

January 31, 2017

MEMORANDUM TO: Cynthia Carpenter, Director  
Office of Administration

FROM: James C. Corbett, Director */RA/*  
Acquisition Management Division  
Office of Administration

SUBJECT: REVISION TO DELEGATION OF CONTRACTUAL AUTHORITY  
TO UPDATE OFFICE DESIGNATION

Provided for your review and signature is a revised Delegation of Contractual Authority from the Senior Procurement Executive to the Director of the Acquisition Management Division. This revision reflects a single change, specifically replacing all references to the Division of Contracts to the Acquisition Management Division.

This revision updates the Division title in the delegation for clarity.

If you need any additional information, please contact Jordan Pulaski at 301-415-8190.

CONTACT: Jordan Pulaski, ADM/AMD  
(301) 415-8190

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\*email concurrence

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|--------|----------|-------------|----------|----------|
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| NAME   | JPulaski | JMitchell   | EJernell | JCorbett |
| DATE   | 1/24/17  | 1/31/17     | 1/31/17  | 1/31/17  |

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