

Hill, Carol

From: Simmons, Michelle
Sent: Tuesday, April 19, 2016 8:14 AM
To: Hill, Carol
Subject: FW: RSO for HollyFrontier Cheyene Refining LLC
Attachments: RSO Amendment 04182016.pdf

PUBLIC
 Immediate Release
 Normal Release

NON-PUBLIC
 A.3 Sensitive-Security Related
 A.7 Sensitive Internal
 Other: _____

Carol,

Please set this up as an amendment request. Thank you.

Reviewer: MSK Date: 4/22/16

From: Garrison, Tamara C. [mailto:Tamara.Garrison@HollyFrontier.com]
Sent: Monday, April 18, 2016 5:20 PM
To: Simmons, Michelle <Michelle.Simmons@nrc.gov>
Cc: Hollis, Steve <Steven.Hollis@HollyFrontier.com>; Brown, James <James.Brown@HollyFrontier.com>; Ingraham, Bill <William.Ingraham@HollyFrontier.com>
Subject: [External_Sender] RSO for HollyFrontier Cheyene Refining LLC

Michelle:

In follow-up to our telephone conversation, please find attached the letter re-assigning Radiation Safety Officers (Primary/Alternate) for HollyFrontier Cheyenne Refining LLC. If you have any questions, please do not hesitate to contact me.

Tamara Garrison
Safety Representative III
HollyFrontier LLC
300 Morrie Ave
Cheyenne, WY 82007
Mobile: 307-996-6370
Office: 307-771-8877
tamara.garrison@HollyFrontier.com

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April 14, 2016

(via email – Michelle.Simmons@nrc.gov)

Ms. Michelle Simmons
US NRC
1600 East Lamar Blvd.
Arlington, TX 76011

RE: HFC Cheyenne Refining LLC - Change of RSO

Dear Ms. Simmons:

I authorize Tamara Garrison (Primary) and James Brown (Alternate) to act as Radiation Safety Officers on behalf of HollyFrontier Cheyenne Refining LLC. Certifications for both T. Garrison and J. Brown are attached for your reference. All future questions and correspondence should be directed to Tamara Garrison.

If you have any questions regarding this request, please feel free to contact me at 307-771-8925 or Tamara Garrison at 307-996-6370.

Sincerely,

Steve Hollis

Manager Occupational Safety

Attachment

cc: File

T. Garrison

J. Brown

HollyFrontier Cheyenne Refining LLC
300 Morrie Ave. • Cheyenne, WY 82007
(307) 634-3551 • <http://www.hollyfrontier.com>

590680

Certificate of Completion

This is to certify that

Tamara Garrison

*Has successfully completed
Radiation Safety Training
New Orleans, LA
November 4-6, 2014*


ENGELHARDT & ASSOCIATES, INC.


Joshua Walkowicz, CHP

J KIRK
Consulting LLC


Jeff Kirk, CHMM CSP
DOT Trainer



ENGELHARDT & ASSOCIATES, INC.


Susan J. Engelhardt, MS
President, CEO


Certificate of Completion

This is to certify that


James Brown, Jr.

*Has successfully completed
Radiation Safety Training
New Orleans, LA
November 4-6, 2014*



ENGELHARDT & ASSOCIATES, INC.


Joshua Walkowicz, CHP

J KIRK
Consulting LLC


Jeff Kirk, CHMM CSP
DOT Trainer


ENGELHARDT & ASSOCIATES, INC.


Susan J. Engelhardt, MS
President, CEO



CAROL HILL - WBL - PROGRAM ADMI, RTS - CLERK

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Docket Number :

Mail Control Number :

Agency : NRC

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462369	49-26892-01	0	3030129	Inactive	FRONTIER REFINING, INC.	PAT NICHOLS	307-634-3551	PAT
462627	49-26892-01	0	3030129	Inactive	FRONTIER REFINING, INC.	PAT NICHOLS	307-634-3551	PAT
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469479	49-26892-01	0	3030129	Inactive	FRONTIER REFINING, INC.	PAT NICHOLS	307-634-3551	PAT
472630	49-26892-01	8	3030129	Inactive	FRONTIER REFINING, INC.	ALEK PRETTYMAN	307-634-3551	ALEI
573553	49-26892-01	9	3030129	Inactive	FRONTIER REFINING, INC.	ALEK PRETTYMAN	307-771-8739	ALEI
575326	49-26892-01	10	3030129	Inactive	FRONTIER REFINING, LLC	ALEK PRETTYMAN	307-771-8739	ALEI
581121	49-26892-01	11	3030129	Active	Frontier Refining LLC	William Ingraham	307-771-8823	Willie
584007	49-26892-01		3030129	Voided	HollyFrontier	William Ingraham	307-771-8823	Willie
589854	49-26892-01		3030129	Pending Amendment	Frontier Refining LLC	William Ingraham	307-771-8823	Willie
590680	49-26892-01		3030129	Pending Amendment	Frontier Refining LLC	William Ingraham	307-771-8823	Willie

[Back to Top](#)



DATE
04/20/2016

NAME AND ADDRESS OF APPLICANT AND/OR LICENSEE

Jeff Chance, Safety Manager
Frontier Refining LLC
300 Morrie Avenue
Cheyenne, WY 82007

LICENSE NUMBER

49-26892-01

MAIL CONTROL NUMBER

590680

LICENSING AND/OR TECHNICAL REVIEWER

CH

This is to acknowledge the receipt of your:

LETTER and/or APPLICATION DATED: 04/18/2016

The initial processing, which included an administrative review, has been performed.

AMENDMENT TERMINATION NEW LICENSE RENEWAL

- There were no administrative omissions identified during our initial review.
- This is to acknowledge receipt of your application for renewal of the material(s) license identified above. Your application is deemed timely filed, and accordingly, the license will not expire until final action has been taken by this office.
- Your application for a new NRC license did not include your taxpayer identification number. Please fill out NRC Form 531, located at the following link:

<http://www.nrc.gov/reading-rm/doc-collections/forms/nrc531.pdf>

Send the completed NRC Form 531, by facsimile, to the following number: (301) 415-5387

A copy of your action has been emailed to our License Fee and Accounts Receivable Branch, in our Headquarters office in Rockville, MD. You will be contacted separately if there is a fee issue involved.

Your application has been assigned the above listed **MAIL CONTROL NUMBER**. When calling to inquire about this action, please refer to this control number. Your application has been forwarded to a technical reviewer. Please note that the technical review, which is normally completed within 180 days for a renewal application (90 days for all other requests), may identify additional omissions or require additional information. If you have any questions concerning the processing of your application, our contact information is listed below:

Region IV
U. S. Nuclear Regulatory Commission
DNMS/NMSB - B
1600 E. Lamar Boulevard
Arlington, TX 76011-4511
(817) 200-1140

✓ 4/20

BETWEEN:

Accounts Receivable/Payable
and
Regional Licensing Branches

[FOR ARPB USE]
INFORMATION FROM WBL

Program Code: 03120
Status Code: Pending Amendment
Fee Category: 3P
Exp. Date:
Fee Comments:
Decom Fin Assur Req: N

License Fee Worksheet - License Fee Transmittal

A. REGION

1. APPLICATION ATTACHED

Applicant/Licensee: Frontier Refining LLC
Received Date: 04/19/2016
Docket Number: 3030129
Mail Control Number: 590680
License Number: 49-26892-01
Action Type: Amendment

2. FEE ATTACHED

Amount: _____

Check No.: _____

3. COMMENTS

Signed: _____

Carol D. Heise

Date: _____

4/20/16

B. LICENSE FEE MANAGEMENT BRANCH (Check when milestone 03 is entered / /)

1. Fee Category and Amount: _____

2. Correct Fee Paid. Application may be processed for:

Amendment: _____

Renewal: _____

License: _____

3. OTHER _____

Signed: _____

Date: _____
