



UNITED STATES
NUCLEAR REGULATORY COMMISSION
REGION IV
1600 E. LAMAR BLVD
ARLINGTON TX 76011-4511

March 1, 2016

Kim Steves, Chief
Radiation & Asbestos Control Section
Kansas Department of Health and Environment
Bureau of Environmental Health
1000 SW Jackson Suite 330
Topeka, KS 66612

Dear Ms. Steves:

In order to help the Agreement States and the U.S. Nuclear Regulatory Commission (NRC) remain knowledgeable of each other's program and to initiate planning for the next Integrated Materials Performance Evaluation Program (IMPEP) review, the NRC conducts one-day periodic meetings with Agreement States between IMPEP reviews.

In accordance with the Office of Nuclear Material Safety and Safeguards (NMSS) Procedure SA-116, "Periodic Meetings between IMPEP Reviews," and per your request, we have rescheduled the periodic meeting for Thursday, June 2, 2016. The meeting will be held at the Radiation Control Program offices in Topeka, Kansas. In addition to myself, staff and management from NMSS and NRC's Region IV office may also attend the meeting.

Based on our previous discussions, the likely topics for discussion at the meeting are listed on the enclosed agenda. If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know. If you have any questions, please call me at 817-200-1116, or via e-mail at Binesh.Tharakan@nrc.gov.

Sincerely,

/RA by RRErickson for/

Binesh K. Tharakan, CHP
Regional State Agreements Officer
Division of Nuclear Materials Safety

Enclosure:
Agenda for Periodic Meeting with the Kansas Radiation Control Program

In order to help the Agreement States and the U.S. Nuclear Regulatory Commission (NRC) remain knowledgeable of each other's program and to initiate planning for the next Integrated Materials Performance Evaluation Program (IMPEP) review, the NRC conducts one-day periodic meetings with Agreement States between IMPEP reviews.

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Enclosure:
Agenda for Periodic Meeting with the
Kansas Radiation Control Program

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OFFICE	RIV:RSAO				
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**Agenda for Periodic Meeting with the Kansas Radiation Control Program
June 2, 2016**

Topic areas for discussion during the meeting may include:

1. Program challenges.
2. Program reorganizations:

Discuss any changes to the program organization, including program/staff relocations and new appointments.
3. Changes in program budget/funding.
4. Feedback on the NRC's program.
5. Status of the State's program, including:
 - a. Technical Staffing and Training (2014 IMPEP Rating: Satisfactory)
 - i) Number of staff in the program and status of their training and qualifications.
 - ii) Any program vacancies.
 - iii) Staff turnover since the last IMPEP review.
 - iv) Adequacy of FTEs for the materials program.
 - v) Status of implementation of IMC 1248
 - b. Status of the Materials Inspection Program (2014 IMPEP Rating: Satisfactory)
 - i) Number of inspection performed overdue since the last IMPEP review.
 - ii) Number of inspections currently overdue.
 - iii) Number of initial inspections completed on time and overdue since the last IMPEP review.
 - iv) Status of reciprocity inspections since the last IMPEP.
 - c. Technical Quality of Inspections (2014 IMPEP Rating: Satisfactory)
 - i) Status of inspector accompaniments.
 - ii) Management review process
 - iii) Significant inspection activities/challenges
 - d. Technical Quality of Licensing (2014 IMPEP Rating: *Satisfactory but Needs Improvement*)
 - i) 2014 Recommendation: *The review team recommends that the State review all active medical licenses and verify that previously approved authorized physician users have the proper board*

certification or training requirements, and preceptor attestation, and develop and implement a process that will ensure proper verification and documentation of user qualifications for 10 CFR 35.300 (KAR 28-35-264) uses of byproduct material.

- ii) Number of licensing actions and types performed since the last IMPEP review.
 - iii) Large, complicated, or unusual authorizations for use of radioactive materials.
- e. Technical Quality of Incidents and Allegations (2014 IMPEP Rating: *Satisfactory but Needs Improvement*)
- i) Status of allegations and concerns referred by the NRC for action.
 - ii) Significant events and generic implications.
 - iii) Event reporting, including follow-up and closure information in NMED.
- f. Compatibility Requirements (2014 IMPEP Rating: Satisfactory)
- i) Regulations
 - a. Discussion of State's regulatory process
 - b. Discuss status of State's regulations and actions to keep regulations up to date, including the use of legally binding requirements.
 - c. Part 37 adoption status
 - ii) Legislative changes affecting the program.
6. Information Exchange:
- i) Current State initiatives
 - ii) Current NRC initiatives
 - iii) Emerging Technologies
 - iv) State's mechanisms to evaluate performance
7. Additional Topics
8. Next Steps/Meeting Summary/Q&A