



OPERATIONS DEPARTMENT INSTRUCTION

N2-ODI-5.07
Rev. 0
(TCN-1)

UPGRADES

Approved: *[Signature]* 6/14/87
FOR INFORMATION ONLY

1.0 DISCUSSION

Upgrading of Operators may be necessary to support plant evolution or shift coverage. The intent of this ODI is to establish a policy for upgrading in the Operations Department.

2.0 POLICY

Upgrade will be addressed for two cases:

1. Short term - 1 day
2. Long term - greater than 1 day

SHORT TERM

This upgrade may be authorized by an SSS.

AOB to NAOC

This upgrade is allowed for a specific task or tasks (e.g., hang a mark-up on a Turbine Building sump pump). The SSS must be satisfied that the person being upgraded is qualified for the specific task (e.g., mark-up procedure, Turbine Building drains, 600 V bkrs etc.). An upgrade of this type should not be interpreted as satisfying requirements for long term upgrade or promotion to NAOC.

NAOC to NAOE

This can only be allowed if the NAOC has a Reactor Operators License. Any upgrade should be for specific tasks (e.g., open a disconnect switch in the 115KV yard). The SSS must be satisfied that the operator is qualified for the task.

9305060050 911031
PDR ADOCK 05000410
S PDR

12

12

NAOE to CSO

This is not required for short periods (i.e., CSO has cup of coffee in break area or makes a plant tour). Tours of the plant by the CSO (< 4 hours) should only be at the discretion of the SSS and as required to keep the CSO abreast of plant conditions. When the CSO is not in the Control Room, the SSS and remaining Control Room Operators must know which licensed operator is assuming CSO responsibilities. Any licensed operator assuming Control Room responsibilities during the shift should enter his name in the CSO log alongside the name of the duty CSO.

Upgrade may be required for unforeseen shift coverage (CSO must leave due to illness).

The SSS must be satisfied that the operator is qualified to perform the CSO function.

LONG TERM

Any long term upgrade can only be authorized by the General Supervisor Operations and will be based on the following criteria: TCN. 1

1. SSS concurrence that the person is qualified to fill the position.
2. A comprehensive interview with the General Supervisor Operations or Supervisor Operations that confirms the operators ability to perform all functions required in the upgraded position. TCN. 1
3. Seniority

