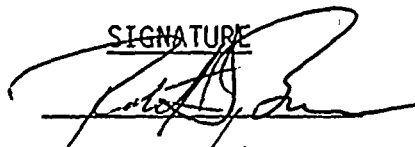
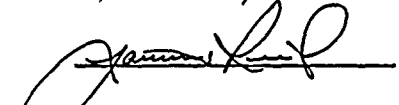
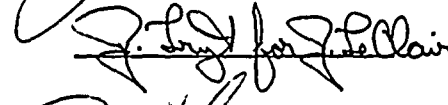
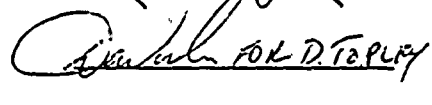


NIAGARA MOHAWK POWER CORPORATION
NINE MILE POINT NUCLEAR STATION

07-198-91

02-REQ-010-SEP-2-01 Revision 0

TITLE: SITE EMERGENCY PLAN COORDINATOR DUTIES

| | <u>SIGNATURE</u> | <u>DATE</u> |
|--|---|----------------|
| PREPARER |  | <u>3/25/91</u> |
| TRAINING AREA SUPERVISOR |  | <u>4/1/91</u> |
| TRAINING SUPPORT SUPERVISOR |  | <u>4-2-91</u> |
| PLANT SUPERVISOR/ USER GROUP SUPERVISOR |  | <u>4/5/91</u> |

Summary of Pages

(Effective Date: 4/5/91)

Number of Pages: 14

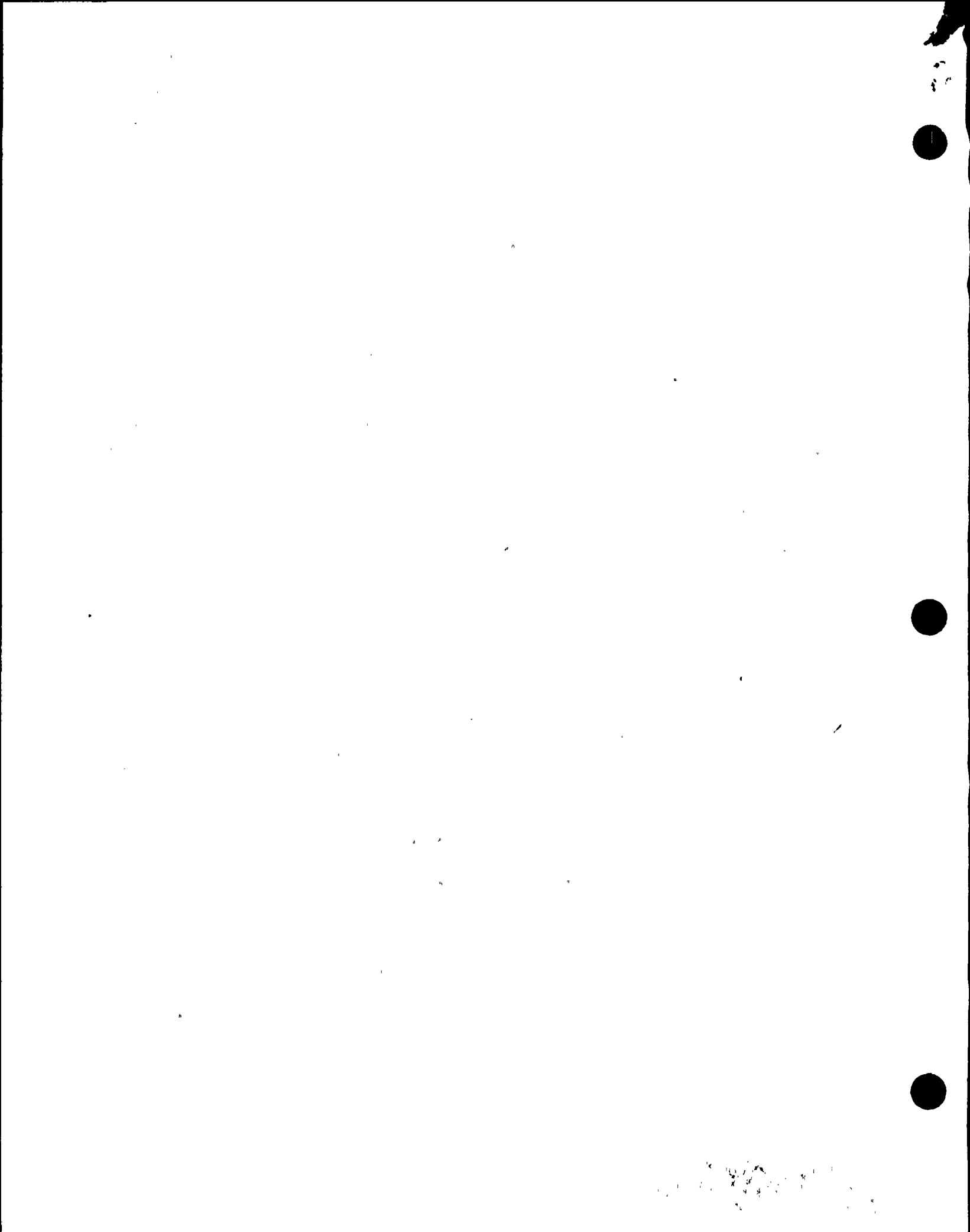
| <u>Date</u> | <u>Pages</u> |
|-------------|--------------|
| March 1991 | 1 - 14 |

MASTER

CONTROLLED
TRAINING DEPARTMENT RECORDS ADMINISTRATION ONLY:
VERIFICATION:

DOCUMENT
ENTRY:
RECORDS:

9305040376 911031
PDR ADOCK 05000410
S PDR



I. TRAINING DESCRIPTION

- A. Title of Lesson: Site Emergency Plan Coordinator Duties
- B. Lesson Description: This lesson contains information pertaining to the duties and responsibilities of the Site Emergency Plan Coordinator (SEPC). The scope of this training is defined by the learning objectives and in general covers the knowledge requirements of a SEPC.
- C. Estimate of the Duration of the Lesson: 6 hours
- D. Method of Evaluation, Grade Format, and Standard of Evaluation: Simulator Performance Observation graded satisfactory by Operations Management.
- E. Method and Setting of Instruction: Lecture conducted in the classroom with simulator walkthrough to locate usage items.
- F. Prerequisites:
 - 1. Instructor:
 - a. Certified in accordance with NTP-16.
 - 2. Trainee:
 - a. Designated for SEPC training by the Operations Manager.
- G. References:
 - 1. Emergency Action Procedures 1 and 2.
 - 2. Emergency Plan Implementing Procedures 17, 20, and 26.
 - 3. N2-ODI-1.08 Operations Policy for Emergency Procedures.

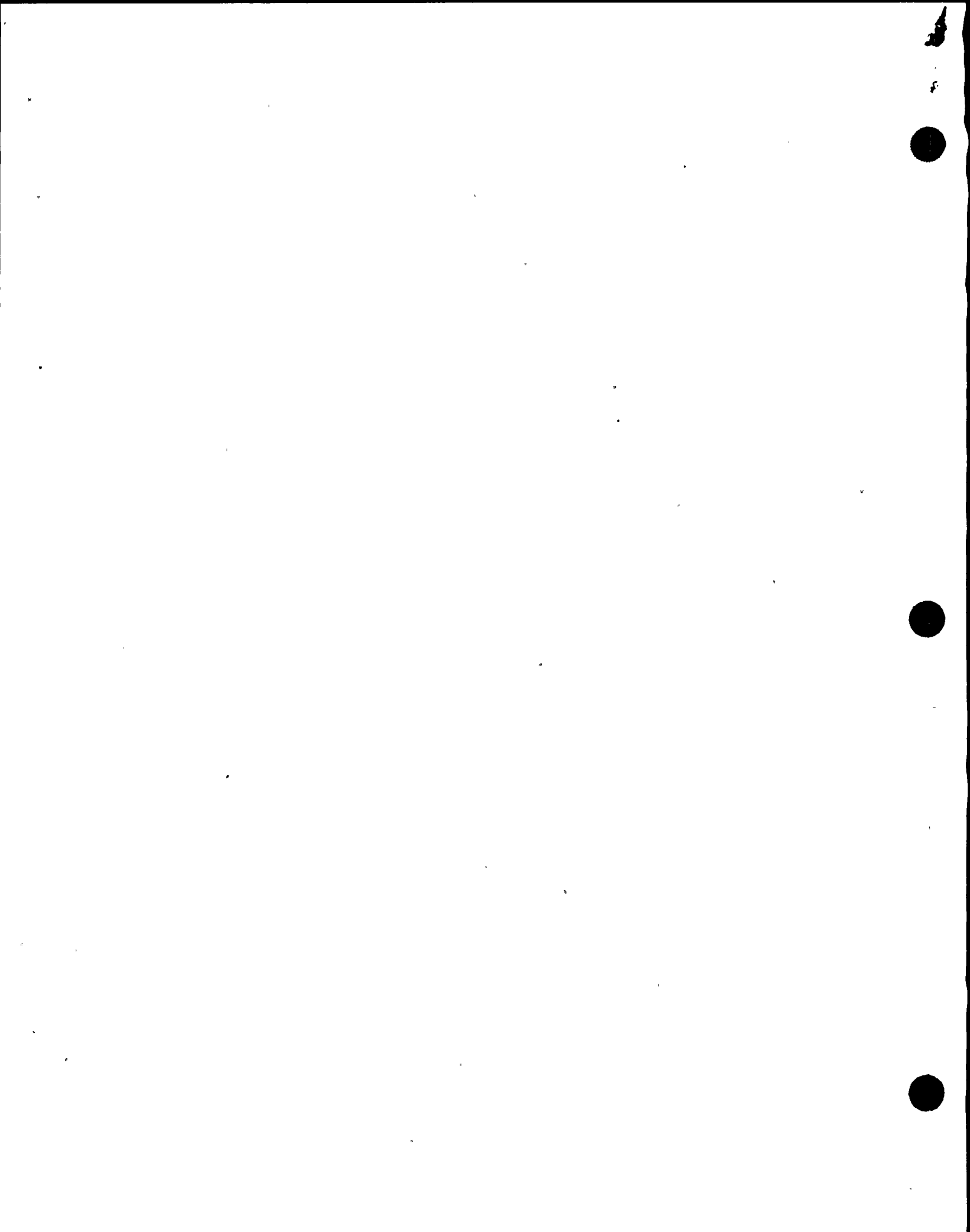
II. REQUIREMENTS

- A. AP-9, Administration of Training
- B. Training Requested by the Operations Department Management

III. TRAINING MATERIALS

- A. Instructor Materials:
 - 1. Lesson Plan 02-REQ-010-SEP-2-01
 - 2. Emergency Action Procedures
 - 3. Emergency Plan Implementing Procedures
 - 4. N2-ODI-1.08 Operations Policy on Emergency Procedures
 - 5. Transparencies
 - 6. Overhead Projector
 - 7. Training Record (TR)
 - 8. White board and markers
 - 9. Trainee Course Evaluation Forms

02-REQ-010-SEP-2-01 -1 March 1991

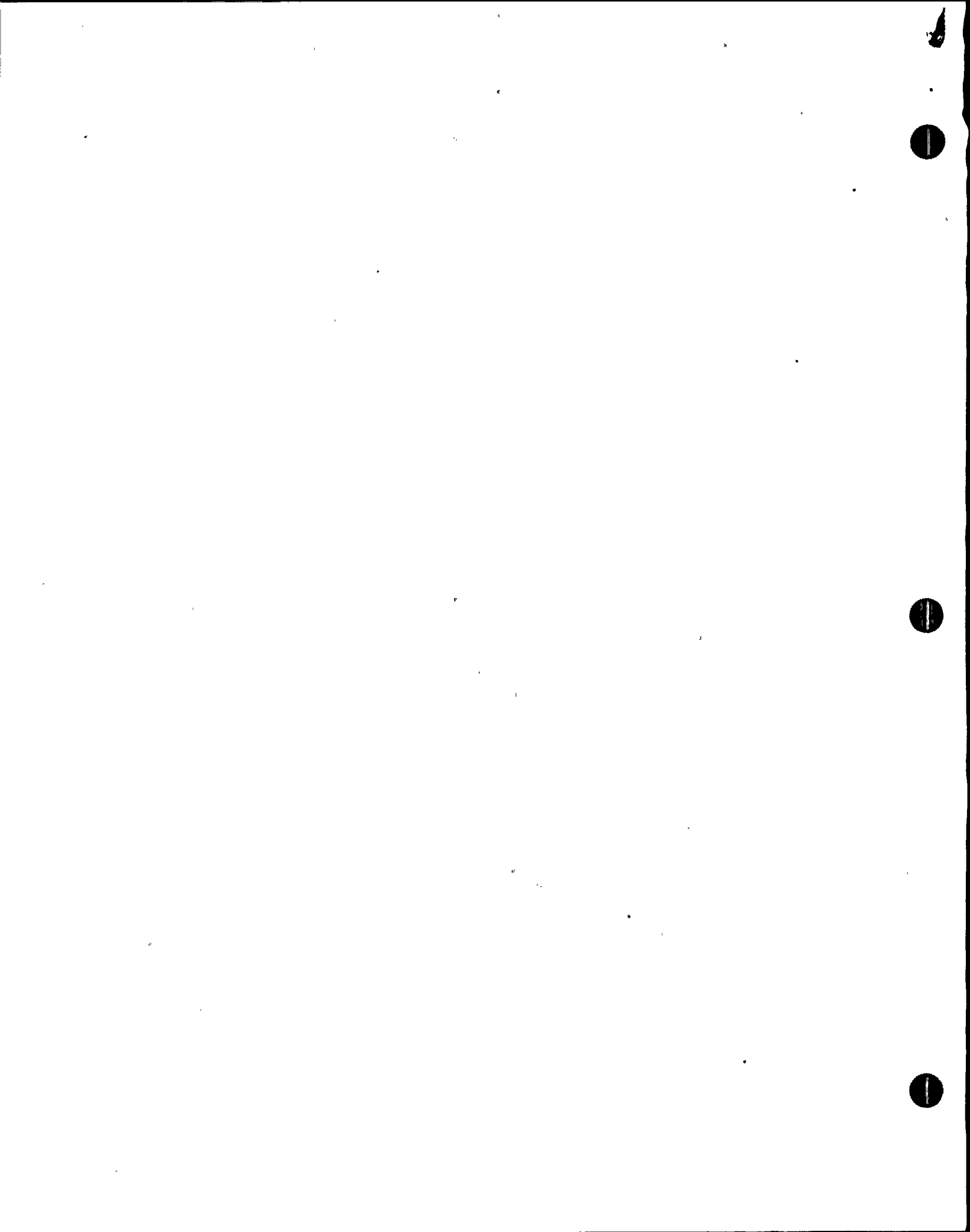


B. Trainee Materials:

1. Handouts containing:
 - a. Notification Fact Sheets
 - b. SEPC Turnover Sheets
 - c. EAPs 1 and 2
 - d. EPPs 17 and 20
 - e. N2-ODI-1.08
2. Paper or notebook
3. Pen or pencil

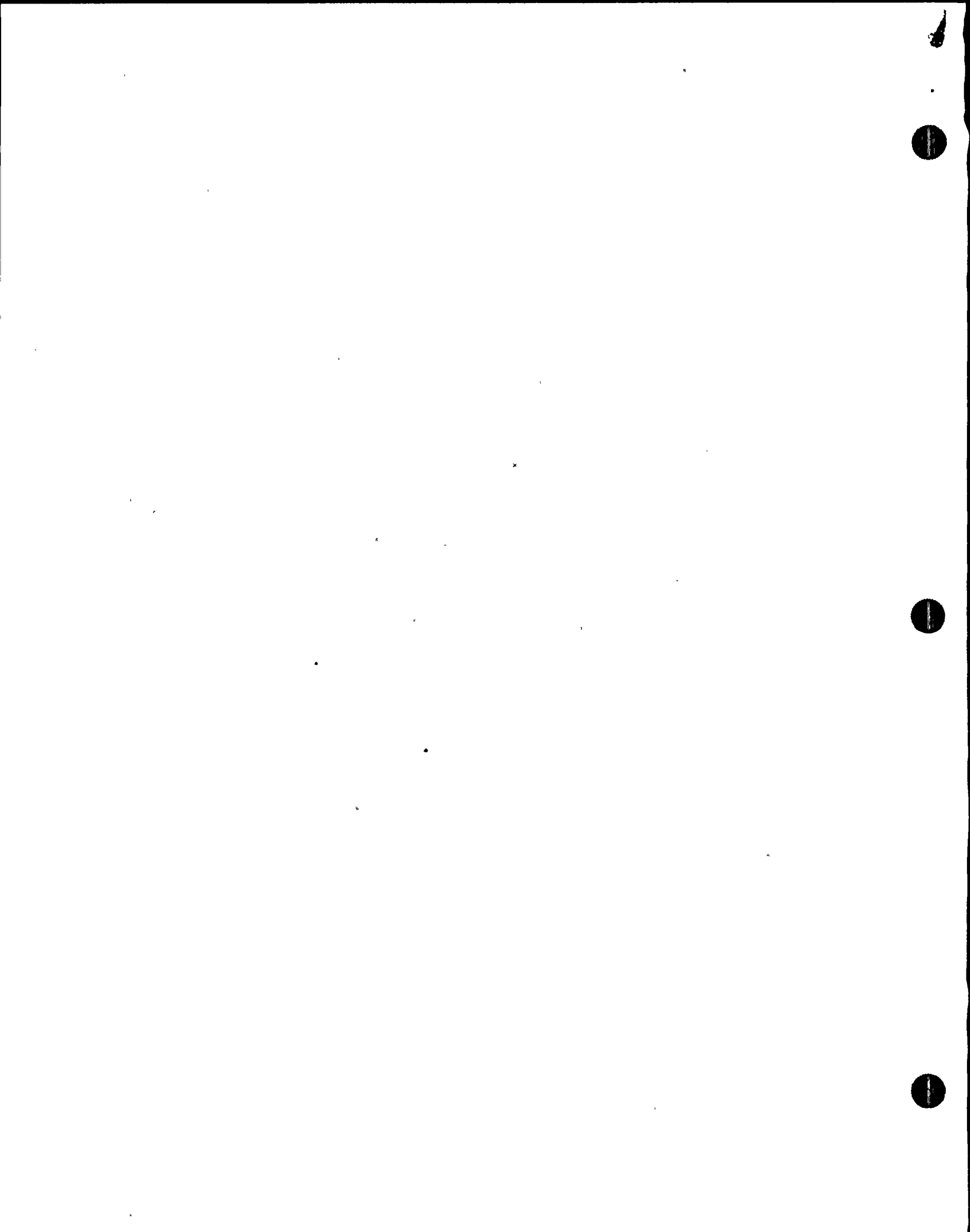
IV. EXAM AND MASTER ANSWER KEYS

An evaluation of the individual performance in the role of SEPC during a simulator exercise will be the only exam.



V. LEARNING OBJECTIVES

- TO-1.0 Perform the duties of Shift Emergency Plan Coordinator during an emergency event.
- EO-1.0 Utilize N2-ODI-1.08 "Operations Policy for Emergency Procedures" to describe the duties of the SEPC.
- EO-2.0 Utilize the SEPC checklist from N2-ODI-1.08 to discuss required actions to be taken when filling the SEPC role.
- EO-3.0 Using EAP-1, state the actions required of the SSS when implementing the Emergency Plan as the Site Emergency Director.
- EO-4.0 Utilize the SSS checklist (EAP-1, Figure 1) to determine the steps in which the SEPC can provide assistance in completing.
- EO-5.0 Using EAP-2, Attachment 2, evaluate plant conditions provided and recommend an emergency classification of the event.
- EO-6.0 Describe the EPP-20 requirements for followup notifications of outside agencies.



I. INTRODUCTION

A. Introduction

1. Direct trainees to fill out TR and End of Course Evaluation forms before leaving.
2. Describe the method by which trainees will be evaluated.
3. Review learning objectives with trainees.

Operations management will do a simulator evaluation on each candidate.

B. SEPC History

1. Unit 2 developed the SEPC as an NRC commitment to assist the SSS in ensuring emergency conditions were classified and notifications made within 15 minutes.
2. SEPC provides additional administrative support for shift during emergency plan activation and implementation.
3. The SEPC role is described in N2-ODI-1.08.

Came about in the fall of 1989 following unsatisfactory Requal Exam performance.

SSS is also very involved with Emergency Operating Procedures at this point in an emergency.

The SEPC is not defined in the emergency plan and it is not used at Unit 1.

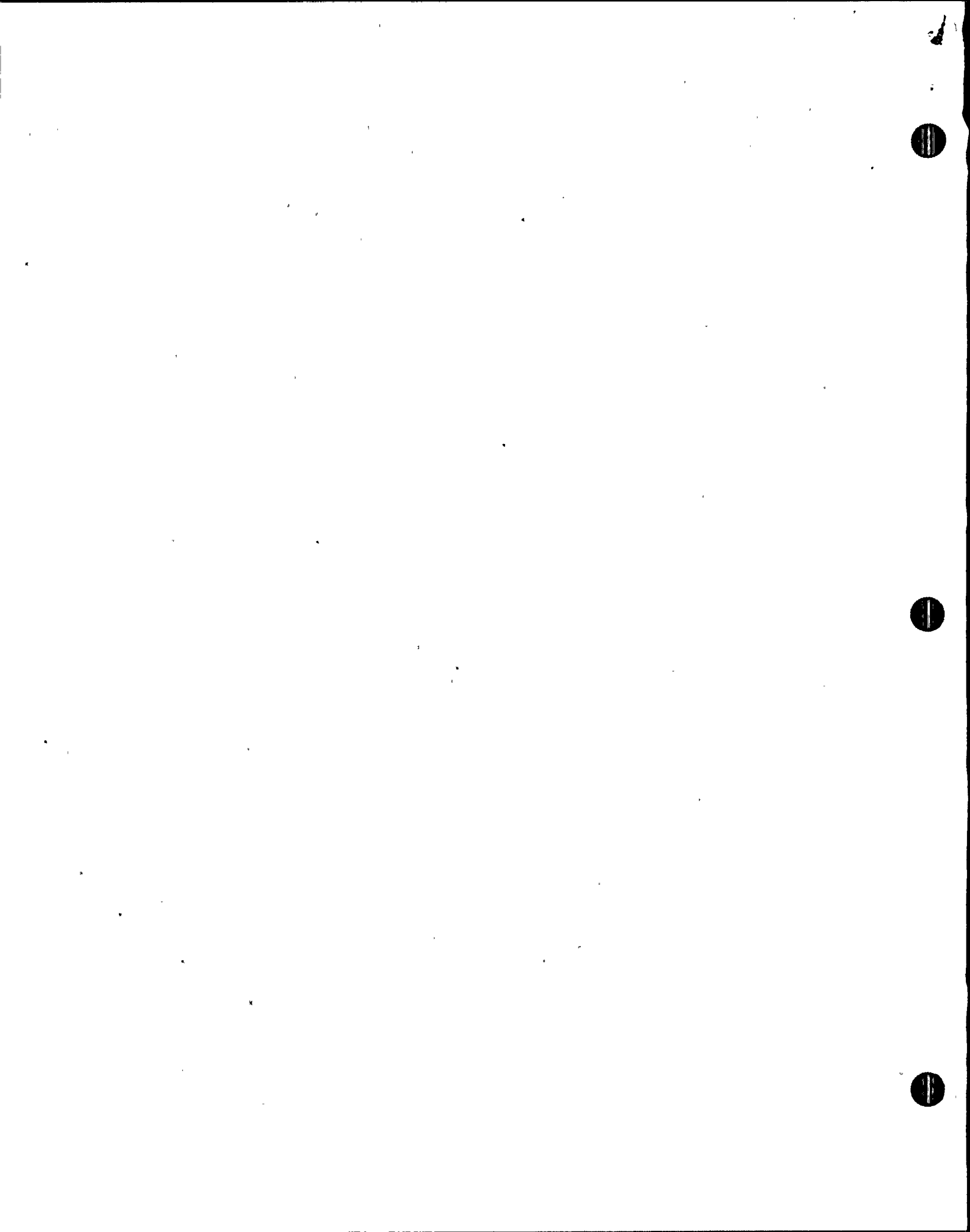
C. SEPC Duties

1. SEPC duties are spelled out in N2-ODI-1.08.
2. Duties are:
 - a. Report to Control Room upon activation of any station alarm and assume SEPC duties unless relieved of those duties by the SSS.

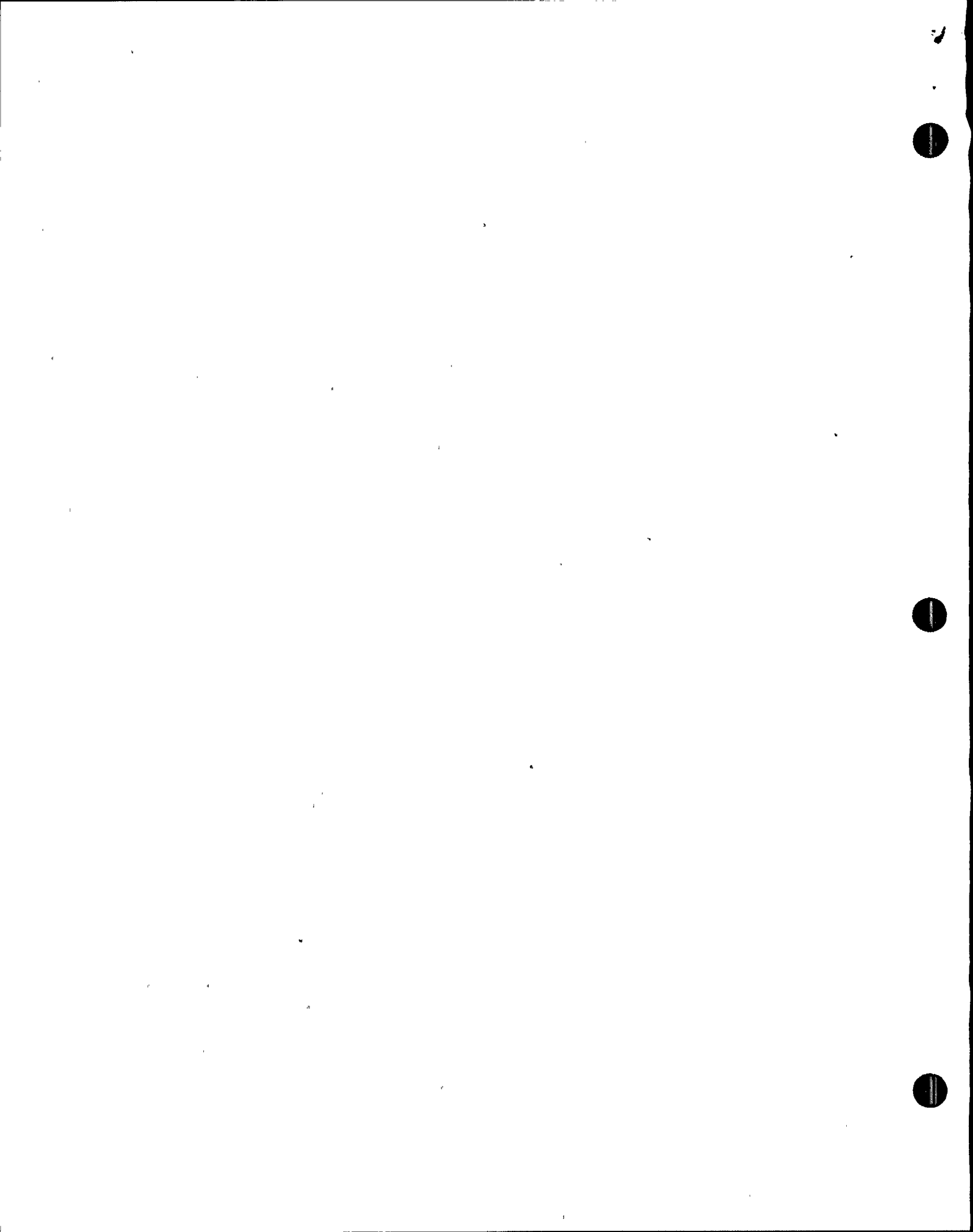
Use TP-1 of SEPC duties

EO-1.0

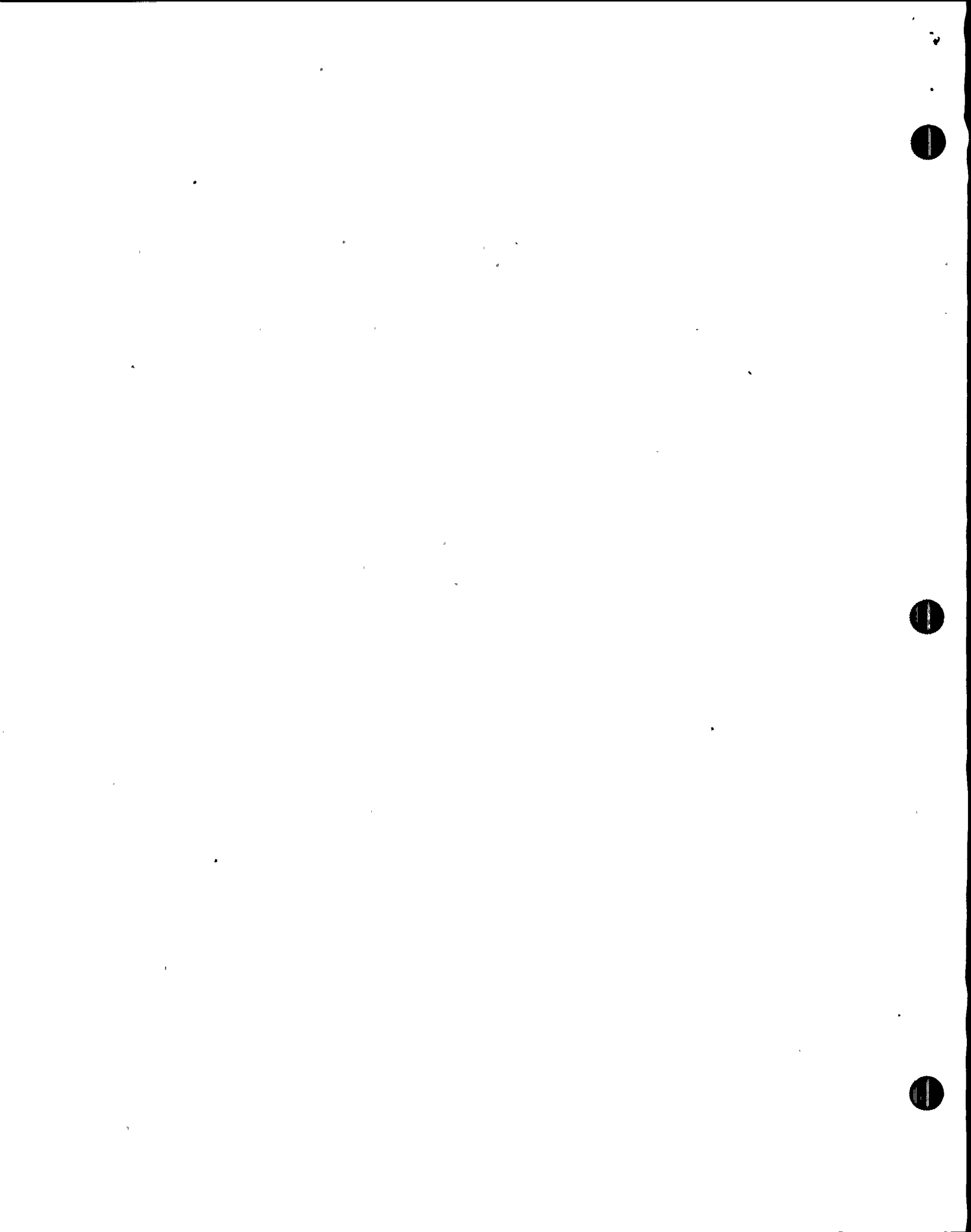
SSS could utilize SEPC in RO role if the SEPC was RO licensed, but this can only be done when SEPC is no longer needed. Determined and directed by the SSS.



- | LESSON CONTENT | DELIVERY NOTES | OBJECTIVES/
NOTES |
|---|--|----------------------|
| b. Obtain and complete SEPC checklist (Attachment 1 of N2-ODI-1.08) | SEPC checklist kept in a separate bin with Emergency Plan forms in Control Room. | EO-1.0 |
| c. Review classification chart and recommend classification to the SSS. | Classification chart in EAP-2 Attachment 2 Chart will be looked at in detail later | |
| d. Ensure that an operator has become Communications Aide. | NLOT or Radwaste operator assigned to perform this function if it becomes necessary | |
| e. Provide communications aid with an event briefing and oversee his actions. | | |
| f. Review the notification fact sheet prior to SSS approval. | Notification Fact Sheet is part of EPP-20. It will be discussed in more detail later. Notification Fact Sheet TP-3. | |
| g. Ensure all fifteen minute notifications are made. | | |
| h. Assist in completing the SSS checklist. | Assist is not clearly defined. | |
| i. Assist in the implementation of EPPs. | It is generally assumed the SEPC will remain available to perform required functions and ensure the emergency plan is implemented. | |



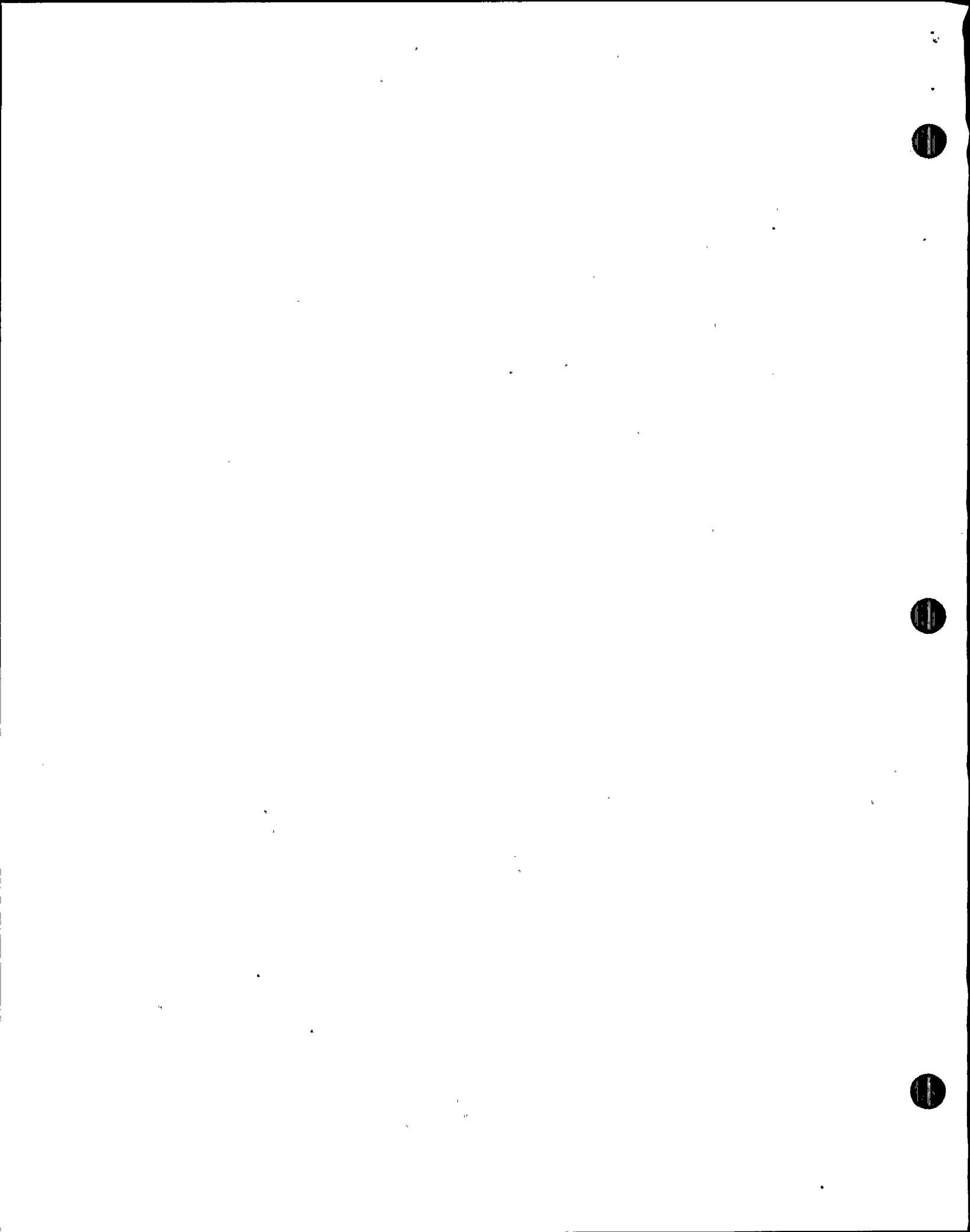
- | | | |
|------|--|---|
| j. | Brief the oncoming Site Emergency Director as directed by the SSS (if the SSS is not available due to plant conditions). | This briefing will be via a telephone conversation between the TSC and the Control Room. The SSS may not have the time to get tied up on the phone. |
| k. | Be available to answer update questions from outside agencies. | Outside agencies should be directed to places other than the Control Room for questions. |
| | | |
| D. | SEPC Requirements | |
| 1. | The SEPC is logged in the SSS log as SEPC on shift turnover. | |
| 2. | SEPC shall: | Show TP-2 SEPC Turnover Responsibilities |
| a. | Participate in shift briefing | |
| b. | Get familiar with existing plant conditions, LCOs, out of service equipment and ECCS. | |
| c. | Review the schedule for activities, surveillances and maintenance and maintain an awareness of plant conditions pertaining to those evolutions throughout the shift. | Requires the SEPC to be previously aware of plant situations so he can assimilate a casualty situation better. |



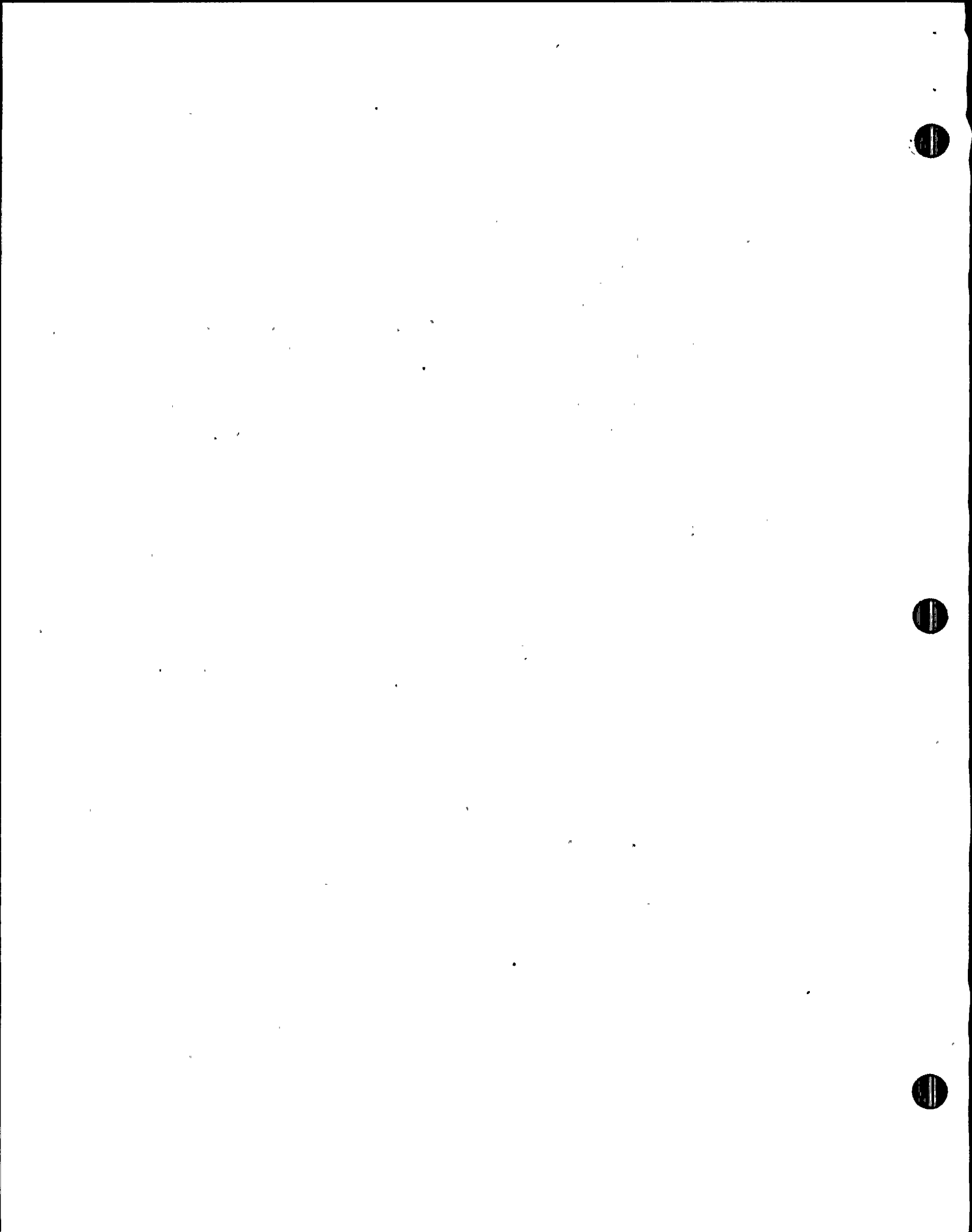
II. SEPC Performance

A. Response to Emergency Event

- | | | |
|---|---|---------------|
| <ol style="list-style-type: none"> 1. SEPC will report to the Control Room within 10 minutes of hearing the station alarm. | <p>Previously mentioned as a duty of the SEPC.</p> | |
| <ol style="list-style-type: none"> 2. Retrieve a SEPC Checklist from the Control Room Bin and follow guidance on checklist. | <p>N2-ODI-1.08 Attachment 1. Show TP 4 of checklist.</p> | <p>EO-2.0</p> |
| <ol style="list-style-type: none"> 3. Report presence to ASSS so that shift does not spend unnecessary time searching for you. | | |
| <ol style="list-style-type: none"> 4. Obtain EAP-2, Attachment 2 and SSS checklist, EAP-1, Figure 1 from Control Room Bin. <ol style="list-style-type: none"> a. EAP-2 is the classification document. b. SSS checklist ensures all SSS actions as Site Emergency Director (SED) are taken while awaiting the SED in the Technical Support Center relief. | <p>The SSS is relieved by the assigned Site Emergency Director (Station Superintendent of the affected unit) during an Emergency.</p> | |
| <ol style="list-style-type: none"> 5. Ensure operator has arrived in Control Room to be Communications Aide. <ol style="list-style-type: none"> a. Operator assigned this role prior to shift. b. Operator can be from Ops or Radwaste c. Operator gets event briefing from SEPC | | |
| <ol style="list-style-type: none"> 6. Determine classification of event from EAP 2 Attachment 2. | | |



- a. Classification goes on Notification Fact Sheet which is being filled out by communications aid.
 - b. SSS must sign notification fact sheet which is when he classifies event.
 - c. SEPC should be prepared to discuss classification with SSS prior to him signing for it.
7. Review notification fact sheet prior to SSS Approval
- a. Communications aid will complete sheet. SEPC should be able to spot problems prior to giving sheet to SSS.
 - b. SEPC is second check prior to SSS reviewing.
8. Oversee the communication aid in making notifications (or begin them).
- a. Notifications made per EPP-20 Fig. 5 (Emergency Contact Forms) Communication Aid has the responsibility for the notification but SEPC should ensure they get done.
 - b. Initial notifications of state and local agencies need to be complete within 15 minutes of the classification of the event.
9. Assist the SSS in completing his checklist (EAP-1, Fig. 1) Checklist discussed earlier.
- a. Checklist directs SSS actions.



10. Check for applicability of other EPPs
 - a. SEPC is familiar with EPPs and with existing plant conditions.
 - b. This should allow him to recognize implementing conditions and take action to allow it to occur.
11. Make announcement of plant status as necessary.
 - a. Declaration of emergency event is announced.
 - b. Other announcements would be directed by the SSS.
12. Contact other departments for assistance as necessary
 - a. The SEPC duties call for him to be available to answer question from outside agencies.
 - b. This checklist step also requires the SEPC to do phone communications to other departments as the emergency conditions warrant or require.

Announcements are pre-printed and kept by the Gaitronics in the Control Room.

III. Emergency Plan

A. Emergency Action Procedures

1. Three EAP's



- a. EAP-1 deals with activation and direction of the emergency plan.
- b. EAP-2 deals with the classification of an emergency.
- c. EAP-3 deals with the personal assigned to emergency action and their responsibilities.

- 2. Emergency Plan Implementing Procedures
 - a. 22 EPPs describe actions to be taken for specific situations

Show TP-5 which list the EPP's
No EPP - 11, 17, 21, 23

IV. Emergency Plan Activation

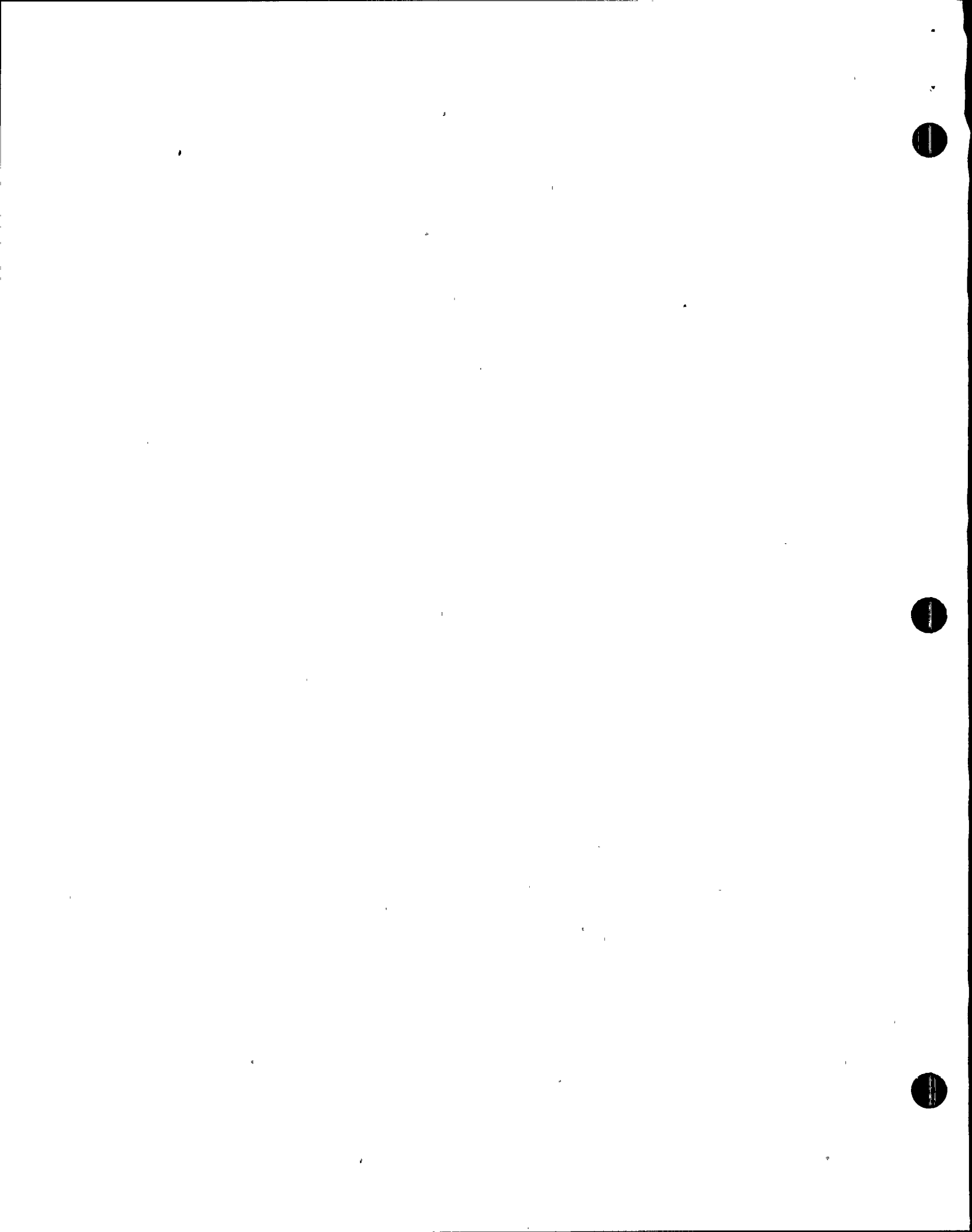
- A. Emergency Plan Activation occurs when the SSS assesses a situation and declares an emergency.
 - 1. Situations are indicated primarily by alarms.
 - 2. May also be reported to Control Room by individuals who became aware of situations.
- B. SSS assumes the role of Site Emergency Director (SED) until relieved by designated SED, initiates classification and off-site communications.
- C. As SED the SSS is responsible for SED responsibilities of EAP-1.
 - 1. Evaluate conditions and classify event.
 - 2. Implement the Emergency Plan

SSS Responsibilities EAP-1, Section 4.2

Show TP-6

SED Responsibilities EAP-1, Section 4.1

EO-3.0



3. Direct Emergency Response Organizations
(Relieved by CED/RM)
 4. Maintain overall responsibility for
operation and control of the station.
- D. SSS Checklist
1. The responsibilities of the SSS as SED are
accomplished by completing the SSS checklist. Have trainees refer to EAP-1 Attachment 1 EO-4.0
 2. SEPC will assist in completing the checklist.
 - a. Steps 1-7 (excluding 5) on checklist
will be completed when SEPC performs
all initial functions.
- E. EAP-2 Event Classification
1. Classification of Emergencies is based on
the occurrence of specific events or
combinations of events which may reduce the
overall safety of the station.
 2. Emergency is defined as "any situation
outside of routine operational events or
minor equipment malfunction which could lead
to a radiological hazard affecting the
health and safety of plant personnel or the
general public, or significant property
damage".



3. Four Emergency Classes

- a. Four classes are graduated to provide more fuller response preparation based on more serious indicators.
- b. Indicators are in EAP-2 Attachment 2 as initiating conditions. Refer to EAP-2 Attachments as necessary to indicate this.
- c. The emergency classes in increasing order of security are
1. Unusual event
 2. Alert
 3. Site Area Emergency
 4. General Emergency
- d. Continual surveillance and assessment of plant conditions may warrant change in Emergency class. SEPC must be vigilant to this at all times.
- e. Review EAP-2 Attachment 2
1. Classify a:
 - a) Fire in Division I switchgear (under control in 8 minutes) which puts the switchgear out of service

Note that Division I affects Safe Shutdown System.

EO-5.0

(Fire Panel 126 Fire Zone 305 NW)

EO-5.0

Classify as Alert



- b) Classify a failure to scram with reactor still critical.

Classify as an alert.

- f. Follow up Notification

- 1. EPP-20 provides procedure for notifications.
- 2. SEPC has a responsibility to ensure the follow up notifications of EPP-20 Figure 5 are made
- 3. Notifications are required at approximately 30 minute intervals or as time permits.

Communication aid performs the notifications. SEPC only need to verify there done.

EPP-20 Section 10.1

EO-6.0

- V. Plant/Simulator Walkthrough

- A. Tour Control room to familiarize trainees with

- 1. Location of Emergency Forms
 - a. EAP-1 Attachment 1
 - b. Notification Fact Sheet
 - c. SEPC Checklist
 - d. EAP-2 Attachment 2
- 2. Location of phones to contact outside agencies
- 3. Location of Gaitronics and Emergency Announcement Forms

This tour should be a review for an individual in SEPC training.



VI. Wrap Up

- A. Review learning objectives with trainees
- B. Ensure trainees have initialed training record
- C. Collect Student Evaluations



INDIVIDUAL EVALUATION-SEPC

1. UNIT II
2. EVALUATOR(S) _____ / _____
3. EVALUATEE _____ - SSN _____
4. LESSON PLAN/EXERCISE NAME/NUMBER _____

5. PERFORMANCE SAT/UNSAT (CIRCLE AS APPROPRIATE)
6. EVALUATION REVIEWED WITH EVALUATEE YES OR NO (CIRCLE)
7. EVALUATOR _____ / _____
SIGNATURE DATE
8. TRAINING SUPERVISOR _____ / _____
SIGNATURE DATE
9. OPERATIONS SUPERVISOR _____ / _____
SIGNATURE DATE

INSTRUCTIONS TO EVALUATOR(S):

1. REVIEW THE RATING SCALES PRIOR TO THE ONSET OF THE SIMULATOR EXAMINATION TO FAMILIARIZE YOURSELF WITH EACH PERFORMANCE ISSUE TO BE EVALUATED.
2. USE THE SUMMARY TO TAKE NOTES DURING THE SIMULATOR EXERCISE. IMMEDIATELY AFTER THE EVALUATION COMPLETE THE REMAINDER OF THE FORMS.
3. EVALUATE THE INDIVIDUAL BY COMPLETING THE SEPC EVALUATION FORM. BE SURE TO ADDRESS ALL THE RATING FACTORS.
4. IF YOU GAVE THE INDIVIDUAL A RATING OF 1 ON MORE THAN 1 RATING FACTOR THE OVERALL RATING AREA SHOULD BE "UNSAT". ONE UNSAT RATING AREA SHOULD RESULT IN AN UNSAT EVALUATION.
5. THERE IS A SPACE FOR COMMENTS BENEATH EACH RATING FACTOR. THIS SPACE IS PROVIDED IF YOU FEEL THE NEED TO ANNOTATE OR EXPLAIN RATING(S). IN PARTICULAR THIS SPACE SHOULD BE USED TO DOCUMENT POOR PERFORMANCE.
6. AT THE CONCLUSION THE EVALUATOR(S) SHOULD REVIEW THE INDIVIDUALS EVALUATION WITH THE INDIVIDUAL. EMPHASIZE BOTH STRENGTHS AND AREAS FOR IMPROVEMENT.
7. ALL RATINGS OF 1 MUST BE JUSTIFIED BY DOCUMENTING THE SPECIFIC ACTIONS AND BEHAVIORS THAT WARRANTED THE EVALUATION AND THE CONSEQUENCES OF THE ACTIONS AND BEHAVIORS.



SEPC GRADING WORKSHEET FOR SHIFT RELIEF

1. PROPER SHIFT TURNOVER PERFORMANCE

a. Participate in shift briefing

| 1 | 2 | 3 | 4 | 5 |
|---------------------|---|---|---|---|
| Did not Participate | | Listened to Turnover Familiar with Plant Conditions | | Familiarized self with all plant conditions, active participant |

b. Planned for shift

| 1 | 2 | 3 | 4 | 5 |
|---------------------------------|---|---|---|---------------------------|
| Not aware of planned activities | | Aware of scheduled Activities for Shift | | Reviewed shift Activities |

SAT/UNSAT
COMMENTS



2. CONTROL ROOM ARRIVAL FOLLOWING EMERGENCY EVENT

a. Time of Arrival

| 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|----------------------------------|
| Arrived more than ten minutes after Station Alarm | | | | Arrived in less than ten minutes |

b. Event Briefing

| 1 | 2 | 3 | 4 | 5 |
|-----------------------------|---|--|---|--|
| Did not receive event brief | | Received briefing within a few minutes | | Report to ASSS and requested event brief |

c. Obtain Proper forms

| 1 | 2 | 3 | 4 | 5 |
|------------------------|---|-------------------------------------|---|---|
| Could not locate forms | | Obtained all with little assistance | | Immediately obtained all required forms |

SAT/UNSAT
COMMENTS



3. COMMUNICATIONS AIDE INTERFACE

a. Ensure Operator arrives as Communications Aide

| 1 | 2 | 3 | 4 | 5 |
|---|---|-------------------------|---|-----------------------|
| Not aware of Communications Aide Activities | | Provide Aide with Brief | | Fully aware of Aide & |

b. Oversee Communications Aide making Notifications

| 1 | 2 | 3 | 4 | 5 |
|----------------------------------|---|---|---|---------------------------------------|
| Not aware of Notification Status | | Checked on Communications Aide to Verify Progress | | Remained aware of Notification Status |

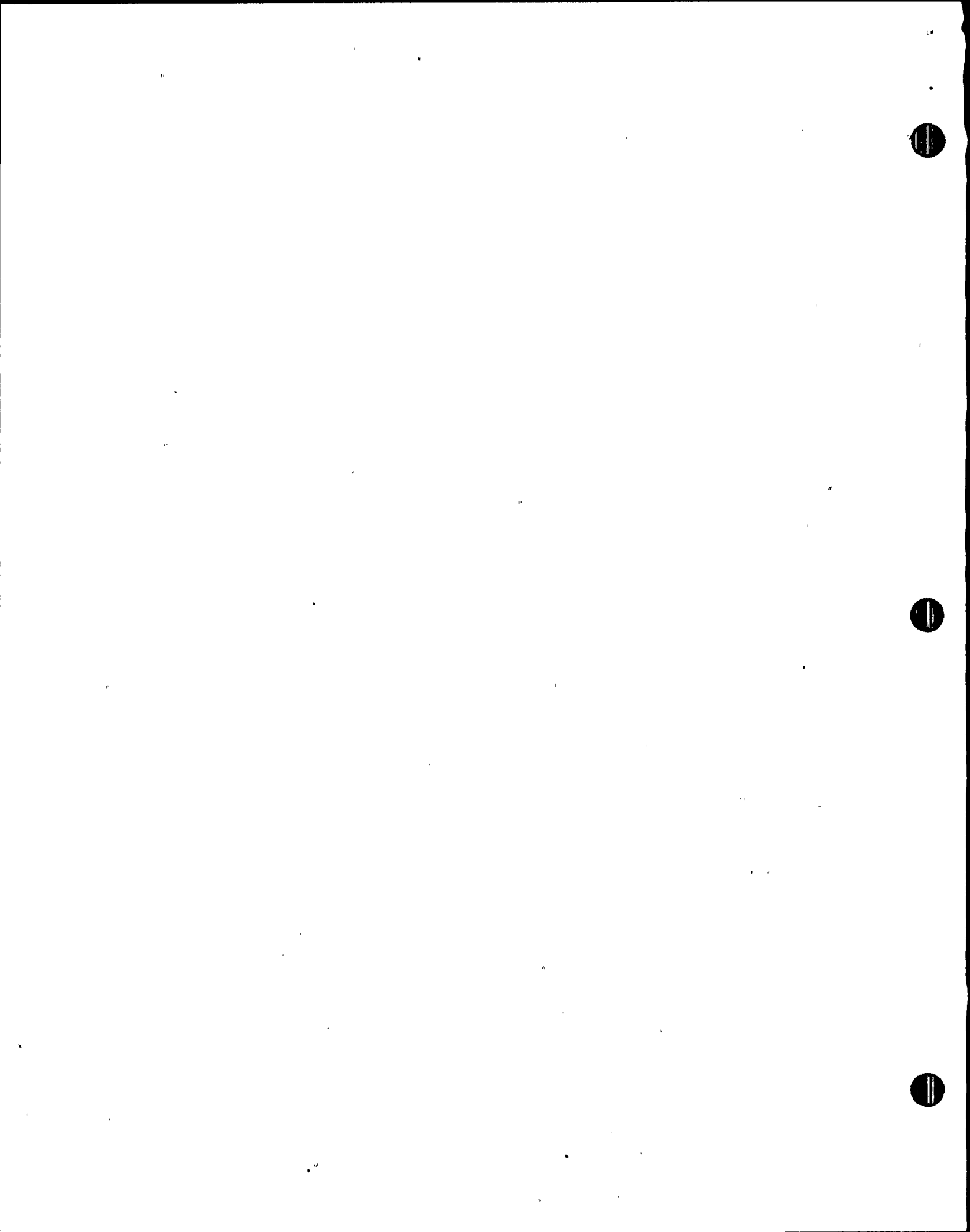
c. Ensured Notification Updates made (if required)

| 1 | 2 | 3 | 4 | 5 |
|--------------------------|---|---------------------------|---|---|
| Not aware of Requirement | | Verified updates are made | | Alert to requirements and oversaw actions |

d. Ensure announcement of Event is made

| 1 | 2 | 3 | 4 | 5 |
|----------------------------|---|-----------------------------------|---|---|
| Not aware of Announcements | | Verify announcement has been made | | Makes the Announcement of Emergency Class |

SAT/UNSAT
COMPLETE _____



4. EVENT CLASSIFICATION

a. Using EAP-2, Attachment 2 properly determines event classification

| 1 | 2 | 3 | 4 | 5 |
|--|---|---|---|--|
| Improper event classification recommendation | | Determines proper classification satisfactorily | | Easily uses classification to correctly classify the event |

b. Provides SSS with proper data and material to classify event

| 1 | 2 | 3 | 4 | 5 |
|---|---|---------------------------------|---|--|
| Not prepared to present classification information to SSS | | Prepared when SSS request input | | Approaches SSS with info properly prepared |

c. Assist SSS with checklist

| 1 | 2 | 3 | 4 | 5 |
|--|---|--|---|---|
| Not aware checklist or how to complete | | Retrieves list for SSS and is of assistance completing | | Gathers data and completes list without direction |

SAT/UNSAT
COMPLETE



5. FOLLOWUP ACTIVITIES

a. Contact other Departments for assistance (as nesscessary)

| 1 | 2 | 3 | 4 | 5 |
|----------------------|---|----------------------------|---|--|
| No contact attempted | | Contact made when directed | | Contact made as necessary without being directed |

b. Brief on coming Site Emergency Director

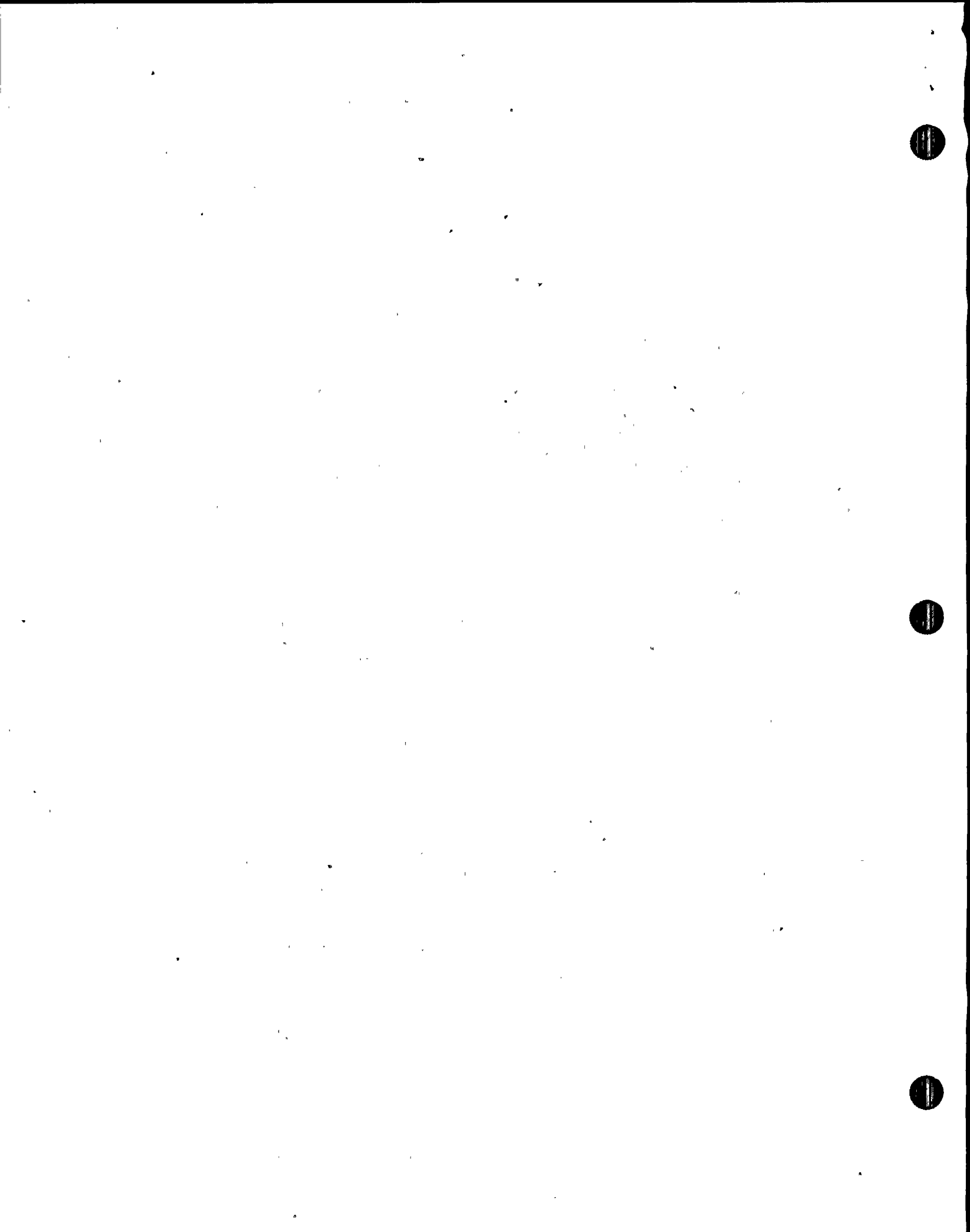
| 1 | 2 | 3 | 4 | 5 |
|------------------------------|---|---|---|---|
| Unable to provide a briefing | | Briefing is adequate with minor corrections | | Briefing is comprehensive requiring no correction |

c. Assist in Implementing other EPPs (as necessary)

| 1 | 2 | 3 | 4 | 5 |
|---|---|--|---|---|
| Does not recognize conditions that require EPPs | | Recognizes need and assist in implementation | | Recognizes and initiates the necessary EPPs |

SAT/UNSAT
COMPLETE





SEPC Grading Worksheet for Shift Relief

1. Proper Shift Turnover Performance

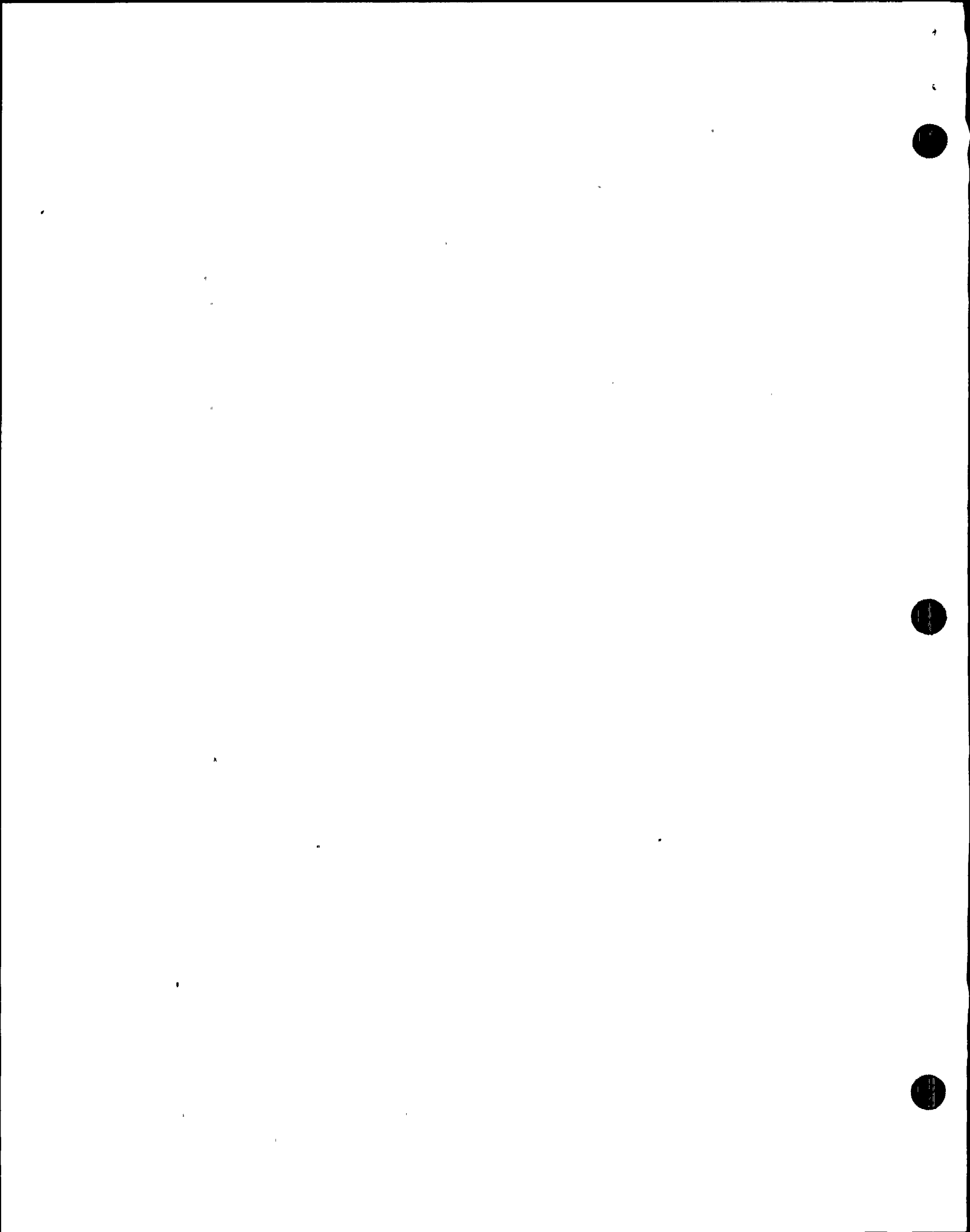
a. Participate in shift briefing

| | | | | |
|----------------------|---|--|---|--|
| 1 | 2 | 3 | 4 | 5 |
| Did not participate. | | Listed to turnover familiar with plant conditions. | | Familiarized self with all plant conditions, active participant. |

b. Planned for Shift

| | | | | |
|----------------------------------|---|--|---|----------------------------|
| 1 | 2 | 3 | 4 | 5 |
| Not aware of planned activities. | | Aware of scheduled activities for shift. | | Reviewed shift activities. |

Sat/Unsat _____
Comments _____



2. Control Room Arrival Following Emergency Event

a. Time of Arrival

| | | | | |
|--|---|---|---|-----------------------------------|
| 1 | 2 | 3 | 4 | 5 |
| Arrived more than ten minutes after station alarm. | | | | Arrived in less than ten minutes. |

b. Event Briefing

| | | | | |
|------------------------------|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 |
| Did not receive event brief. | | Received briefing within a few minutes. | | Report to ASSS and requested event brief. |

c. Obtain Proper Forms

| | | | | |
|-------------------------|---|--------------------------------------|---|--|
| 1 | 2 | 3 | 4 | 5 |
| Could not locate forms. | | Obtained all with little assistance. | | Immediately obtained all required forms. |

Sat/Unsat _____
Comments _____



3. Communications Aide Interface

a. Ensure Operator arrives as Communications Aide

| | | | | |
|--|---|--------------------------|---|----------------------|
| 1 | 2 | 3 | 4 | 5 |
| Not aware of Communications Aide Activities. | | Provide aide with brief. | | Fully aware of aide. |

b. Oversee Communications Aide Making Notifications

| | | | | |
|-----------------------------------|---|---|---|--|
| 1 | 2 | 3 | 4 | 5 |
| Not aware of notification status. | | Checked on Communications Aid to verify progress. | | Remained aware of notification status. |

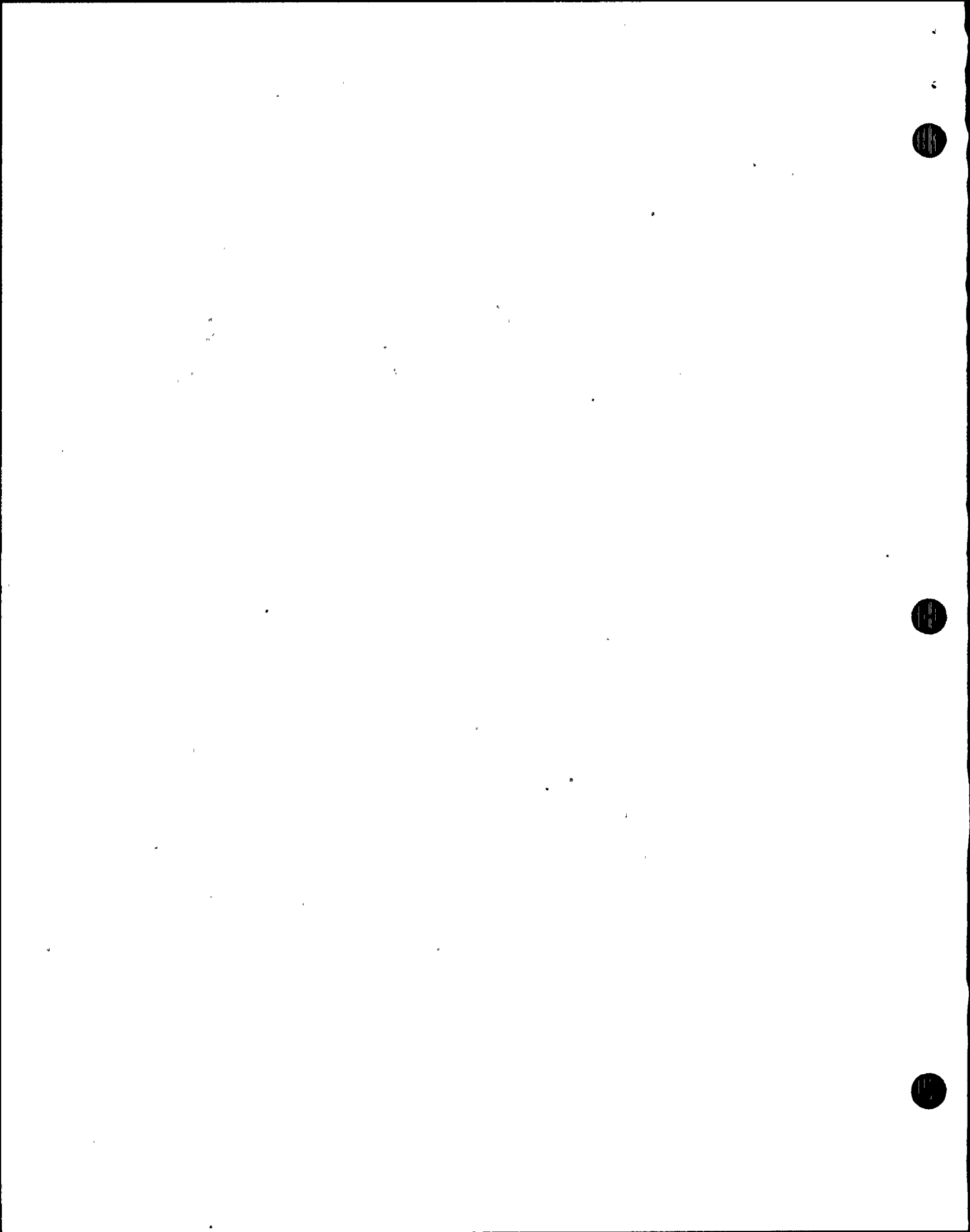
c. Ensured Notification Updates made (if required)

| | | | | |
|---------------------------|---|----------------------------|---|--|
| 1 | 2 | 3 | 4 | 5 |
| Not aware of requirement. | | Verified updates are made. | | Alert to requirements and oversaw actions. |

d. Ensure Announcement of Event is Made

| | | | | |
|-----------------------------|---|------------------------------------|---|--|
| 1 | 2 | 3 | 4 | 5 |
| Not aware of announcements. | | Verify announcement has been made. | | Makes the announcement of emergency class. |

Sat/Unsat _____
Comments _____



4. Event Classification

a. Using EAP-2, Attachment 2 Properly Determine Event Classification

| | | | | |
|---|---|--|---|---|
| 1 | 2 | 3 | 4 | 5 |
| Improper event classification recommendation. | | Determines proper classification satisfactorily. | | Easily uses classification to correctly classify the. |

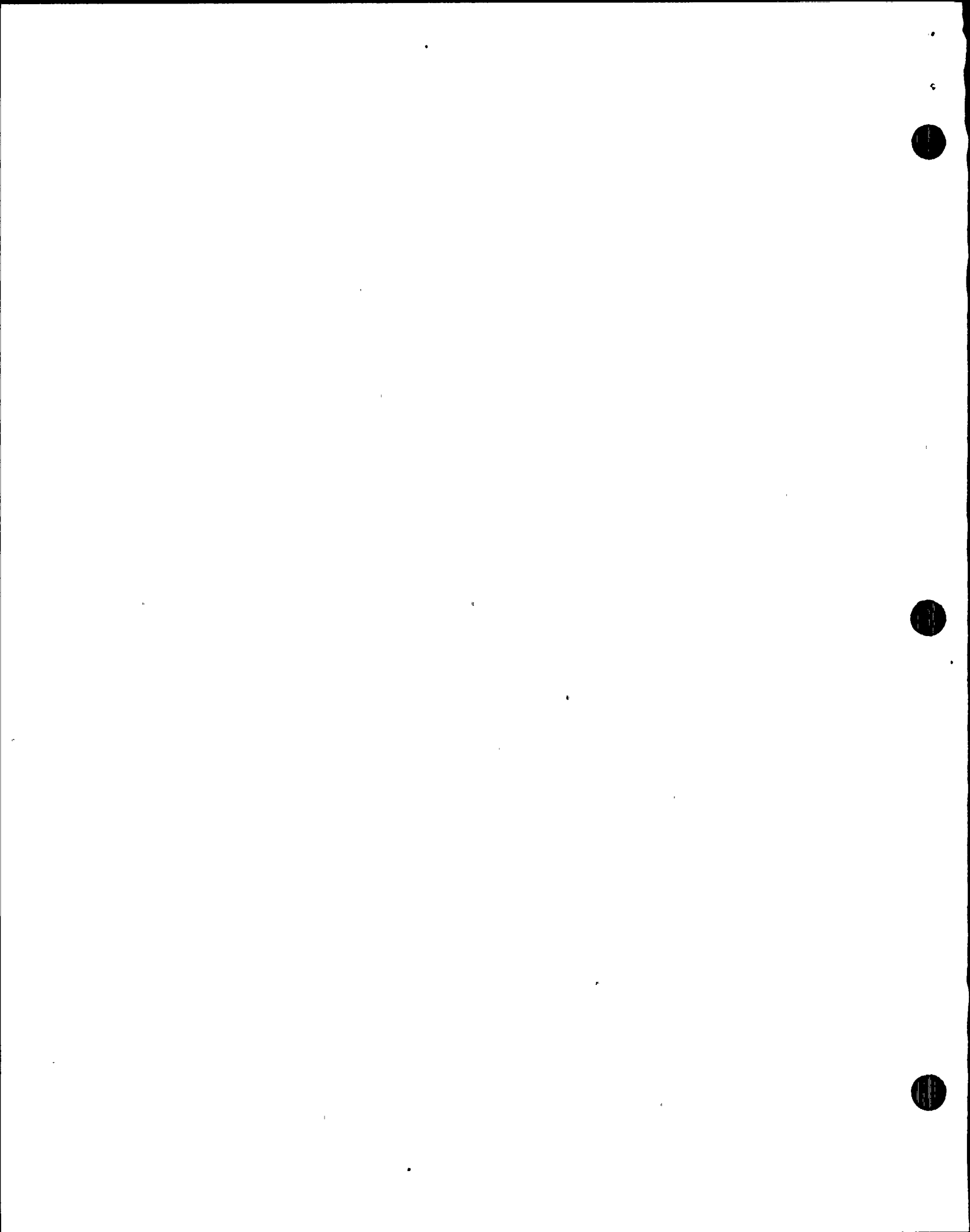
b. Provides SSS with Proper Data and Material to Classify Event

| | | | | |
|--|---|----------------------------------|---|--|
| 1 | 2 | 3 | 4 | 5 |
| Not prepared to present classification information to SSS. | | Prepared when SSS request input. | | Approaches SSS with info. properly prepared. |

c. Assist SSS with Checklist

| | | | | |
|--|---|---|---|--|
| 1 | 2 | 3 | 4 | 5 |
| Not aware of checklist or how to complete. | | Retrieves list for SSS and is of assistance completing. | | Gathers data and completes list without direction. |

Sat/Unsat _____
Comments _____



5. Followup Activities

a. Contact other Departments for Assistance (as necessary)

| | | | | |
|-----------------------|---|-----------------------------|---|---|
| 1 | 2 | 3 | 4 | 5 |
| No contact attempted. | | Contact made when directed. | | Contact made as necessary without being directed. |

b. Brief on coming Site Emergency Director

| | | | | |
|-------------------------------|---|--|---|--|
| 1 | 2 | 3 | 4 | 5 |
| Unable to provide a briefing. | | Briefing is adequate with minor corrections. | | Briefing is comprehensive requiring no correction. |

c. Assist in Implementing other EPPs (as necessary)

| | | | | |
|--|---|---|---|--|
| 1 | 2 | 3 | 4 | 5 |
| Does not recognize conditions that require EPPs. | | Recognizes need and assist in implementation. | | Recognizes and initiates the necessary EPPs. |

Sat/Unsat
Comments

