



# OPERATIONS DEPARTMENT INSTRUCTION

N2-ODI-5.21  
Rev 00

## ALARA ACTION LEVELS

Approved: *[Signature]*  
**FOR INFORMATION ONLY**

### 1.0 PURPOSE

ALARA action levels are developed to identify methods used to reduce radiation exposure in the Operations Department.

### 2.0 POLICY

#### Dose Limits

- 100 mrem/qtr for a shift operator (if limit is 400 mrem)
- <400 mrem/yr for a shift operator

#### Guidelines

- Limits can be raised for specific individuals with the General Supervisor and the Supervisor approval.
  - The raise in dose limits for an individual must be offset with an equal lowering for another individual on the same shift. (e.g., NAOC goal raised to 500 mrem, CSO lowered to 300 mrem).

This should be the extreme measure, and should not be expected before the fourth quarter.

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- For each person that is over the established limits within the quarter:-
  - A meeting will be held with the person and his supervisor to determine reasons for exposure, any program changes that might be necessary, and to determine a plan to maintain that persons exposure ALARA. (This meeting and evaluation must be documented, with copies to the "ALARA File" and Manager Operations.)

### 3.0 REPORT FORMAT

Attachment 1 is to be filled out in its entirety and distribution is to be done in accordance with the attachment.

### 4.0 REFERENCES

Administrative Procedure N2-AP-3.3.1





