

# MISSOURI ANALYTICAL LABORATORIES, INC.

---CHEMISTS - MICROBIOLOGISTS---

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July 7, 2016

Bill Lin  
United States Nuclear Regulatory Commission Region III  
2443 Warrenville Rd., Suite 210  
Lisle, IL 60532-4352

RE: NRC Material License No. 24-12366-01

Dear Mr. Lin,

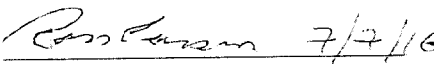
Attached are the training records for the two Licensed Material Authorized Users currently on staff and the RSO. This is the annual refresher training in radiation safety, regulatory requirements, and licensee-specific program elements that should have been completed by December 31, 2015. Corrective action for this oversight has been performed by improving due date reminders. The training and audit schedule is now monitored by three individuals instead of one. The mechanism for ensuring that training and auditing are completed by December 31 of each year is the use of Microsoft Outlook calendar program with daily reminders sent to Richard Gilbert (Vice President) and Debbie Oitker (Office Manager) starting on December 1 of each year. If the training and auditing had already been completed, the reminder is dismissed for that year. The RSO will continue to monitor the schedule by using a different calendar.

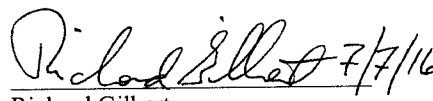
In the future, these training records will be emailed each year to the NRC in order to demonstrate compliance. The 2016 audit of the Radiation Safety Program has already been completed.

It is understood that our program has to be conducted in accordance with NRC regulations, license conditions, and license application. Two senior positions in our company were recently filled (Director of Laboratories on June 21, 2016 and Director of Chemistry on June 2, 2016). These two individuals will not be performing the tasks of the RSO but rather will be performing non-NRC tasks that will allow the RSO to focus on NRC requirements and avoid oversights.

Please advise if additional information or action is required.

Yours truly,

  
\_\_\_\_\_  
Ross Larson  
RSO

  
\_\_\_\_\_  
Richard Gilbert  
Vice President

- ESTABLISHED IN 1965 \*\*\* ST. LOUIS, MISSOURI U.S.A. -

FDA REGISTERED

DEA LICENSED

GMP COMPLIANT

**MISSOURI ANALYTICAL LABORATORIES, INC. TRAINING RECORD**

EMPLOYEE: Nicole Engler

RECORDED BY: Ross Larson

Training Received	Training Dates	Instructor Verification	Employee Verification
I have read and understand key portions of "Program-Specific Guidance About Academic, Research and Development, and Other Licenses of Limited Scope", NUREG 1556, Vol. 7, NRC	7/5/16	<i>RL</i> 7/5/16	<i>Nicole Engler</i> 7/5/16
I have read and understand key portions of 10 CFR, Part 19, "Notices, Instructions, and Reports to Workers: Inspection and Investigations"	7/5/16	<i>RL</i> 7/5/16	<i>Nicole Engler</i> 7/5/16
I have read and understand key portions of 10 CFR, Part 20, "Standards for Protection Against Radiation"	7/5/16	<i>RL</i> 7/5/16	<i>Nicole Engler</i> 7/5/16
I have read and understand NRC Materials License 24-12366-01 with Amendments	7/5/16	<i>RL</i> 7/5/16	<i>Nicole Engler</i> 7/5/16
I have read and understand NRC Form 3, "Notice to Employees"	7/6/16	<i>RL</i> 7/6/16	<i>Nicole Engler</i> 7/6/16
I have read and understand NRC Licensed Operating Procedure, "Methods for the Assessment of Dentifrice Abrasivity"	7/5/16	<i>RL</i> 7/5/16	<i>Nicole Engler</i> 7/5/16
I have read and understand SOP 99.0 entitled "Radiation Safety Program"	7/6/16	<i>RL</i> 7/6/16	<i>Nicole Engler</i> 7/6/16
I have read and understand SOP 100.0 entitled, "Radiation Safety Training Program"	7/6/16	<i>RL</i> 7/6/16	<i>Nicole Engler</i> 7/6/16

**MISSOURI ANALYTICAL LABORATORIES, INC. TRAINING RECORD**

EMPLOYEE: Meghan Stanger

RECORDED BY: Ross Larson

Training Received	Training Dates	Instructor Verification	Employee Verification
I have read and understand key portions of "Program-Specific Guidance About Academic, Research and Development, and Other Licenses of Limited Scope", NUREG 1556, Vol. 7, NRC	7/1/16	<i>RL</i> 7/1/16	<i>Meghan Stanger</i> 7/1/16
I have read and understand key portions of 10 CFR, Part 19, "Notices, Instructions, and Reports to Workers: Inspection and Investigations"	7/5/16	<i>RL</i> 7/5/16	<i>Meghan Stanger</i> 7/5/16
I have read and understand key portions of 10 CFR, Part 20, "Standards for Protection Against Radiation"	7/5/16	<i>RL</i> 7/5/16	<i>Meghan Stanger</i> 7/5/16
I have read and understand NRC Materials License 24-12366-01 with Amendments	7/5/16	<i>RL</i> 7/5/16	<i>Meghan Stanger</i> 7/5/16
I have read and understand NRC Form 3, "Notice to Employees"	7/5/16	<i>RL</i> 7/5/16	<i>Meghan Stanger</i> 7/5/16
I have read and understand NRC Licensed Operating Procedure, "Methods for the Assessment of Dentifrice Abrasivity"	7/5/16	<i>RL</i> 7/5/16	<i>Meghan Stanger</i> 7/5/16
I have read and understand SOP 99.0 entitled "Radiation Safety Program"	7/6/16	<i>RL</i> 7/6/16	<i>Meghan Stanger</i> 7/6/16
I have read and understand SOP 100.0 entitled, "Radiation Safety Training Program"	7/6/16	<i>RL</i> 7/6/16	<i>Meghan Stanger</i> 7/6/16

**MISSOURI ANALYTICAL LABORATORIES, INC. TRAINING RECORD**

EMPLOYEE: Ross Larson

RECORDED BY: Ross Larson

Training Received	Training Dates	Instructor Verification	Employee Verification
I have read and understand key portions of "Program-Specific Guidance About Academic, Research and Development, and Other Licenses of Limited Scope", NUREG 1556, Vol. 7, NRC	7/1/16	<i>W. Wood</i> E. Wood 7/1/16	<i>R. Larson</i> 7/1/16
I have read and understand key portions of 10 CFR, Part 19, "Notices, Instructions, and Reports to Workers: Inspection and Investigations"	7/6/16	<i>W. Wood</i> E. Wood 7/4/16	<i>R. Larson</i> 7/6/16
I have read and understand key portions of 10 CFR, Part 20, "Standards for Protection Against Radiation"	7/6/16	<i>W. Wood</i> E. Wood 7/6/16	<i>R. Larson</i> 7/6/16
I have read and understand NRC Materials License 24-12366-01 with Amendments	7/6/16	<i>W. Wood</i> E. Wood 7/6/16	<i>R. Larson</i> 7/6/16
I have read and understand NRC Form 3, "Notice to Employees"	7/6/16	<i>W. Wood</i> E. Wood 7/6/16	<i>R. Larson</i> 7/6/16
I have read and understand NRC Licensed Operating Procedure, "Methods for the Assessment of Dentifrice Abrasivity"	7/5/16	<i>W. Wood</i> E. Wood 7/5/16	<i>R. Larson</i> 7/5/16
I have read and understand SOP 99.0 entitled "Radiation Safety Program"	7/5/16	<i>W. Wood</i> E. Wood 7/5/16	<i>R. Larson</i> 7/5/16
I have read and understand SOP 100.0 entitled, "Radiation Safety Training Program"	7/5/16	<i>W. Wood</i> E. Wood 7/5/16	<i>R. Larson</i> 7/5/16