



CONVERSATION RECORD

03/08/2016

NAME OF PERSON(S) CONTACTED OR IN CONTACT WITH YOU

Jeff Bertel

DATE OF CONTACT

03/08/2016

TYPE OF CONVERSATION

E-MAIL

TELEPHONE

INCOMING

OUTGOING

E-MAIL ADDRESS

jbertel@reitzjens.com

TELEPHONE NUMBER

(314) 993-4132

ORGANIZATION

Reitz & Jens, Inc.

DOCKET NUMBER(S)

03031479

LICENSE NUMBER(S)

24-26114-01

CONTROL NUMBER(S)

590191

SUBJECT

Additional information needed to renew your license correctly

SUMMARY

We have reviewed your letter dated February 11, 2016, requesting renewal of your NRC license and find we will need the following information:

1. According to your letter and attached application, you based your renewal commitments on NUREG 1556, Vol. 1, Rev. 2. This was incorrect. The second revision of this document is not finalized yet and may not be used to prepare licensing correspondence. Please resubmit your application in entirety and prepare it in accordance with NUREG 1556, Vol. 1, Rev. 1. Here is a link to Vol. 2, which states that it is a DRAFT document: <http://pbadupws.nrc.gov/docs/ML1213/ML12139A008.pdf>
2. Please have your revised renewal application signed by a senior management representative, instead of the RSO. The RSO may co-sign but a senior management representative should be the primary signatory.
3. Please specify the maximum total number of sealed sources for each radionuclide requested and the total maximum number of gauging devices you want to be licensed for. Finite possession limits are now required. They should be realistic for your current needs and may allow for reasonable growth.

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ACTION REQUIRED (IF ANY)

Please submit a written and currently signed/dated response, addressed to my attention as "additional information to control number 590191," at the address shown below. Your response will be expected within 30 days of the date of this record, or by April 11, 2016. If alternative response arrangements are necessary, please let me know.

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NAME OF PERSON DOCUMENTING CONVERSATION

Colleen Carol Casey

SIGNATURE

CONVERSATION RECORD (continued)

SUMMARY: (Continued from page 1)

4. Please submit a "Delegation of Authority" for your continuing RSO, Jeff Bartel. Here is a link to a different NUREG 1556 document (Vol. 9, Rev. 2, for medical programs) that contains a "generic" "Delegation of Authority" in its Appendix I, on page I-2, which appears as page 238 in the online version: https://scp.nrc.gov/narmtoolbox/nureg1556vol9_rev2_012408.pdf

The "Delegation of Authority" should be currently dated and signed by Mr. Bartels and by a senior manager and included with your resubmitted application. This is the only portion of this other NUREG 1556 volume that we suggest you use.

In accordance with 10 CFR 2.390 of the NRC's "Rules of Practice," a copy of this record will be available electronically for public inspection in the NRC Public Document Room or from the NRC's Agencywide Documents Access and Management System (ADAMS), accessible from the NRC Web site at <http://www.nrc.gov/reading-rm/adams.html>.

Colleen
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Materials Licensing Reviewer
U.S. Nuclear Regulatory Commission
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Lisle, IL 60532-4352
(630) 829-9841 Direct
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NRC 24 HR Operations Center
(301) 816-5100

Gentle Reminders: Unless previously arranged with or requested by me directly, please do not submit any licensing requests, responses or correspondence via e-mail.

Please only submit one complete, signed copy of your correspondence to us.

Please prepare your licensing requests in accordance with NUREG 1556 Series Guidance, as appropriate.

Thank you very much!

Please also note that my full-time work schedule includes every other Friday off.

Ensuring the health and safety of
our people, our nation and
our environment

<http://www.nrc.gov/>