



### RESPONSE TO FREEDOM OF INFORMATION ACT (FOIA) REQUEST

2017-0100

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RESPONSE TYPE

INTERIM

FINAL

**REQUESTER:**

Julian Tarver

**DATE:**

11/04/2016

**DESCRIPTION OF REQUESTED RECORDS:**

Complete job description and org chart showing Senior Security Specialist assigned to NSIR; copy of full indepth org chart of NSIR; complete job description of Tim McCune

#### PART I. -- INFORMATION RELEASED

- Agency records subject to the request are already available in public ADAMS or on microfiche in the NRC Public Document Room.
- Agency records subject to the request are enclosed.
- Records subject to the request that contain information originated by or of interest to another Federal agency have been referred to that agency (see comments section) for a disclosure determination and direct response to you.
- We are continuing to process your request.
- See Comments.

#### PART I.A -- FEES

AMOUNT\*

\$

\*See Comments for details

You will be billed by NRC for the amount listed.

None. Minimum fee threshold not met.

You will receive a refund for the amount listed.

Fees waived.

#### PART I.B -- INFORMATION NOT LOCATED OR WITHHELD FROM DISCLOSURE

- We did not locate any agency records responsive to your request. *Note:* Agencies may treat three discrete categories of law enforcement and national security records as not subject to the FOIA ("exclusions"), 5 U.S.C. 552(c). This is a standard notification given to all requesters; it should not be taken to mean that any excluded records do, or do not, exist.
- We have withheld certain information pursuant to the FOIA exemptions described, and for the reasons stated, in Part II.
- Because this is an interim response to your request, you may not appeal at this time. We will notify you of your right to appeal any of the responses we have issued in response to your request when we issue our final determination.
- You may appeal this final determination within 30 calendar days of the date of this response by sending a letter or email to the FOIA Officer, at U.S. Nuclear Regulatory Commission, Washington, D.C. 20555-0001, or [FOIA.Resource@nrc.gov](mailto:FOIA.Resource@nrc.gov). Please be sure to include on your letter or email that it is a "FOIA Appeal."

#### PART I.C COMMENTS ( Use attached Comments continuation page if required)

In conformance with the FOIA Improvement Act of 2016, the NRC is informing you that you have the right to seek assistance from the NRC's FOIA Public Liaison.

NSIR does not create and/or maintain organization charts at the staff level; therefore, there are no responsive records to this portion of your request.

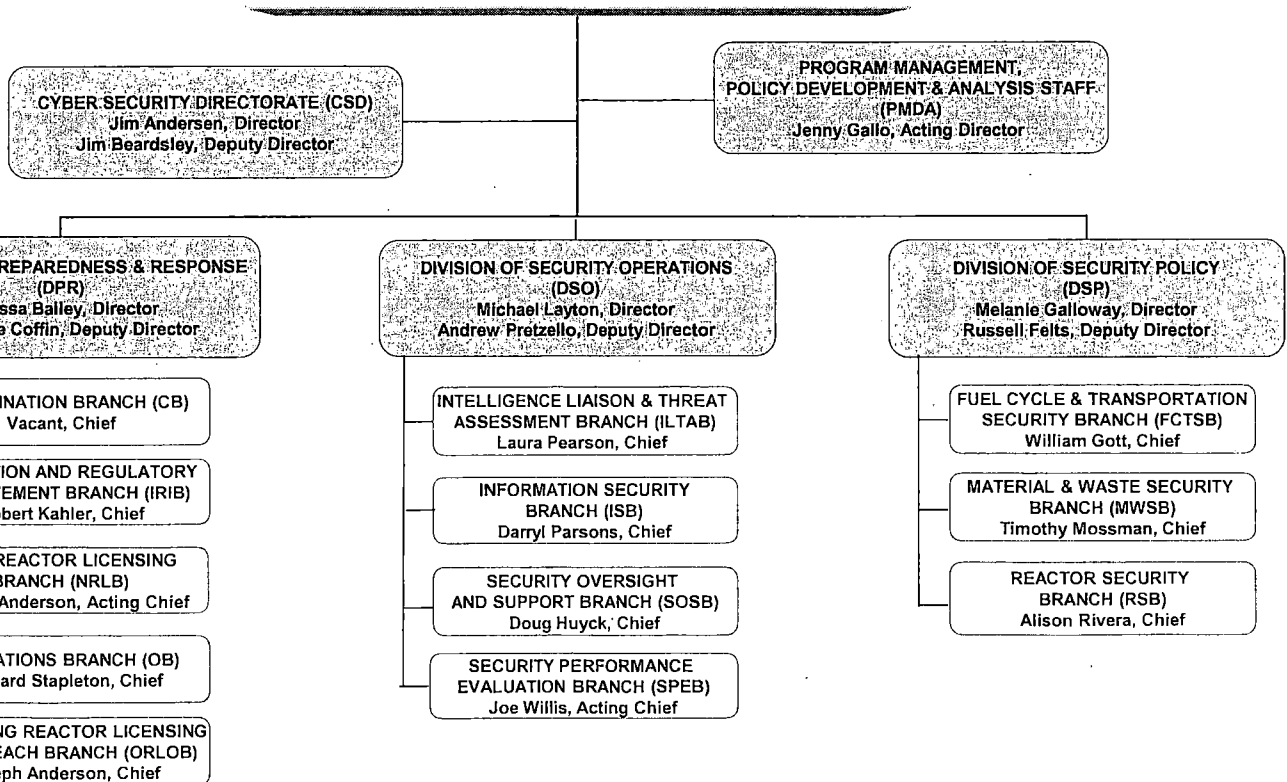
Tim McCune left the agency in 2008, at which time his position description was purged. There are no responsive records to this portion of your request.

**SIGNATURE - FREEDOM OF INFORMATION ACT OFFICER**

*Stephanie Blaney, Acting Anna Ayers*

# Office of Nuclear Security and Incident Response

**DIRECTOR**  
Brian Holian  
**DEPUTY DIRECTOR**  
Steven West



U.S. Nuclear Regulatory Commission  
Office of Nuclear Security and Incident Response  
Division of Security Policy  
Integrated Security Coordination & Policy Branch  
Sr. Security Specialist, GG-0080-15

J-782

Organizational Title: Senior Security Specialist, GG-0080-15

#### FUNCTIONAL STATEMENT

Serves as a senior staff member for issues involving personnel security policies, procedures, rulemakings, and inspection activities in the reactor, material, and/or waste arenas. Develops policies and procedures and advises the Chief, Integrated Security Coordination & Policy Branch, on the need for new or revised personnel security policies and procedures. Provides technical support to security inspection programs for headquarters staff and the regions. Assesses the need for and implements regulatory changes to ensure consistency with NRC policies for protecting public health, safety, and the environment and ensuring the common defense and security; to reduce unnecessary regulatory burden, and to improve efficiency and effectiveness.

#### REGULAR DUTIES

Identifies and resolves policy, programmatic, and regulatory issues associated with licensee personnel security in the reactor, material, and/or waste arenas. Advises the Chief, Integrated Security Coordination & Policy Branch, of significant policy issues relating to inspection and performance assessment of licensees' security programs for reactor, materials, and /or waste arenas. Serves as subject matter expert for the Division of Security Policy and other NRC staff on policy, programmatic, and regulatory issues associated with the Access Authorization, including electronic access, and other related programs (e.g., insider threat and fitness for duty).

Identifies and resolves programmatic issues involving personnel security, including the review of commitments made in licensees' physical security plans and procedures. When necessary, directs staff effort to review regulatory requirements against licensee commitments and to distinguish between the levels of assurance provided by the requirements and that provided by the licensees'

commitments.

Identifies and resolves personnel policy-related issues involving inspection activities in the power reactor, materials, and/or waste security and safeguards programs. Such review must include an assessment of changes necessary based on changing policies; and must be informed by the NRC's baseline inspection program.

Advises the Chief, Integrated Security Coordination & Policy Branch, on personnel security regulatory issues involving power reactor, materials, and/or waste safeguards programs and procedures, including the need to revise regulatory requirements based on a changing threat environment. Recommendations must include consideration of information from the intelligence community and long- and short-term demands on licensee resources.

Interfaces with middle and upper management levels of other government agencies, security organizations, and industrial organizations engaged in personnel security to keep abreast of the latest concepts, theories, and developments. Assesses the relative importance of such data with respect to the scope and content of existing or proposed security and safeguards programs.

Develops recommendations on disposition of decisions on petitions for inspections or enforcement pursuant to 10 CFR 2.206 as they relate to security and safeguards matters. Develops recommendations on disposition of petitions for rulemaking pursuant to 10 CFR 2.802 as they relate to security and safeguard matters. Testifies at hearings, as necessary. Participates, as assigned, in special NRC panels, task forces, and in special projects.

Develops technical assistance requirements and needs, and formulates procurement requests to meet these requirements. Monitors and controls technical aspects of technical assistance contracts.

Evaluates the technical merits of research studies on personnel security issues and recommends approval or termination, expansion, or redirection of such research studies.

Represents the Integrated Security Coordination & Policy Branch in meetings with industry, Federal, State, Tribal, and Local government agencies.

Presents staff positions to the Advisory Committee on Reactor Safeguards, Advisory Committee on Nuclear Waste, Committee for Review of Generic Requirements, the EDO and EDO staff, and the Commissioners on security and safeguards policy, programs, and regulatory issues.

Mentors junior staff in applying personnel security policy, programs, and regulations; in developing written work products; and in effectively communicating with licensees, NRC management, the Commission, and external stakeholders.

#### BASIC SKILLS

Advanced knowledge of and experience in personnel security and regulatory development to effectively perform complex analyses of programmatic issues.

Advanced knowledge of personnel security technology and measures and the Commission's security policies for power reactors, decommissioning facilities, research and test reactors, fuel cycle facilities, spent fuel storage facilities, waste disposal facilities, materials facilities, and/or transportation activities.

Extensive experience with power reactors, decommissioning facilities, research and test reactors, fuel cycle facilities, spent fuel storage facilities, waste disposal facilities, materials facilities, transportation activities, safeguards regulations, and associated licensees' security plans.

Proven ability to effectively communicate orally and in writing to support agency policies on safeguards aspects of new designs, prepare recommendations to disposition petitions for rulemaking under 10 CFR 2.802 and petitions for inspection or enforcement under 10 CFR 2.206, and testify at hearings.

Ability to lead and coordinate efforts of team of specialists engaged in evaluations of licensee's personnel security programs and to act as the NRC spokesperson in interactions with senior licensee facility and corporate management.

#### CONTACTS

Daily contact, as a representative of the Integrated Security Coordination & Policy Branch, with NRC management at the section chief level and the technical staff in the program offices to develop, discuss, and review technical analyses of personnel security issues.

Frequent contact, as a representative of the Integrated Security Coordination & Policy Branch, with division and office directors to discuss and provide recommendations on proposed policy positions, on personnel security issues, and to explain new technical positions.

Frequent contact, as representative of the Integrated Security Coordination & Policy Branch, with top managers of outside vendors and other security organizations to discuss and explain new technical and policy positions in personnel security.

Frequent contact, as a representative of the Integrated Security Coordination & Policy Branch, with regional staff up to the Division Director level to discuss and explain technical and policy position, for both generic and site-specific personnel security ISSUCS.

Frequent contacts with NRC contractors to provide technical guidance and project oversight for contracts being overseen.

Occasional contact, as a representative of the Integrated Security Coordination & Policy Branch, with senior licensee facility and corporate management to present potentially controversial performance assessment findings and to explain personnel security program and regulatory requirements.

Occasional contact with the Advisory Committee on Reactor Safeguards, Advisory Committee on Nuclear Waste, the Committee for Review of Generic Requirements, the EDO and EDO staff, and the Commissioners and their staff to explain new personnel security technical and policy positions, programs, and regulations.

Occasional contact with Members of Congress, Congressional members' and committees' staff, and General Accounting Office and Congressional Research Service staffs, as a representative of the Licensee Personnel Security Section, to discuss the results of personnel security evaluation efforts and the adequacy of current security and safeguards policies, programs, and regulations.

Occasional contact, as a representative of the Integrated Security Coordination & Policy Branch, with the Office of Homeland Security, Department of Energy, Department of Transportation, Department of State, and Department of Defense personnel and State and Tribal representatives to discuss and coordinate personnel security issues.

Occasional contact, as a representative of the Integrated Security Coordination & Policy Branch, with staff from the International Atomic Energy Agency, and personnel responsible for personnel security activities from other member states.

#### RESPONSIBILITY FOR DECISIONS

##### Supervision Received

Branch Chief, GG-15

General Supervision "A"

Guidelines include NRC regulations, other Federal laws and regulations, and the NRC Management Directives.

Independent Action

Provides authoritative determinations on the extent to which new personnel security technologies will affect overall security system integrity at power reactor facilities, decommissioning facilities, research and test facilities, and/or transportation activities.

Recommends and supports agency technical and policy positions on personnel security and safeguards issues associated with power reactor facilities, decommissioning facilities, research and test reactors, fuel cycle facilities, spent fuel storage facilities, waste disposal facilities, materials facilities, and/or transportation activities.

Prepare personnel security input to safety evaluation reports for power reactor facilities, decommissioning facilities, research and test reactors, fuel cycle facilities, spent fuel storage facilities, waste disposal facilities, materials facilities, and/or transportation activities.

Provides expert testimony at hearings.

Makes technically authoritative recommendations on licensee personnel policy, programmatic, and regulatory issues associated with the reactor, material, and/or waste arenas.

Prepares recommendations for disposition of petitions for rulemaking under 10 CFR 2.802 and petitions for inspection and enforcement under 10 CFR 2.206, which involve highly controversial issues.

Develops technical assistance requirement and needs, and formulates procurement requests to meet these requirements. Monitors and controls technical aspects of technical assistance contracts.

Recommends approval or the termination, expansion or redirection of research studies.

SUPERVISION EXERCISED



None.

WORKING CONDITIONS

Normal office conditions.

Occasional U.S. travel, often involving visits to power reactor facilities, decommissioning facilities, research and test reactors, fuel cycle facilities, spent fuel storage facilities, waste disposal facilities, and/or materials facilities where regular exposure can occur to usual plant industrial and radiological hazards, inclement weather outside the plant, extreme heat in some areas of reactors and extreme cold temperatures in others.

Occasional international travel to discuss security and safeguards issues and cooperative projects with IAEA staff and security representatives of member states.

EFFORT

Moderate physical exertion in the form of climbing, stooping, crawling and walking throughout extremely large power reactor facilities, decommissioning facilities, research and test reactors, fuel cycle facilities, spent fuel storage facilities, waste disposal facilities, and/or materials, may be necessary.