



February 15, 2017

**United States Nuclear Regulatory Commission**

Region III, Materials Licensing  
2443 Warrenville Road, Ste 210  
Lisle, IL60532-43521

Re: Notice of Change in Control  
NRC License # 21-16277-01

Dear Sir/Madam:

The purpose of this letter is to notify the Nuclear Regulatory Commission of a change in control relating to NRC license 21-16277-01, effective April 1, 2017. Attached please find the information required by the U.S. Nuclear Regulatory Commission as described in NUREG-1556, Consolidated Guidance about Changes of Control.

**1) Description of Transaction**

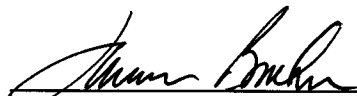
West Shore Medical Center is currently a Michigan municipal health facilities corporation. Effective April 1, 2017 (the "Effective Date"), it will convert to a non-stock non-profit corporation, organized on a membership basis, and its sole member will be Munson Healthcare, a Michigan non-profit corporation.

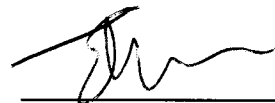
**2) New Name of Licensee**

The name of the licensee will change from "West Shore Medical Center" to "Munson Healthcare Manistee Hospital." The federal tax identification number, 38-0350304, will not change after the Effective Date.

The appropriate contact person should you have any questions is Jim Brand, Radiology Manager, at (231) 398-1546.

Respectfully Yours,

  
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James Barker, CEO  
West Shore Medical Center

  
\_\_\_\_\_  
Edwin A. Ness, President & CEO  
Munson Healthcare

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**TRANSFER OF CONTROL**  
**PER INFORMATION APPENDIX F, NUREG-1556, VOL. 15**

1. Transfer of ownership by membership substitution will be made. The name of the facility will be Munson Healthcare Manistee Hospital.
2. All personnel and authorized users will remain the same. The Radiation Safety Officer will remain David J. Fleszar, D.O.
3. Munson Healthcare Manistee Hospital will retain possession of all nuclear medicine cameras, radioactive materials, sealed sources and radiation safety equipment. The location will remain the same, 1465 E. Parkdale Avenue, Manistee, Michigan 49660.
4. All required documents and records are currently kept in accordance with the NRC license condition. These include, but are not limited to the annual calibration of survey instruments, semi-annual leak testing of non-exempt sealed radioactive sources, radiation monitoring and personnel exposure monitoring reports. Radiation monitoring is performed on a daily basis for acceptable radiation levels and weekly for removable contamination.

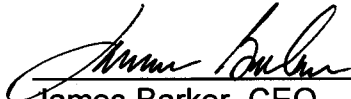
The areas of storage, preparation, handling, and administration of radioactive materials are surveyed daily for acceptable radiation levels and weekly for removable contamination. If contamination of these areas is detected during these daily or weekly surveys, decontamination is undertaken and completed at that time.

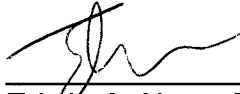
5. Due to the small quantities and short half-lives of the unsealed radioactive materials, which we use, we are exempt from showing financial assurance for decommissioning. We do not use any unsealed radioactive materials with a half-life greater than 60 days and there are no open inspection items.
6. All parties involved with the transfer are aware of and agree to the planned transfer of ownership. Please see the enclosed, signed agreement page.

## AGREEMENT TO NRC LICENSE CONDITIONS

We hereby agree as the management of Munson Healthcare Manistee Hospital to all of the constraints, conditions, requirements, and commitments identified in the existing Nuclear Regulatory Commission license #21-16277-01 for West Shore Medical Center.

Signed:

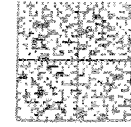
  
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James Barker, CEO  
West Shore Medical Center

  
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Edwin A. Ness, President  
Munson Healthcare



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Traverse City, Michigan 49684-2386

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