



UNITED STATES  
NUCLEAR REGULATORY COMMISSION

REGION I  
2100 RENAISSANCE BLVD., SUITE 100  
KING OF PRUSSIA, PA 19406-2713

January 11, 2017

Seema Dixit, Director  
Center for Facilities and Regulations  
Radiation Control Program  
Rhode Island Department of Health  
3 Capitol Hill, Room 305  
Providence, RI 02908

Dear Ms. Dixit:

In order to help the Agreement States and the U.S. Nuclear Regulatory Commission (NRC) remain knowledgeable of each other's program, the NRC conducts one-day periodic meetings with Agreement States between IMPEP reviews. This letter confirms that, through previous coordination, the meeting has been scheduled for March 9, 2017, and will be held in your offices. The meeting will be conducted in accordance with Office of Federal and State Materials and Environmental Management Programs Procedure SA-116, *Periodic Meetings Between IMPEP Reviews*.

The likely topics for discussion at this meeting are listed in the enclosed agenda. If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know. If you have any questions, please contact me at (610) 337-5214 or via e-mail at [monica.ford@nrc.gov](mailto:monica.ford@nrc.gov).

Sincerely,

*/RA/*

Monica Lynn Ford  
Regional State Agreements Officer  
Division of Nuclear Materials Safety  
U.S. NRC Region I

Enclosure:  
Draft Agenda for March 19, 2017  
Periodic Meeting with Rhode Island

cc w/encl.: Charma Waring, Supervisor  
Radioactive Materials Section

January 11, 2017

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Rhode Island Department of Health  
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**SUNSI Review Complete: MLF (Reviewer's Initials)**

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OFFICE	DNMS/RI	E							
NAME	MFord/mlf								
DATE	01/11/17								

## Draft Agenda for Periodic Meeting with Rhode Island

Topic areas for discussion during the meeting may include:

1. Program reorganizations:

Discuss any changes in program organization, including program/staff relocations and new appointments.

2. Changes in program budget/funding.

3. Feedback on the NRC's program as identified by the State, including identification of any action that should be considered by the NRC.

4. Status of the State's program, including:

a. Technical Staffing and Training (2016 IMPEP: Satisfactory but needs improvement)

- i) Number of staff in the program and status of their training and qualifications;
- ii) Program vacancies;
- iii) Staff turnover; and,
- iv) Adequacy of FTEs for the materials program.

Recommendation 1: The MRB recommends that the Program management take measures to ensure proper documentation of inspection tracking dates and ensure the Program's licensing and inspection files are complete.

b. Status of the Materials Inspection Program (2016 IMPEP: Unsatisfactory)

- i) Number of inspection performed overdue since the last IMPEP review
- ii) Number of inspection currently overdue
- iii) Number of initial inspections completed on time and overdue since the last IMPEP
- iv) Reciprocity inspections since the last IMPEP

Recommendation 2: The review team recommends that the State take appropriate measures to conduct Priority 1, 2, and 3 inspections and initial inspections in accordance with the inspection priority in IMC 2800. This recommendation remains open from the 2011 IMPEP review.

c. Technical Quality of Inspections (2016 IMPEP: Satisfactory)

d. Technical Quality of Licensing (2016 IMPEP: Satisfactory)

Recommendation 3: The MRB recommends that Program management develop and implement an action plan to reduce the licensing renewal backlog.

e. Technical Quality of Incidents and Allegations (2016 IMPEP: Satisfactory)

- i) Status of allegations and concerns referred by the NRC for action;
- ii) Significant events and generic implications.
- iii) Event reporting, including follow-up and closure information in NMED

f. Compatibility Requirements (2016 IMPEP: Satisfactory)

- i) Regulations
  - a. Discuss status of State's regulations and actions to keep regulations up to date, including the use of legally binding requirements.
- ii) Legislative changes

5. Information exchange and discussion:

- a. Current State initiatives;
- b. Emerging technologies;
- c. Large, complicated, or unusual authorizations for use of radioactive materials;
- d. State's mechanisms to evaluate performance; and,
- e. NRC current initiatives.

6. Additional Topics

7. Additional Periodic Meeting (18 months)