

PAGE i HAS BEEN INTENTIONALLY DELETED

ADMINISTRATIVE CONTROLS

---

---

5.3 Facility Staff Qualifications

5.3.1 Each member of the facility staff shall meet or exceed the minimum qualifications of ANSI N18.1-1971 for comparable positions. Exceptions to this requirement are specified in the Quality Assurance Program.

5.3.2 The operations manager or at least one operations middle manager shall be a CERTIFIED FUEL HANDLER. |

## 5.0 ADMINISTRATIVE CONTROLS

### 5.5 Procedures

---

5.5.1 Written procedures shall be established, implemented, and maintained covering the following activities:

- a. The procedures applicable to the safe storage of irradiated fuel recommended in Appendix "A" of Regulatory Guide 1.33, February 1978;
- b. Fire Protection Program implementation;
- c. Cold Weather Operations;
- d. Quality Controls for effluent monitoring, using the guidance in Regulatory Guide 1.21, Rev. 1, June 1974;
- e. Liquid and gaseous radioactive effluent discharges from the unit for all operations involving offsite releases of radioactive effluents. These procedures shall specify the use of appropriate waste treatment utilizing the guidance provided in the REMODCM;
- f. Fuel handling operations;
- g. All programs specified in Specification 5.6, except for Section I.E., Radiological Environmental Monitoring of REMODCM, which is performed in accordance with Specifications 5.5.6 and 5.5.7.

5.5.2 The designated manager, designated officer, or designated senior officer may designate specific procedures and programs, or classes of procedures and programs to be reviewed in accordance with the Station Qualified Reviewer Program in lieu of review by the FSRC. The review per the FSRC or Station Qualified Reviewer Program shall be in accordance with the Quality Assurance Program Topical Report.

5.5.3 Procedures listed in Specification 5.5.1, and changes thereto, shall be approved by the designated manager, or designated officer or by cognizant managers or directors who are designated as the Approval Authority by the designated manager, or designated officer as specified in administrative procedures. The Approval Authority for each procedure and program or class of procedure and program shall be specified in administrative procedures.

(continued)

## 5.0 ADMINISTRATIVE CONTROLS

### 5.5 Procedures (continued)

---

---

- 5.5.4 Each procedure of Specification 5.5.1, and changes thereto, shall be reviewed by the FSRC and shall be approved by the designated manager or designated officer, or be reviewed and approved in accordance with the Station Qualified Reviewer Program prior to implementation. Each procedure of Specification 5.5.1 shall be reviewed periodically as set forth in administrative procedures.
- 5.5.5 Temporary changes to procedures of Specification 5.5.1 above may be made provided:
- a. the intent of the original procedure is not altered;
  - b. the change is approved by two members of the plant management staff, at least one of whom is a CERTIFIED FUEL HANDLER;
  - c. the change is documented, reviewed by the FSRC or the Station Qualified Reviewer Program, as applicable, and approved by the designated manager, designated officer, or the Station Qualified Reviewer Program department manager within 14 days of implementation.
- 5.5.6 All procedures and procedure changes required for the Radiological Environmental Monitoring Program (REMP) of Specification 5.6.1 shall be reviewed by an individual (other than the author) from the organization responsible for the REMP and approved by appropriate supervision.
- 5.5.7 Temporary changes may be made for the Radiological Environmental Monitoring Program provided the intent of the original procedure is not altered and the change is documented and reviewed by an individual (other than the author) from the organization responsible for the REMP within 14 days of implementation.
- 
- 

(continued)

## 5.0 ADMINISTRATIVE CONTROLS

### 5.6 Programs and Manuals

---

The following programs shall be established, implemented and maintained.

#### 5.6.1 Radiological Effluent Monitoring and Offsite Dose Calculation Manual (REMODOCM)

- a. The REMODOCM shall contain the methodology and parameters used in the calculation of offsite doses resulting from radioactive gaseous and liquid effluents, in the calculation of gaseous and liquid effluent monitoring alarm and trip setpoints, and in the conduct of the radiological environmental monitoring program; and
- b. The REMODOCM shall also contain the radioactive effluent controls and radiological environmental monitoring activities and descriptions of the information that should be included in the Annual Radiological Environmental Operating, and Radioactive Effluent Release, reports required by Specification 5.7.2 and Specification 5.7.3.

Licensee initiated changes to the REMODOCM:

- a. Shall be documented and records of reviews performed shall be retained. This documentation shall contain:
  - 1) sufficient information to support the change(s) together with the appropriate analyses or evaluations justifying the change(s), and
  - 2) a determination that the change(s) will maintain the level of radioactive effluent control required by 10CFR20.1302, 40CFR Part 190, 10 CFR 50.36a and Appendix I to 10CFR50, and not adversely impact the accuracy or reliability of effluent, dose, or setpoint calculations;
- b. Shall become effective after review and acceptance by FSRC and the approval of the designated officer; and

(continued)