

OPERATIONS DEPARTMENT INSTRUCTION

N2-ODI-3.02 Rev $\underline{2}$ (TCN-1 and Publication Change, *1)

CONTROL ROOM CONDUCT

Approved: Length Only

1.0 POLICY

Safe and efficient operation depends on a proper functioning Control Room. Activities that impede our operation are prohibited.

2.0 <u>IMPLEMENTATION</u>

In keeping with the above policy, the following rules are to be followed and enforced by Operations Department personnel.

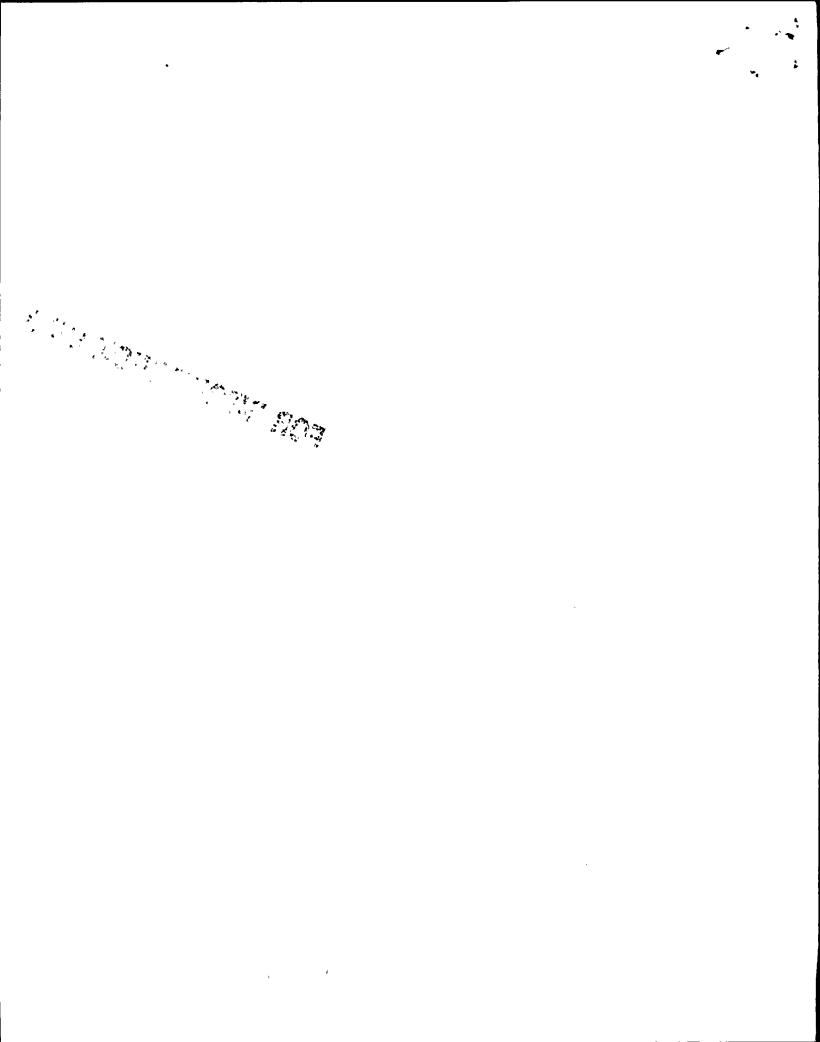
3.0 RULES

- Control Room entry beyond the mark-up desk by CSO, SSS or ASSS authorization.
- Control Room shall be kept clean and businesslike.
- Unnecessary personnel are not permitted in the Control Room.
- . Noise levels shall be kept to a minimum.
- No hard hats at Control Room front panels.
- No coffee or drinks at Control Room front panels.
- CSO permission must be obtained for any Control Room activities.
- A licensed operator shall be "At the Controls" at all times.
- No procedures or other large loose objects shall be placed on the benchboard portions of Control Room front panels.

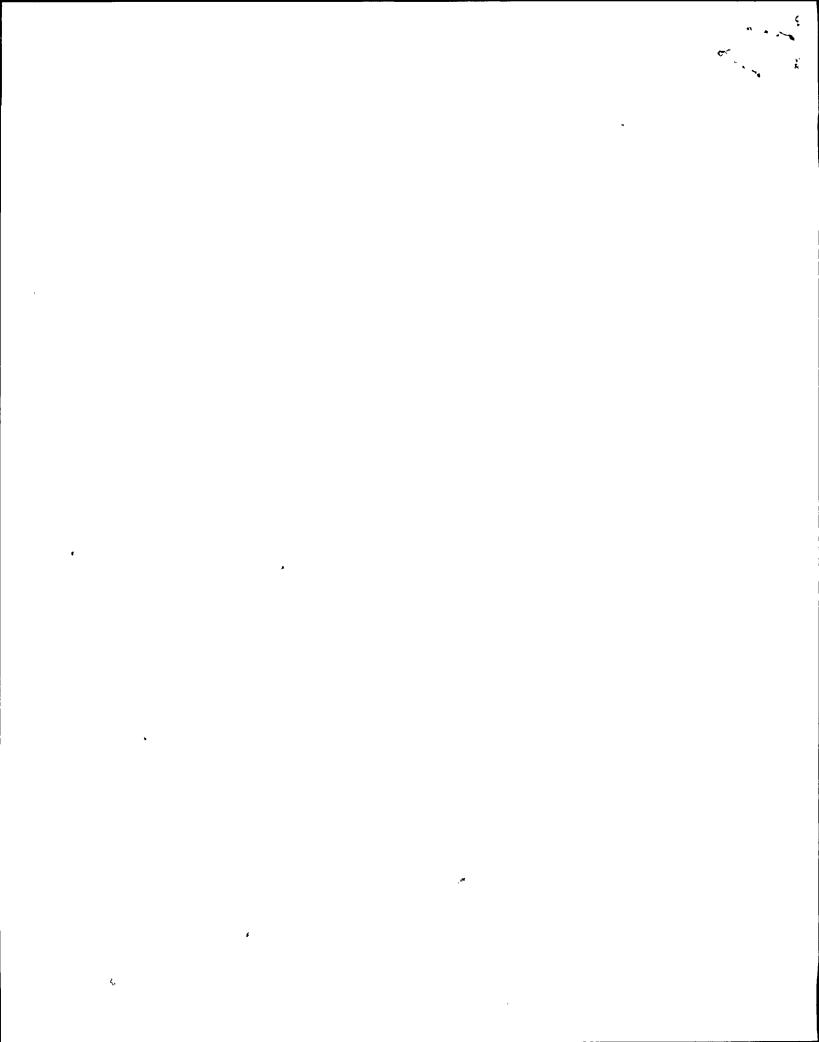
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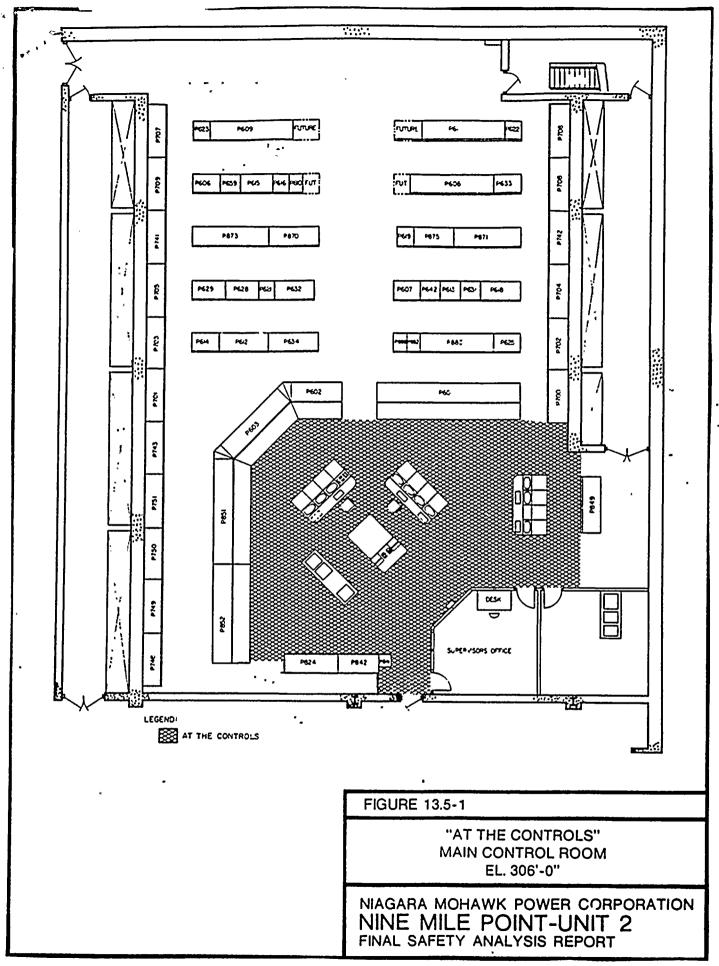
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- The following guidelines apply to the performance of OSP's having significant plant impact, such as N2-OSP-EGS-ROO1.
 - 1) The duty SSS is always in charge. The Test Director shall set up the test, but the duty SSS takes command.
 - 2) Operations management should observe and support as requested. They shall not take control away from the duty SSS.
 - 3) The duty SSS shall define each participant's role.
 - 4) The control room shall be closed to all personnel not directly associated with the test.
 - 5) All other work in the control room shall be stopped.
 - 6) The duty SSS shall assign someone to answer the phones.
 - 7) Clear, concise communications shall be employed, especially use of repeatbacks. (N2-ODI-1.06).





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