



1900 10th Street NE Great Falls, MT 59404

Phone: 406-761-4100 Main Fax: 406-761-0174 Refinery Building Fax: 406-761-0777 www.calumetspecialty.com

August 2, 2016

To: Ms. Michelle Hammond, M.Sc.
Health Physicist
Region IV-Division of Nuclear Materials Safety, Branch B

Subject: MC #591482

Following additional discussions with our management team at Calumet Montana Refining, LLC, We have decided to void our request to perform non-routine maintenance.

Also, attached is the signed and dated Delegation of Authority appointing Jessica Pignanelli radiation safety officer for Calumet Montana Refining, LLC.

If you have any questions, please contact me at (406) 454-9607 or by email, Jessica.Pignanelli@calumetspecialty.com

Sincerely,

Jessica Pignanelli
PSM administrator
Calumet Montana Refining, LLC

PUBLIC

- Immediate Release
- Normal Release

NON-PUBLIC

- A.3 Sensitive-Security Related
- A.7 Sensitive Internal
- Other: _____

Reviewer: Date: 8/9/16



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August 2, 2016

Memo To: Radiation Safety Officer

From: Safety Manager- Calumet Montana Refining, LLC.

Subject: Delegation of Authority

You, Jessica Pignanelli, have been appointed radiation safety officer and are responsible for ensuring the safe use of radiation. You are responsible for managing the Radiation Protection Program; identifying radiation protection problems, initiating, recommending, or providing corrective actions; stopping unsafe activities; and ensuring compliance with regulations. You are hereby delegated the authority necessary to meet those responsibilities, including shutting down operations, when justified, to maintain radiation safety. You are required to notify management on urgent radiation safety issues including employee's failure to cooperate. In addition, you are free to raise issues with the U.S. Nuclear Regulatory Commission at any time.



Signature of Safety Manager-Calumet Montana Refining, LLC


08/02/2016
Date



Signature of Vice President- Calumet Montana Refining, LLC

8/2/16
Date

I accept the above responsibilities,



Signature of Radiation Safety Officer-Calumet Montana Refining, LLC

08/02/2016
Date