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January 18, 2017

Mr. Michael C. Layton
Director, Division of Security Operations
Office of Nuclear Security & Incident Response
U.S. Nuclear Regulatory Commission
3WFN, Mail Stop 8A-12
Washington, DC 20555-0001

Subject: Change in Facility Security Officer at the Nuclear Energy Institute

Dear Mr. Layton:

The purpose of this letter is to communicate a change to the Facility Security Officer (FSO) at the Nuclear Energy Institute, Inc. (NEI). Effective January 18, 2017, Mr. William R. Gross (Senior Project Manager, Incident Preparedness, NEI Nuclear Generation division) has assumed the responsibilities of the FSO for NEI.

A copy of NRC Form 405F (Owners, Officers, Directors, and Executive Personnel) executed by Mr. Gross is included as an Enclosure to this letter.

NEI plans to notify the NRC of other organizational changes at NEI in a separate submittal to NRC NSIR today.

Given the nature of the information provided herein, NEI requests that access to, and dissemination of, this document be as limited as possible.

Please contact Mr. Gross (wrg@nei.org) or me (spg@nei.org) if there are any questions regarding this filing.

Sincerely

A handwritten signature in black ink, appearing to read "Susan H Perkins-Grew".

Susan H Perkins-Grew

c: Joseph Donoghue, Acting Deputy Director, Division of Security Operations, NRC
Darryl Parsons, Information Security Branch Chief, Division of Security Operations, NRC
Ellen C. Ginsberg, NEI General Counsel
William R. Gross, NEI Facility Security Officer