

**ORDER FOR SUPPLIES OR SERVICES**

PAGE OF PAGES

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

|  |   |   |                |
|--|---|---|----------------|
| 1. DATE OF ORDER<br>09/15/2016   | 2. CONTRACT NO. (If any)<br>NRC-HQ-11-16-E-0001/<br>NRC-HQ-11-16-E-0001 | 6. SHIP TO:   |                |
| 3. ORDER NO.<br>NRC-R4-94-16-T-0003  |   | a. NAME OF CONSIGNEE<br>US NUCLEAR REGULATORY COMMISSION-                 |                |
| 4. REQUISITION/REFERENCE NO.<br>R4-16-0068   |   | b. STREET ADDRESS<br>MAIL PROCESSING CENTER<br>4930 BOILING BROOK PARKWAY |                |
| 5. ISSUING OFFICE (Address correspondence to)<br>US NRC - HQ<br>ACQUISITION MANAGEMENT DIVISION<br>MAIL STOP TWEN-5E03<br>WASHINGTON DC 20555-0001 |   | c. CITY<br>ROCKVILLE  | d. STATE<br>MD |
|  |   | e. ZIP CODE<br>20852  |                |

|   |             |
|---|-------------|
| 7. TO:  | f. SHIP VIA |
| a. NAME OF CONTRACTOR<br>IP-PLUS CONSULTING INC |             |

|  |   |  |
|--|---|--|
| b. COMPANY NAME                              | 8. TYPE OF ORDER  |  |
| c. STREET ADDRESS<br>8775 CENTER PARK DR 357 | <input type="checkbox"/> a. PURCHASE<br>REFERENCE YOUR: | <input checked="" type="checkbox"/> b. DELIVERY<br>Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract. |
| d. CITY<br>COLUMBIA                          | e. STATE<br>MD  | f. ZIP CODE<br>21045-2177  |

|  |   |
|--|---|
| 9. ACCOUNTING AND APPROPRIATION DATA<br>See Schedule | 10. REQUISITIONING OFFICE<br>OFFICE OF NUCLEAR SECURITY |
|--|---|

|  |                  |
|--|------------------|
| 11. BUSINESS CLASSIFICATION (Check appropriate box(es))  | 12. F.O.B. POINT |
| <input checked="" type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone<br><input type="checkbox"/> f. SERVICE-DISABLED VETERAN-OWNED <input type="checkbox"/> g. WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOSB PROGRAM <input type="checkbox"/> h. EDWOSB |                  |

|                              |                              |  |                    |
|------------------------------|------------------------------|--|--------------------|
| 13. PLACE OF                 | 14. GOVERNMENT B/L NO.       | 15. DELIVER TO F.O.B. POINT<br>ON OR BEFORE (Date)<br>12/30/2016 | 16. DISCOUNT TERMS |
| a. INSPECTION<br>Destination | b. ACCEPTANCE<br>Destination |  |                    |

17. SCHEDULE (See reverse for Rejections)

| ITEM NO.<br>(a) | SUPPLIES OR SERVICES<br>(b)  | QUANTITY<br>ORDERED<br>(c) | UNIT<br>(d) | UNIT<br>PRICE<br>(e) | AMOUNT<br>(f) | QUANTITY<br>ACCEPTED<br>(g) |
|-----------------|--|----------------------------|-------------|----------------------|---------------|-----------------------------|
|                 | The purpose of this task order is to evaluate the HOC and RIV IRC's needs, provide a proposal and upon approval of the proposal, purchase and deliver the server hardware to the NRC.<br>Accounting Info:<br>Continued ... |                            |             |                      |               |                             |

|                                     |                                    |   |                 |                                 |
|-------------------------------------|------------------------------------|---|-----------------|---------------------------------|
| SEE BILLING INSTRUCTIONS ON REVERSE | 18. SHIPPING POINT                 | 19. GROSS SHIPPING WEIGHT   | 20. INVOICE NO. | 17(h)<br>TOTAL<br>(Cont. pages) |
|                                     | 21. MAIL INVOICE TO:               |   |                 |                                 |
|                                     | a. NAME                            | US NUCLEAR REGULATORY COMMISSION  |                 | \$0.00                          |
|                                     | b. STREET ADDRESS<br>(or P.O. Box) | TWO WHITE FLINT NORTH<br>11545 ROCKVILLE PIKE<br>MAILSTOP T9-B07<br>NRCPAYMENTSNRCGOV |                 | \$199,822.60                    |
| c. CITY<br>ROCKVILLE                | d. STATE<br>MD                     | e. ZIP CODE<br>20852-2738   |                 | 17(i)<br>GRAND<br>TOTAL         |

|   |            |   |
|---|------------|---|
| 22. UNITED STATES OF AMERICA BY (Signature) | 09/19/2016 | 23. NAME (Typed)<br>MATTHEW BUCHER<br>TITLE: CONTRACTING/ORDERING OFFICER |
|---|------------|---|

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OPTIONAL FORM 347 (Rev. 2/2012)  
Prescribed by GSA/FAR 48 CFR 53.213(f)

TEMPLATE - ADM001

SUNSI REVIEW COMPLETE

SEP 29 2016

ADM002

**ORDER FOR SUPPLIES OR SERVICES  
SCHEDULE - CONTINUATION**

PAGE NO

2

**IMPORTANT:** Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER

CONTRACT NO.

09/15/2016

NRC-HQ-11-16-E-0001/NRC-HQ-11-16-E-0001

ORDER NO.

NRC-R4-94-16-T-0003

| ITEM NO.<br>(a) | SUPPLIES/SERVICES<br>(b)  | QUANTITY<br>ORDERED<br>(c) | UNIT<br>(d) | UNIT<br>PRICE<br>(e) | AMOUNT<br>(f) | QUANTITY<br>ACCEPTED<br>(g) |
|-----------------|---|----------------------------|-------------|----------------------|---------------|-----------------------------|
|                 | 2016-X0200-FEEBASED-94-94D004-11-1-156-6035-3130<br>Period of Performance: 09/30/2016 to 09/29/2017 |                            |             |                      |               |                             |

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$0.00

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Prescribed by GSA FAR (48 CFR) 53.213(f)

**SECTION B – SUPPLIES OR SERVICES AND PRICES/COSTS**

**B.1 PRICE SCHEDULE**

The contractor shall not exceed the total hours or perform work other than the labor categories identified here without prior authority from the Contracting Officer, which would necessitate written modification to the Task Order.

Base Year 09/30/2016 – 09/29/2017

| CLIN | Description               | Price         |
|------|---------------------------|---------------|
|      | Firm Fixed Price (FFP)    |               |
| 0001 | Task 1 Evaluation         |               |
| 0002 | Task 2 Proposal           |               |
| 0003 | Project Management        |               |
|      | Time and Material (T&M)   |               |
| 0004 | Task 3 Server Procurement | Not to Exceed |
|      | Total                     | \$199,822.60  |

**B.2 CONSIDERATION AND OBLIGATION-TASK ORDERS (AUG 2011)**

- (a) The ceiling of this order for is \$199,822.60.
- (b) This order is subject to the minimum and maximum ordering requirements set forth in the contract.
- (c) The amount presently obligated with respect to this order is \$155,808.40. The obligated amount shall, at no time, exceed the order ceiling as specified in paragraph (a) above. When and if the amount(s) paid and payable to the Contractor hereunder shall equal the obligated amount, the Contractor shall not be obligated to continue performance of the work unless and until the Contracting Officer shall increase the amount obligated with respect to this order, in accordance with FAR Part 43 - Modifications. Any work undertaken by the Contractor in excess of the obligated amount specified above is done so at the Contractor's sole risk and may not be reimbursed by the Government.
- (d) The Contractor shall comply with the provisions of FAR 52.232-22 - Limitation of Funds, for incrementally-funded delivery orders or task orders.

**SECTION C - DESCRIPTION/SPECIFICATIONS/STATEMENT OF WORK**

**C.1 Project Title**

U.S. Nuclear Regulatory Commission (NRC) Headquarters Operations Center and Region IV Incident Response Center Server Refresh

## **C.2 Background**

This order serves to purchase and deliver 13 servers to refresh the Headquarters Operations Center (HOC) and Region IV's (RIV) Incident Response Center (IRC) servers. These servers are used to support NRC's responsibilities during an emergency response to a nuclear accident that are to monitor, assess, and if necessary, direct the nuclear power plant to take actions to protect the health and safety of the public.

## **C.3 Objective**

The objective of this order is to evaluate the HOC and RIV IRC's needs, provide a proposal and upon approval of the proposal, purchase and deliver the server hardware to the NRC.

## **C.4 Scope of Work**

### **Task 1: Evaluation**

The contractor shall evaluate the server hardware needs that are used to in the Headquarters Operations Center and the back-up location located at the Region IV Incident Response Center in Arlington, Texas.

### **Task 2: Proposal**

The contractor shall provide a proposal to purchase the 13 servers to the NRC based on the evaluation in task 1. The proposal shall include the technical hardware specifications and shall also meet the NRC technical requirements for approved hardware on the production network.

### **Task 3: Implementation**

Upon acceptance of the provided proposal by the Contracting Officer's Representative (COR) and/or the Alternate COR, the contractor shall purchase equipment as outlined in the proposal and deliver to the place of performance as follows:

U.S. Nuclear Regulatory Commission  
ATTN: Omar Khan  
Three White Flint North  
11601 Landsdown Street  
North Bethesda, Maryland 20852

## **C.5 Reporting Requirements**

None

## **C.6 Deliverables and Delivery Schedule**

### **C.6.1 Hardware Proposal**

The contractor shall provide to the COR and Alternate COR a proposal to purchase 13 servers based on the evaluation in Task 1 from Section C.4 Scope of Work.

### **C.6.2 Hardware Delivery**

Upon approval by the NRC COR and/or Alternate COR, the contractor shall deliver the 13 servers to the NRC in accordance with C.4 Task 3.

| Section # | Deliverable                            | Due Date   | Format                      | Submit to |
|-----------|--|--|-----------------------------|-----------|
| C.6.1     | Hardware Evaluation and Final Proposal | 90 calendar days from award                          | Microsoft Word or Adobe PDF | COR/ACOR  |
| C.6.2     | Hardware Delivery                      | 60 calendar days after COR/ACOR approval of proposal | N/A                         | COR       |

**C.7 Applicable Documents and Standards**

N/A

**C.8 Section 508 – Electronic and Information Technology Standards**

The following standards are applicable to this contract/order:

Subpart B – Technical Standards

- Software Applications and Operating Systems (1194.21)
- Web-based Intranet and Internet Information and Applications(1194.22)
- Telecommunications Products (1194.23)
- Video and Multimedia Products (1194.24)
- Self-Contained, Closed Products (1194.25)
- Desktop and Portable Computers (1194.26)

Subpart C – Functional Performance Criteria

- Functional Performance Criteria (1194.31)

Subpart D – Information, Documentation, and Support

- Information, Documentation, and Support (1194.41)

EIT purchased under this contract/order must be accessible to persons with disabilities, unless otherwise stipulated in the contract/order. Any product replacements contemplated under this contract/order must be equally as 508 compliant as (or more compliant than) the original product purchased. Also, the Government reserves the right to conduct hands-on testing to validate contractor 508 compliance claims.

A **Voluntary Product Accessibility Template (VPAT)** shall be provided along with EIT deliverables submitted to the Government, if available.

**C.9 Government-Furnished Property**

None

## **SECTION D - PACKAGING AND MARKING**

D.1 Branding, Packaging and Marking for this task order shall be in accordance with Section D of the base contract NRC-HQ-11-16-E-0001.

## **SECTION E - INSPECTION AND ACCEPTANCE**

E.1 Inspection and acceptance of the deliverable items to be furnished hereunder shall be made by the NRC Contracting Officer's Representative (COR) at the destination.

Contract Deliverables:

The contractor shall comply with the delivery schedule outlined in the task order SOW. All deliverables shall be formatted and prepared using Microsoft Word for documentation and reports; Microsoft PowerPoint for briefings; and Microsoft Project for schedules.

## **SECTION F - DELIVERIES OR PERFORMANCE**

### **F.1 PERIOD OF PERFORMANCE**

The Period of Performance consists of a one year base period.  
Base Year: 09/30/2016 – 09/29/2017

### **F.2 PLACE OF PERFORMANCE**

The work to be performed under this task order will be performed at:

U.S. Nuclear Regulatory Commission Three White Flint North  
11601 Landsdown Street North Bethesda, MD 20852

## **SECTION G - TASK ORDER ADMINISTRATION**

### **G.1 2052.215-71 PROJECT OFFICER AUTHORITY. (OCT 1999)**

(a) The contracting officer's authorized representative hereinafter referred to as the project officer for this contract is:

COR

Name: Omar Khan

Address: US NRC NSIR, 11115 Rockville Pike, Rockville, MD 20852

Telephone Number: 301-287-3725

Email: Omar.Khan@nrc.gov

Alternate COR

Name: David Crockett

Address: US NRC RIV, 1600 E Lamar BLVD, Arlington, TC 76011

Telephone Number: 817-200-1289

Email: David.Crockett@nrc.gov

(b) Performance of the work under this contract is subject to the technical direction of the NRC project officer. The term technical direction is defined to include the following:

(1) Technical direction to the contractor which shifts work emphasis between areas of work or tasks, authorizes travel which was unanticipated in the Schedule (i.e., travel not contemplated in the Statement of Work or changes to specific travel identified in the Statement of Work), fills in details, or otherwise serves to accomplish the contractual statement of work.

(2) Provide advice and guidance to the contractor in the preparation of drawings, specifications, or technical portions of the work description.

(3) Review and, where required by the contract, approve technical reports, drawings, specifications, and technical information to be delivered by the contractor to the Government under the contract.

(c) Technical direction must be within the general statement of work stated in the contract. The project officer does not have the authority to and may not issue any technical direction which:

(1) Constitutes an assignment of work outside the general scope of the contract.

(2) Constitutes a change as defined in the "Changes" clause of this contract.

(3) In any way causes an increase or decrease in the total estimated contract cost, the fixed fee, if any, or the time required for contract performance.

(4) Changes any of the expressed terms, conditions, or specifications of the contract.

(5) Terminates the contract, settles any claim or dispute arising under the contract, or issues any unilateral directive whatever.

(d) All technical directions must be issued in writing by the project officer or must be confirmed by the project officer in writing within ten (10) working days after verbal issuance. A copy of the written direction must be furnished to the contracting officer. A copy of NRC Form 445, Request for Approval of Official Foreign Travel, which has received final approval from the NRC must be furnished to the contracting officer.

- (e) The contractor shall proceed promptly with the performance of technical directions duly issued by the project officer in the manner prescribed by this clause and within the project officer's authority under the provisions of this clause.
- (f) If, in the opinion of the contractor, any instruction or direction issued by the project officer is within one of the categories defined in paragraph (c) of this section, the contractor may not proceed but shall notify the contracting officer in writing within five (5) working days after the receipt of any instruction or direction and shall request that contracting officer to modify the contract accordingly. Upon receiving the notification from the contractor, the contracting officer shall issue an appropriate contract modification or advise the contractor in writing that, in the contracting officer's opinion, the technical direction is within the scope of this article and does not constitute a change under the "Changes" clause.
- (g) Any unauthorized commitment or direction issued by the project officer may result in an unnecessary delay in the contractor's performance and may even result in the contractor expending funds for unallowable costs under the contract.
- (h) A failure of the parties to agree upon the nature of the instruction or direction or upon the contract action to be taken with respect to the instruction or direction is subject to 52.233-1 - Disputes.
- (i) In addition to providing technical direction as defined in paragraph (b) of the section, the project officer shall:
  - (1) Monitor the contractor's technical progress, including surveillance and assessment of performance, and recommend to the contracting officer changes in requirements.
  - (2) Assist the contractor in the resolution of technical problems encountered during performance.
  - (3) Review all costs requested for reimbursement by the contractor and submit to the contracting officer recommendations for approval, disapproval, or suspension of payment for supplies and services required under this contract.

## G.2 INVOICES

The contractor shall submit a monthly invoice to NRC by the 15th of each month in accordance with the NRC Billing Instructions found in the base contract NRC-HQ-11-16-E-0001.

## SECTION H - SPECIAL TASK ORDER REQUIREMENTS

### H.1 TASK ORDER PROVISIONS



The provisions in Section H - SPECIAL CONTRACT REQUIREMENTS of the IDIQ Contract NRC-HQ-11-16-E-0001 are applicable to this task order.

## H.2 SECURITY

The security requirements under the IDIQ Contract NRC-HQ-11-16-E-0001 shall apply to this task order. The work under this task order is unclassified.

## **SECTION I- CONTRACT CLAUSES**

I.1 The clauses and provisions incorporated in full text or by reference in IDIQ Contract NRC-HQ-11-16-E-0001 are hereby incorporated into this task order.

### I.2 FAR 52.217-8 Option to Extend Services

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor at anytime before expiration of the task order.