and cost.

Operations Branch B

Chief: Monique Williams

OBA and OBB perform selection, negotiation, and administration of contracts, grants and interagency agreements in support of assigned agency offices, ensuring that goods and services contracted for are delivered as required, on time, and in accordance with agreed upon terms, conditions and cost.

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Division of Administrative Services

Director: (Vacant)

Deputy Director: (Vacant)

Provides advice and assistance regarding NRC regulations and procedures for filing petitions for rulemaking, reviews draft and final rules, policy statements, the Unified Agenda, and the Regulatory Agenda, prepares the Rulemaking Activity Plan, administers NRC's Management Directives (MD) System, provides technical editing and writing support, provides centralized employee services in the areas of supply management, parking, transit subsidies, translation of technical reports and event support. Directs and implements transportation activities for headquarters operations and provides guidance to regional offices regarding transportation policies and regulations. Manages and provides agencywide printing, publishing, reproduction, mail, and distribution services. Manages and provides multimedia communications services, including webstreaming, videoteleconferencing, videography, and photography.

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Rules, Announcements, and Directives Branch

Chief: Cindy Bladey

Develops, recommends, and administers policies and procedures for review and publication of all NRC regulations. Ensures that NRC regulations comply with the Regulatory Flexibility Act, the Congressional Review Act, the Presidential Memorandum dated June 1, 1998, "Plain Language in Government Writing," and publication requirements of the Federal Register Act at 1 CFR. Writes and assists the technical staff in writing NRC regulations and Federal Register Documents. Manages the NRC program for petitions for rulemaking (PRMs), including drafting notices of receipt and reviewing notices to grant or deny PRMs. Publishes the NRC Regulatory Agenda and the NRC Regulations Handbook and prepares the Rulemaking Activity Plan and the Unified Agenda. Administers the NRC Announcement Program providing employee information. Develops, recommends, and administers policies and procedures for the NRC Management Directive (MD) Program. Provides translation services for technical reports. Dockets comments on non-rulemaking Federal Register documents. Writes, edits, and publishes MDs. Ensures the readability, format consistency, and accessibility of MDs as an agencywide system. Works with staff members from all offices, agencywide, to write and issue MDs and develop and monitor milestone schedules for MDs being developed or revised.

Administrative and Multimedia Services Branch

Chief: Deborah Neff

Develops, recommends, and administers policies, standards, procedures, guidelines and contracts for a variety of administrative support services, to include transportation, parking, transit, subsidies, fleet management, special-event planning, offsite meeting facilities and NRC conference room and video teleconference room scheduling, safety apparel purchases and issuing dosimetry badges, food services, day care, contract secretarial support, general supply operations, mail management and security, and courier services. Also provides executive support services to the Commission.

Develops, recommends and administers policies, standards, procedures, guidelines and contracts for comprehensive centralized multimedia services including media streaming, audio and video production, video teleconferencing setup and operations.

Publications Branch**Chief:** Kimberly Ferrell

Develops, recommends, and administers policies, procedures, and contracts for the agency's comprehensive centralized publishing program. This program includes technical editing, graphics, print procurement, in-house reproduction, NUREG publication, copiers, and agency-wide branding standards. Represents the NRC with the U.S. Government Printing Office. Publishes and disseminates agency information through CD and DVD creation, eBook creation, document distribution and mailing list maintenance, and maintenance of an electronic and paper inventory of NUREGs and other agency documents. In addition, develops, recommends and administers policies, standards, procedures, guidelines and contracts for agency's photographic services, digital signage, and other existing or emerging electronic communication.

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Division of Facilities and Security**Director:** Timothy Pulliam**Deputy Director for Security:** Sandra Schoenmann**Deputy Director for Facilities and Property Management:** Bahman Rowhani

Establishes policy and plans and directs the agency's building management and facilities and personnel security programs. Provides overall direction and project management for operation and maintenance of NRC headquarters buildings, and provides direct support to regional offices on facility-related matters, as requested. Coordinates and oversees the agency strategic space planning and property management programs. Plans, develops, and evaluates agency space planning, construction and consolidation policies and activities. Provides senior level advice for agency emergency occupancy planning activities, including coordination of, and assisting in, implementation of facility occupant emergency plans and identification of strategies to protect personnel and facilities in response to changing threat levels or actual incidents. Coordinates NRC interaction with GSA, other Federal and State agencies and local governments concerning building management and security programs. Included are responsibilities for (1) physically protecting NRC facilities, (2) ensuring the safeguarding of classified and sensitive unclassified information at NRC and NRC contractor facilities, (3) managing the personnel security program, and (4) administering NRC's drug testing program.

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Facilities Management Branch**Chief:** James Heck

Provides and coordinates support services for NRC headquarters buildings including building operations, maintenance and custodial services. Operates, manages, and administers NRC headquarters buildings under the terms established by the GSA delegation program. Establishes and implements the agency's policies, standards, and procedures for NRC-wide space planning, design, construction, renovation and utilization, including all headquarters facilities and direct support to regional offices.

Personnel Security Branch**Chief:** Christoph Heilig

Administers the NRC security program for personnel security. Manages the personnel security program (including building access, information technology access, access to safeguards information, and security clearances). Administers NRC's drug testing program.

Facilities Security Branch**Chief:** Denis Brady

Administers the NRC security program for physical security. Responsible for physically protecting NRC facilities, ensuring the safeguarding of classified and sensitive unclassified information at NRC and NRC contractor facilities, coordination with other law enforcement agencies on related matters, and implementing the reactor licensee criminal history program.

Property Management Branch**Chief:** (Vacant)

Develops and administers the agency's property management program, including records and inventory, and redistribution and disposal. Ensures compliance with Federal property management policies and regulations. Conducts periodic inventories of NRC property and property exceeding established purchase thresholds. Manages the NRC warehouse operations.

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§ 1.34 Office of Administration.

The Office of Administration--

- (a) Develops and implements agencywide contracting policies and procedures;
- (b) Develops policies and procedures and manages the operation and maintenance of NRC offices, facilities, and equipment;
- (c) Plans, develops, establishes, and administers policies, standards, and procedures for the overall NRC security program; and
- (d) Develops and implements policies and procedures for the review and publication of NRC rulemakings, and ensures compliance with the Regulatory Flexibility Act and the Congressional Review Act, manages the NRC Management Directives Program, and provides translation services.

[63 FR 15741, Apr. 1, 1998 as amended at 70 FR 69422, Nov. 16, 2005]

Page Last Reviewed/Updated Wednesday, December 02, 2015

Dear FOIA Requester:

The FOIA Improvement Act of 2016, which was enacted on June 30, 2016, made several changes to the Freedom of Information Act (FOIA). Federal agencies must revise their FOIA regulations to reflect those changes by December 27, 2016. In addition to revising our regulations, we intend to update the Form 464, which we use to respond to FOIA requests.

In the interim, please see the comment box in Part I.C of the attached Form 464. The comment box includes information related to the recent changes to FOIA that is applicable to your FOIA request, including an updated time period for filing an administrative appeal with the NRC.

Sincerely yours,

Stephanie Blaney /S/

Stephanie Blaney
FOIA Officer