Enclosure 1: Longer-Term Efficiencies[1]

DESCRIPTION	IMPACT	TARGETED START DATE	TARGETED COMPLETION DATE
Implement digital/electronic signatures	Staff will utilize technology to streamline internal processes to include digital/electronic signatures. Expected products include: new guidance describing the agency policy and procedures, communication strategy, training, and a user guide. Digital signature would improve work productivity and reduce administrative and information technology (IT) burdens.	February 2016	September 2016
Revise Management Directive (MD) 3.57, Correspondence Management	Staff will update MD 3.57 to streamline the guidance for developing correspondence papers and review the agency concurrence process for efficiencies. As a result, the quality, review, and approval of correspondence papers should become more efficient.	March 2016	January 2017
Re-evaluate the Long Term Research Program (LTRP)	Staff will re-evaluate the LTRP to determine how long-term research could be performed more effectively and efficiently.	February 2016	September 2016
Revise the Process for Conducting Periodic Reviews of Regulatory Guides (RG)	Staff will modify the periodic review process for RG to reduce the frequency of the periodic reviews. This will reduce the burden on the staff and provide stability as the result of fewer minor changes. This change would not preclude the staff from making updates to address emergent issues.	February 2016	September 2016

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[1] The activities provided in this table are for action in the near-term and do not include or supersede specific Project Aim tasks captured in the implementation plan. For example, under a separate Project Aim task, the agency is conducting a business process improvement review of the operating reactor licensing process and making associated improvements to enhance the predictability, timeliness, and efficiency of the reviews, while ensuring and measuring the effectiveness and quality of the reviews. Recognizing the need for continuous improvement, staff will continue to seek opportunities to realize additional efficiencies.

DESCRIPTION	IMPACT	TARGETED START DATE	TARGETED COMPLETION DATE
Streamline the Allegations Program	Staff will make the program more efficient by more clearly articulating concerns that would not warrant allegation processing (for example, crediting actions taken by other federal and state regulators).	April 2016	March 2018[2]
Standardize Budget Formulation and Execution across Business Lines	Staff will increase reliance on budget execution information to inform formulation, streamline the congressional budget justification, and provide more data driven reports to the Commission for decision-making. These improvements may reduce the number of additional questions on the budget and reduce the level of effort required to answer questions. Staff will also evaluate the centralization of the allowance financial management function, including Funds Certification.	October 2017	September 2019
Use a Federal Shared Service Provider for Accounts Payable	Staff will gain efficiencies in Accounts Payable by migrating to the Invoice Processing Platform for routing invoices. In addition, moving to a Federal Shared Service Provider will add efficiencies in certifying payments.	October 2017	September 2018
Migrate the Financial Management System to a Certified Data Center	The migration of the U.S. Nuclear Regulatory Commission's financial systems to a Federal Risk and Authorization Management Program (FedRAMP) environment complies with the Office of Management and Budget requests that agencies put cybersecurity as a priority with their respective IT systems. The FedRAMP environment will streamline IT infrastructure processes, tighten security standards, and provide cost saving which then can be shifted to other agency mission priorities.	October 2017	September 2018

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[2] The targeted completion date is dependent on the favorable resolution of any related policy issues.

DESCRIPTION	IMPACT	TARGETED START DATE	TARGETED COMPLETION DATE
Review of Corporate Offices' Full-Time Equivalent (FTE) Utilization and Workload	Staff will conduct a review to compare the current requirement to pre-National Energy Policy Act of 2005 implementation in 2006. The goal is to identify further efficiencies in light of future workload reductions.	March 2016	May 2016
Consolidate and Revise Storage and Transportation Review Guidance to increase efficiency of reviews	Staff will combine standard review plans (SRPs) for storage reviews and SRPs on transportation into two SRPs, one for storage and one for transportation. In addition, the staff will incorporate all applicable 25 Interim Staff Guidance documents. The consolidated guidance will provide consistent review guidance that will translate into higher quality applications and more efficient reviews.	October 2015	September 2017
Improve the Change Process for MDs	Staff will modify the content, process and periodicity for changes to MDs to streamline the change process such that MDs are evaluated and updated every 8 years.	January 2018	September 2018
Reduce Office Space in Three White Flint North (3WFN)	Staff will achieve significant savings per year paid in rent for 3WFN through the end of the agency's lease. The staff will accomplish this by relinquishing and backfilling two floors in 3WFN: one floor by the end of fiscal year (FY) 2018 and one floor by the end FY2019. This activity would involve moving approximately 300 staff and upfront costs for systems furniture and conventional furniture (in years 2018 and 2019) and move and related costs. Based on these upfront costs, initial savings would be realized starting in 2019 and are contingent on timely backfill of the space by the General Services Administration (GSA).	October 2017	September 2019

DESCRIPTION	IMPACT	TARGETED START DATE	TARGETED COMPLETION DATE
Reduce Office Space in the Regions	Staff will achieve significant savings per year paid in rent through the end of the agency's lease on Region II and III offices. The staff will accomplish this by reducing and backfilling regional office space based on regional reductions planned for FY2018 through FY2020. Based on these upfront costs, initial savings would be realized starting in 2018 for Region III and 2020 for Region II. The savings are contingent on timely backfill of the Region II space by GSA. Additional savings may be realized through reductions to office space in Regions I and IV in later FYs. This activity would involve moving approximately 150 staff in all 4 regions and upfront backfill costs including any needed construction, security, clean up, and staff move costs.	October 2017	September 2019
Workstation Efficiencies	Staff will consider how further efficiencies in the out years can be realized in infrastructure (including space, rent, technology) in the One and Two White Flint North buildings by developing more efficient workstations, evaluating collaborative work area adjacencies, and strengthening and enhancing information technology to support alternative workspace solutions such as desk sharing and telework (including exploring how to more efficiently utilize existing work stations).	March 2016	Ongoing

DESCRIPTION	IMPACT	TARGETED START DATE	TARGETED COMPLETION DATE
Supervision	Staff will continue to reduce the number of supervisors, including executives, as the size of the agency workforce decreases. These reductions are in addition to those proposed in SECY-16-0009. Options being considered include organizational consolidation, eliminating deputies, and increasing spans of control.	August 2016	November 2018
Implemented Learning Transformation Initiative (Blended Learning)	Staff will continue to evaluate classroom training courses and convert to a blended learning environment through utilization of customized online tools, such as knowledge modules, job-aids, and discussion boards. It is anticipated that the agency will be able to reduce programmatic office travel costs as well as increase technical staff productive work as hours devoted to training are reduced. Investment in course conversion is necessary.	October 2015[3]	October 2020

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[3] Learning Transformation course conversion began in 2015.