

Affirmative Action  
(231) 724-6703  
FAX (231) 722-1214

Cemetery  
(231) 724-6783  
FAX (231) 726-5617

City Manager  
(231) 724-6724  
FAX (231) 722-1214

Civil Service  
(231) 724-6716  
FAX (231) 724-4405

Clerk  
(231) 724-6705  
FAX (231) 724-4178

Comm. & Neigh.  
Services  
(231) 724-6717  
FAX (231) 726-2501

Engineering  
(231) 724-6707  
FAX (231) 727-6904

Finance  
(231) 724-6713  
FAX (231) 724-6768

Fire Department  
(231) 724-6792  
FAX (231) 724-6985

Income Tax  
(231) 724-6770  
FAX (231) 724-6768

Info. Technology  
(231) 724-4126  
FAX (231) 722-4301

Inspection Services  
(231) 724-6715  
FAX (231) 728-4371

Mayor's Office  
(231) 724-6701

Planning/Zoning  
(231) 724-6702

Police Department  
(231) 724-6750  
FAX (231) 722-5140

Public Works  
(231) 724-4100

Treasurer  
(231) 724-6720  
FAX (231) 724-6768



May 24, 2016

03010761/2016001(DNMS); EA-16-100

Document Control Desk *c/o Aaron T. McCraw*  
US Nuclear Regulatory Commission  
2443 Warrenville Rd, Suite 210  
Lisle, IL 60532-4352

**Subject: Response to the Apparent Violation in Inspection Report No. 03010761/2016001(DNMS); EA-16-100**

In response to the information requested:

- The reason for the apparent violation was that licensee management was unaware of the requirement to amend their NRC license to reflect a change in RSO.
- The short term corrective action was appointing Edward Aho as RSO after sending to RSO training in Illinois. A license amendment was sent on March 24, 2016.
- The long term corrective actions were committing to train another authorized gauge user on the duties and responsibilities of RSO to maintain the ability to more easily appoint a new RSO quickly, if needed. In addition, all gauge operations would be ceased in the event the current RSO is no longer employed by the licensee, until a new RSO is appointed, the NRC is notified, and the license is amended. New Employee procedures have been implemented to relay these requirements to any changes in personnel. Also, Fred Pease has attended RSO training in Illinois on May 12, 2016 so he is now qualified to step in as RSO if required.
- We are now in full compliance and feel the steps taken will avoid any future violations.

Sincerely,

Mohammed Al-Shatel  
City Engineer

Edward Aho  
Radiation Safety Officer

*IED7  
RGN-III*