

NRC INSPECTION MANUAL

DIRS

Change Notice 16-034

| DELETED: | | TRANSMITTED: | |
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| <u>Number</u> | <u>Date</u> | <u>Number</u> | <u>Date</u> |
| 1. IMC 0040 | 11/20/14 | IMC 0040 | 12/19/16 |
| 2. IMC 0801 | 08/08/13 | IMC 0801 | 12/19/16 |
| 3. IMC 1245 App B | 02/24/16 | IMC 1245 App B | 12/19/16 |
| 4. IMC 1245 App C1 | 01/13/16 | IMC 1245 App C1 | 12/19/16 |
| 5. IMC 1245 App C2 | 10/21/15 | IMC 1245 App C2 | 12/19/16 |

TRAINING: No special training is required for any documents issued with this Change Notice.

REMARKS: IMC 0040, "Preparing, Revising and Issuing Documents for the NRC Inspection Manual," has been revised to include more clear direction when writing or revising IMCs, IPs or TIs. Added verbiage regarding incorporated appendices, attachments, exhibits, etc., and unincorporated appendices, attachments, exhibits, etc. Added examples of front pages for IMCs, IPs, and TIs, as well as Memos for Regional Comment and Change Notices. Updated direction on how to use MS Word 2013. Addresses recommendations from OIG Audit 16-A-12.

IMC 0801, "Inspection Program Feedback Process," has been revised to expand the roles and responsibilities section, includes timeliness goals for closure of feedback forms, and expands the feedback form process to all Agency inspection programs.

IMC 1245 Appendix B, "General Proficiency-Level Training and Qualification Journal," has been revised to add INPO videos to expand the number of technical issues addressed in ISA-3 and updates OJT-1 (emergency drills).

IMC 1245 Appendix C1, "Reactor Operations Inspector Technical Proficiency Training and Qualification Journal," has been revised to add training on 10 CFR 50.59 to ISA-1, updates ISA-7 (SDP), OJT-3 (security plan), OJT-6 (post trip review), OJT-7 (emergency response), and relaxes a prerequisite to a recommendation the Branch Chief can override. This revision also updates references and hyperlinks.

IMC 1245 Appendix C2, "Reactor Engineering Inspector Technical Proficiency Training and Qualification Journal," has been revised to add training on 10 CFR 50.59 to ISA-3, updates ISA-5 (SDP) and OJT-4 (security plan), and relaxes the prerequisite to a recommendation the Branch Chief can override.

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