



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

April 26, 2016

MEMORANDUM TO: Those on the Attached List

FROM: Scott W. Moore, Acting Director */RA Joel Munday for/*
Office of Nuclear Material Safety
and Safeguards

SUBJECT: REQUEST FOR COMMENTS AND CONCURRENCE ON
MANAGEMENT DIRECTIVE AND HANDBOOK 10.131,
"PROTECTION OF NRC EMPLOYEES AGAINST IONIZING
RADIATION"

Enclosed for your review and concurrence is a courtesy copy of the newly drafted Management Directive (MD) and Handbook 10.131, "Protection of NRC Employees Against Ionizing Radiation." On March 30, 2015, we asked for your review and comments on this Directive. Since that time, we have had a change in primary authors; received additional comments; held multiple MD Working Group meetings; met with the U.S. Nuclear Regulatory Commission's (NRC) Safety and Occupational Health Manager to ensure alignment with MD 10.130; and updated the formatting to conform to the new Management Directives Team recommendations.

This revision continues to reflect the changes discussed in the March 30, 2015, memorandum (Agencywide Documents Access and Management System Accession No. ML15029A080): (1) establishing responsibilities for the Office of Nuclear Material Safety and Safeguards to be the lead organization for the Radiation Safety Officers (RSOs) functions; (2) changes to the reporting requirements for new employees and those requesting a dosimeter from reporting a lifetime dose to reporting only occupational radiation dose received during the current year; (3) identifying additional program offices that must appoint an RSO and establish a radiation safety program; (4) delineate requirements for program offices without radiation safety programs; (5) clarification to the requirements for the Office of Nuclear Security and Incident Response to maintain guidance checklists, in its Incident Response Manual Chapter 200, "Incident Response Plan," for the NRC staff to respond to domestic and international incidents; (6) delineation of requirements to maintain local databases for personnel exposure and centralize recordkeeping in the agency's employee exposure database; (7) changes to the requirements for Radiation Safety Program audits to every 2 years; and (8) eliminating duplicate information available at Title 10 of the *Code of Federal Regulations* Part 20, which is not incorporated by reference.

CONTACT: Kathy Dolce Modes, NMSS/MSTR
(215) 872-5804

Please provide your electronic comments and concurrence on MD 10.131 by May 16, 2016. A response is required, even if the response indicates “no comments.” In coordination with the Office of the Chief Human Capital Officer, we will determine whether this MD will be provided to the National Treasury Employees Union for input. The Office of the General Counsel determined that this MD and Handbook are not considered a rule in accordance with the Congressional Review Act.

Enclosure:
MD 10.131

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Enclosure:
MD 10.131

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ML15029A080

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DATE	3/30/16	4/5/16	4/14 /16	4/19/16	4/26/16

OFFICIAL RECORD COPY

MEMORANDUM TO THOSE ON THE ATTACHED LIST DATED: 04/26/2016

SUBJECT: REQUEST FOR COMMENTS AND CONCURRENCE ON MANAGEMENT DIRECTIVE AND HANDBOOK 10.131, "PROTECTION OF NRC EMPLOYEES AGAINST IONIZING RADIATION"

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