

ORDEK FOR SUPPLIES OR SERVICES

PAGE OF PAGES
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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 08/03/2016		2. CONTRACT NO. (If any) NRC-HQ-11-16-E-0001/ NRC-HQ-11-16-E-0001		6. SHIP TO:			
3. ORDER NO. NRC-R4-94-16-T-0001		4. REQUISITION/REFERENCE NO. R4-16-0055		a. NAME OF CONSIGNEE US NRC REGION IV			
5. ISSUING OFFICE (Address correspondence to) US NRC - HQ ACQUISITION MANAGEMENT DIVISION MAIL STOP TWFN-5E03 WASHINGTON DC 20555-0001				b. STREET ADDRESS 1600 EAST LAMAR BOULEVARD			
d. CITY COLUMBIA		e. STATE MD	f. ZIP CODE 21045-2177	c. CITY ARLINGTON		d. STATE TX	e. ZIP CODE 76011-4511
7. TO: a. NAME OF CONTRACTOR IP-PLUS CONSULTING INC				f. SHIP VIA			
b. COMPANY NAME				8. TYPE OF ORDER			
c. STREET ADDRESS 8775 CENTER PARK DR 357				<input type="checkbox"/> a. PURCHASE REFERENCE YOUR:		<input checked="" type="checkbox"/> b. DELIVERY	
d. CITY COLUMBIA				Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.			
9. ACCOUNTING AND APPROPRIATION DATA See Schedule				10. REQUISITIONING OFFICE OFFICE OF NUCLEAR SECURITY			
11. BUSINESS CLASSIFICATION (Check appropriate box(es)) <input checked="" type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. SERVICE-DISABLED VETERAN-OWNED <input type="checkbox"/> g. WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOSB PROGRAM <input type="checkbox"/> h. EDWOSB						12. F.O.B. POINT	
13. PLACE OF a. INSPECTION Destination		14. GOVERNMENT B/L NO. b. ACCEPTANCE Destination		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) 08/15/2016		16. DISCOUNT TERMS 30 net	

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	Accounting Info: 2016-X0200-FEEBASED-94-94D004-11-1-156-6035-3130 Period of Performance: 08/15/2016 to 08/14/2017					

18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)
21. MAIL INVOICE TO:						
a. NAME US NUCLEAR REGULATORY COMMISSION						\$0.00
b. STREET ADDRESS (or P.O. Box) TWO WHITE FLINT NORTH 11545 ROCKVILLE PIKE MAILSTOP T9-B07 NRCPAYMENTSNRRCGOV						\$115,374.39
c. CITY ROCKVILLE		d. STATE MD	e. ZIP CODE 20852-2738		17(i) GRAND TOTAL	

22. UNITED STATES OF AMERICA BY (Signature) 		08/03/2016	23. NAME (Typed) DOMONIQUE MALONE TITLE: CONTRACTING/ORDERING OFFICER	
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OPTIONAL FORM 347 (Rev. 2/2012)
Prescribed by GSA/FAR 48 CFR 53.213(f)

TEMPLATE - ADM001

SUNSI REVIEW COMPLETE

AUG - 8 2016

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ORDER FOR SUPPLIES OR SERVICES

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		b. STREET ADDRESS 1600 EAST LAMAR BOULEVARD		
		c. CITY ARLINGTON	d. STATE TX	e. ZIP CODE 76011-4511
7. TO:		f. SHIP VIA		
a. NAME OF CONTRACTOR IP-PLUS CONSULTING INC		8. TYPE OF ORDER		
b. COMPANY NAME		<input type="checkbox"/> a. PURCHASE		<input checked="" type="checkbox"/> b. DELIVERY
c. STREET ADDRESS 8775 CENTER PARK DR 357		REFERENCE YOUR:		Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.
d. CITY COLUMBIA		e. STATE MD	f. ZIP CODE 21045-2177	
9. ACCOUNTING AND APPROPRIATION DATA See Schedule		10. REQUISITIONING OFFICE OFFICE OF NUCLEAR SECURITY		
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13. PLACE OF		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) 08/15/2016
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c. CITY ROCKVILLE	d. STATE MD	e. ZIP CODE 20852-2738	17(i) GRAND TOTAL

22. UNITED STATES OF AMERICA BY (Signature) 	23. NAME (Typed) DOMONIQUE MALONE TITLE: CONTRACTING/ORDERING OFFICER
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B.1 PRICE SCHEDULE

The contractor shall not exceed the total hours or perform work other than the labor categories identified here without prior authority from the Contracting Officer, which would necessitate written modification to the Task Order.

Base Year 08/15/2016 – 08/14/2017

<i>Deliverable</i>			<i>Amount</i>
Communicator! NXT ANS Implementation Solution			[REDACTED]
72 Premium Service Package SIP3 eAuth User Licenses			[REDACTED]
Project Management Support			
<i>Labor Categories</i>	<i>Hours</i>	<i>Rate/Hour</i>	<i>Price</i>
Project Manager	[REDACTED]	[REDACTED]	[REDACTED]
Total Cost			\$115,374.39

B.2 CONSIDERATION AND OBLIGATION-TASK ORDERS (AUG 2011)

- (a) The ceiling of this order for is \$115,374.39.
- (b) This order is subject to the minimum and maximum ordering requirements set forth in the contract.
- (c) The amount presently obligated with respect to this order is \$115,374.39. The obligated amount shall, at no time, exceed the order ceiling as specified in paragraph (a) above. When and if the amount(s) paid and payable to the Contractor hereunder shall equal the obligated amount, the Contractor shall not be obligated to continue performance of the work unless and until the Contracting Officer shall increase the amount obligated with respect to this order, in accordance with FAR Part 43 - Modifications. Any work undertaken by the Contractor in excess of the obligated amount specified above is done so at the Contractor's sole risk and may not be reimbursed by the Government.
- (d) The Contractor shall comply with the provisions of FAR 52.232-22 - Limitation of Funds, for incrementally-funded delivery orders or task orders.

SECTION C - DESCRIPTION/SPECIFICATIONS/STATEMENT OF WORK

C.1 Project Title

Communicator NXT! Automatic Notification System (ANS) Purchase, Installation and Training

C.2 Background

This order serves to purchase and install an Airbus DS Communications Communicator NXT, Automatic Notification System (ANS), for the U.S. Nuclear Regulatory Commission's (NRC) Region IV (RIV) Operations Center. The system is used to support NRC's responsibilities

during an emergency response to a nuclear accident are to monitor, assess, and if necessary, direct the nuclear power plant to take actions to protect the health and safety of the public. ANS shall be integrated with the Region IV Private Branch Exchange (PBX) using Session Initiation Protocol (SIP) connectivity or Primary Rate Interface (PRI) T1 Tie Trunks. The contractor shall provide a turn-key solution to include; planning, procurement, installation, configuration, testing, and implementation of a fully operational system in the Region IV Office. If requested, a site visit can be coordinated and offered to all prospective bidders.

C.3 Objective

The objective of this order is to provide a turn-key Airbus DS Communications Communicator NXT (ANS) system to support the agency mission and responsibilities during emergency response events.

C.4 Scope of Work

A. Installation

The Contractor shall install an Airbus DS Communicator NXT Automatic Notification System (ANS), at the Region IV, Arlington, TX location. The system shall meet the following specifications:

- The system shall consist of a primary server with 48 additional expansion ports for a total of 72 ports (SIP Interface or Three PRI/T1 Tie Trunks)
- System shall include the following modules
 - i. Auto Roster Import utility
 - ii. Custom Report Module
- The expanded system shall replicate the current database of contacts, phone numbers, groups, and scenarios

The Contractor shall procure, install, and/or deliver to NRC the following items:

- 72 Port Airbus DS Communications Communicator NXT (ANS) System
 - To include all hardware, software, licenses to support 72 ports
- 72 SIP Line Licenses for the PBX to facilitate communication between the ANS system and the PBX
- Project Management for installation, configuration, and testing
- Training for 2 system administrators
- Basic end user training for up to 15 users
- All documentation to include system documentations, manuals, configuration and system settings, and license information

The Contractor shall coordinate with the COR for any needed PBX connectivity, provisioning, configuration, or support to successfully install a fully functional, operational and interconnected ANS system to the Avaya CS1000E PBX. During this phase the Contractor shall provide the field services to bring the new system up and running, and tested. The Contractor shall be responsible for the installation of all equipment, ancillary devices, licenses (Communicator NXT, Avaya CS1000E licenses, Avaya SIP Line Licenses, etc..), and system peripheral equipment

needed to deploy a fully functional system. The Contractor shall ensure that there will be no impact on the daily operations of the PBX or the Operations Center. There will be an inspection test of system features and functions during an acceptance period and prior to implementation. Installation will be considered complete once testing is successful and is accepted by the NRC Contracting Officer Representative (COR).

➤ **Project Plan**

The Contractor shall provide a complete project plan covering the sequence of actions and activities for this project, from the contract award through the final acceptance of installation.

➤ **Testing and Acceptance Plan**

The Contractor shall coordinate with the Government and develop a System Test and Acceptance Plan. The Test and Acceptance Plan shall establish the processes, test cases, and schedules that will be used to verify that the deployed system meets operational, feature, functionality, and security requirements specified in the order. The Contractor shall implement the plan and document the results. The Contractor shall perform all testing in the presence of the COR and provide the COR a copy of the test and evaluation results within 48 hours of completion of the task.

➤ **Training**

The Contractor shall provide two (2) NTX Training seats for system administrator training located at Airbus DS Communications' training center and related commercial documentation to properly operate the system. The Contractor shall also provide basic user training and related commercial documentation for fifteen (15) users. Training shall be provided within five days of the acceptance of the system by NRC. To include electronic versions of applicable manuals if they are commercially offered.

➤ **Service, Maintenance, and Warranty**

The Contractor shall provide service and maintenance support for one (1) year following the acceptance of this project. The Contractor shall also provide basic standard commercial warranty on all items delivered to the Government under this order.

C.5 Reporting Requirements

C.5.1 Monthly Letter Status Report (MLSR)

The Contractor shall provide a Monthly Letter Status Report which consists of a technical progress report and financial status report. This report will be used by the Government to assess the adequacy of the resources proposed by the contractor to accomplish the work contained in this SOW and provide status of contractor progress in achieving activities and producing deliverables. The report shall include order summary information, work completed during the specified period, milestone schedule information, problem resolution, travel plans, and staff hour summary.

C.5.2 System Documentation

The Contractor shall provide all system manuals and documentation, system configuration documentation to include all setting changes made during installation, license information for the ANS system and any related licenses needed for PBX connectivity (i.e. SIP licenses).

C.5.3 Final Report

The Contractor shall provide a final report summarizing the work performed and the results and conclusions under this order.

C.6 Deliverables and Delivery Schedule

Section #	Deliverable	Due Date	Format	Submit to
C.5.1 MLSR	1 [Monthly Report]	20 th calendar day of the following month	Word Document	CO/COR
C.5.2 System Documentation	2 [System Documentation]	15 work days following the acceptance of the system	Word Document(s)/Portable Document Format (PDF)	COR
C.5.3 Final Report	3 [Final Report]	30 calendar days prior to contract expiration	Word Document	COR

C.7 Applicable Documents and Standards

N/A

C.8 Section 508 – Electronic and Information Technology Standards

The following standards are applicable to this contract/order:

Subpart B – Technical Standards

- Software Applications and Operating Systems (1194.21)
- Web-based Intranet and Internet Information and Applications(1194.22)
- Telecommunications Products (1194.23)
- Video and Multimedia Products (1194.24)
- Self-Contained, Closed Products (1194.25)
- Desktop and Portable Computers (1194.26)

Subpart C – Functional Performance Criteria

- Functional Performance Criteria (1194.31)

Subpart D – Information, Documentation, and Support

- Information, Documentation, and Support (1194.41)

EIT purchased under this contract/order must be accessible to persons with disabilities, unless otherwise stipulated in the contract/order. Any product replacements contemplated under this

contract/order must be equally as 508 compliant as (or more compliant than) the original product purchased. Also, the Government reserves the right to conduct hands-on testing to validate contractor 508 compliance claims.

A **Voluntary Product Accessibility Template (VPAT)** shall be provided along with EIT deliverables submitted to the Government, if available.

[END SECTION C]

SECTION D - PACKAGING AND MARKING

D.1 Branding, Packaging and Marking for this task order shall be in accordance with Section D of the base contract NRC-HQ-11-16-E-0001.

[END SECTION D]

SECTION E - INSPECTION AND ACCEPTANCE

E.1 Inspection and acceptance of the deliverable items to be furnished hereunder shall be made by the NRC Contracting Officer's Representative (COR) at the destination.

Contract Deliverables:

The contractor shall comply with the delivery schedule outlined in the task order SOW. All deliverables shall be formatted and prepared using Microsoft Word for documentation and reports; Microsoft PowerPoint for briefings; and Microsoft Project for schedules.

(End Clause)

[END SECTION E]

SECTION F - DELIVERIES OR PERFORMANCE

F.1 PERIOD OF PERFORMANCE

The Period of Performance consists of a one year base period.
Base Year: 08/15/2016 – 08/14/2017

F.2 PLACE OF PERFORMANCE

The work to be performed under this task order will be performed at:

NRC Region IV building
1600 E. Lamar Blvd.

Arlington, TX

F.3 DELIVERABLES AND DELIVERY SCHEDULE

Section #	Deliverable	Due Date	Format	Submit to
C.5.1 MLSR	1 [Monthly Report]	20 th calendar day of the following month	Word Document	CO/COR
C.5.2 System Documentation	2 [System Documentation]	15 work days following the acceptance of the system	Word Document(s)/Portable Document Format (PDF)	COR
C.5.3 Final Report	3 [Final Report]	30 calendar days prior to contract expiration	Word Document	COR

SECTION G - TASK ORDER ADMINISTRATION

G.1 2052.215-71 PROJECT OFFICER AUTHORITY. (OCT 1999)

(a) The contracting officer's authorized representative (COR) is:

Name: Omar Khan
Address: US NRC NSIR, 11115 Rockville Pike, Rockville, MD 20852
Telephone Number: 301-287-3725
Email: Omar.Khan@nrc.gov

The alternate contracting officer's authorized representative (ACOR) is:

Name: David Crockett
Address: NRC Region IV building, 1600 E. Lamar Blvd., Arlington, TX
Telephone Number: (817) 200-1289
Email: David.Crockett@nrc.gov

(b) Performance of the work under this contract is subject to the technical direction of the NRC COR/ACOR. The term technical direction is defined to include the following:

- (1) Technical direction to the contractor which shifts work emphasis between areas of work or tasks, authorizes travel which was unanticipated in the Schedule (i.e., travel not contemplated in the Statement of Work or changes to specific travel identified in the Statement of Work), fills in details, or otherwise serves to accomplish the contractual statement of work.
- (2) Provide advice and guidance to the contractor in the preparation of drawings, specifications, or technical portions of the work description.

- (3) Review and, where required by the contract, approve technical reports, drawings, specifications, and technical information to be delivered by the contractor to the Government under the contract.
- (c) Technical direction must be within the general statement of work stated in the contract. The COR/ACOR does not have the authority to and may not issue any technical direction which:
- (1) Constitutes an assignment of work outside the general scope of the contract.
 - (2) Constitutes a change as defined in the "Changes" clause of this contract.
 - (3) In any way causes an increase or decrease in the total estimated contract cost, the fixed fee, if any, or the time required for contract performance.
 - (4) Changes any of the expressed terms, conditions, or specifications of the contract.
 - (5) Terminates the contract, settles any claim or dispute arising under the contract, or issues any unilateral directive whatever.
- (d) All technical directions must be issued in writing by the COR/ACOR or must be confirmed by the COR/ACOR in writing within ten (10) working days after verbal issuance. A copy of the written direction must be furnished to the contracting officer. A copy of NRC Form 445, Request for Approval of Official Foreign Travel, which has received final approval from the NRC must be furnished to the contracting officer.
- (e) The contractor shall proceed promptly with the performance of technical directions duly issued by the COR/ACOR in the manner prescribed by this clause and within the COR/ACOR's authority under the provisions of this clause.
- (f) If, in the opinion of the contractor, any instruction or direction issued by the COR/ACOR is within one of the categories defined in paragraph (c) of this section, the contractor may not proceed but shall notify the contracting officer in writing within five (5) working days after the receipt of any instruction or direction and shall request that contracting officer to modify the contract accordingly. Upon receiving the notification from the contractor, the contracting officer shall issue an appropriate contract modification or advise the contractor in writing that, in the contracting officer's opinion, the technical direction is within the scope of this article and does not constitute a change under the "Changes" clause.
- (g) Any unauthorized commitment or direction issued by the COR/ACOR may result in an unnecessary delay in the contractor's performance and may even result in the contractor expending funds for unallowable costs under the contract.

- (h) A failure of the parties to agree upon the nature of the instruction or direction or upon the contract action to be taken with respect to the instruction or direction is subject to 52.233-1 - Disputes.
- (i) In addition to providing technical direction as defined in paragraph (b) of the section, the COR/ACOR shall:
 - (1) Monitor the contractor's technical progress, including surveillance and assessment of performance, and recommend to the contracting officer changes in requirements.
 - (2) Assist the contractor in the resolution of technical problems encountered during performance.
 - (3) Review all costs requested for reimbursement by the contractor and submit to the contracting officer recommendations for approval, disapproval, or suspension of payment for supplies and services required under this contract.

G.2 INVOICES

The contractor shall submit a monthly invoice to NRC by the 15th of each month in accordance with the NRC Billing Instructions found in the base contract NRC-HQ-11-16-E-0001.

[END SECTION G]

SECTION H - SPECIAL TASK ORDER REQUIREMENTS

H.1 TASK ORDER PROVISIONS

The provisions in Section H - SPECIAL CONTRACT REQUIREMENTS of the IDIQ Contract NRC-HQ-11-16-E-0001 are applicable to this task order.

H.2 SECURITY

The security requirements under the IDIQ Contract NRC-HQ-11-16-E-0001 shall apply to this task order. The work under this task order is unclassified.

[END SECTION H]

SECTION I- CONTRACT CLAUSES

- I.1 The clauses and provisions incorporated in full text or by reference in IDIQ Contract NRC-HQ-11-16-E-0001 are hereby incorporated into this task order.

I.2 FAR 52.217-8 Option to Extend Services

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor at anytime before expiration of the task order.

(End of clause)

[END SECTION I]