



ENVIRONMENTAL • GEOTECHNICAL  
BUILDING SCIENCES • MATERIALS TESTING

February 15, 2016

**Sara A. B. Forster, Health Physicist Licensing Reviewer**  
U.S. Nuclear Regulatory Commission - Region III  
Division of Nuclear Materials Safety  
2443 Warrenville Rd. - Ste. 210  
Lisle, IL 60532-4352

ATC Group Services LLC

46555 Humboldt Dr.  
Suite 100  
Novi, MI 48377

Phone +1 248 669 5140  
Fax +1 248 669 5147

[www.atcgroupservices.com](http://www.atcgroupservices.com)

**RE: License Number 21-32807-01  
License amendment requests**

Dear Ms. Forster,

I have attached the required additional documentation to amend our license.

ATC Group Services Inc. had been doing business as Cardno ATC. As of November 2015 ATC was converted from a corporation to ATC Group Services LLC. ATC Group Services is still the same legal entity, but now it exists as a limited liability company instead of a corporation. We have also appointed a new RSO and that memo is attached.

I would also like to request an amendment to Radioactive Material License No. 21-32807-01 to authorize ATC to use the InstroTek, Inc. Model 3500 Xplorer nuclear moisture/density gauge for measurement of soils and construction materials. The Model 3500 is registered under Sealed Source & Device Registration Certificate No. NC-1241-D-101-S, and contains the following sealed sources:

1. Cs-137 (AEA Technology QSA Model No. CDC.805 or Isotope Products Laboratories Model HEG-137)  
Maximum activity: 11 mCi
2. Am-241:Be (AEA Technology QSA, Inc. Model No. AMN.V977 or Isotope Products Laboratories Model AM1.NO2)  
Maximum activity: 44 mCi

Possession Limit: ( 5 ) sources not to exceed 11mCi of Cs-137 and 44mCi of Am-241:Be

If you have any questions feel free to contact me at 248-669-5140 extension 116.

Respectfully submitted,  
**ATC Group Services LLC**

David Paholak  
Senior Vice President

RECEIVED FEB 22 2016

February 12, 2016

ATC Group Services LLC.

**Memo**

To: Kara M. Grisamer, Radiation Safety Officer  
From: David Paholak, Senior Vice President

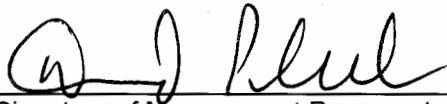
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Subject: **Delegation of authority to RSO**  
**License no. 21-32807-01**


You, Kara M. Grisamer, have been appointed radiation safety officer and are responsible for ensuring the safe use of radiation. You are responsible for managing the Radiation Protection Program, identifying radiation protection problems, initiating, recommending, or providing corrective actions, verifying implementation of corrective actions, stopping unsafe activities, and ensuring compliance with regulations. You are hereby delegated the authority necessary to meet those responsibilities, including prohibiting the use of byproduct material by employees who do not meet the necessary requirements and shutting down operations, when justified, to maintain radiation safety. You are required to notify management if staff does not cooperate and does not address radiation safety issues. In addition, you are free to raise issues with the U.S. Nuclear Regulatory Commission at any time. It is estimated that you will spend (4) hours per week conducting radiation protection activities.



Signature of Management Representative

2/12/16  
Date

I accept the above responsibilities,



Signature of Radiation Safety Officer

2/12/16  
Date

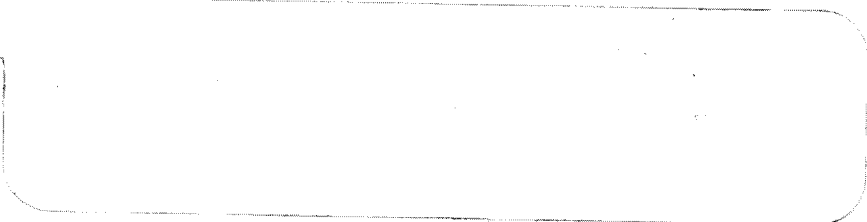
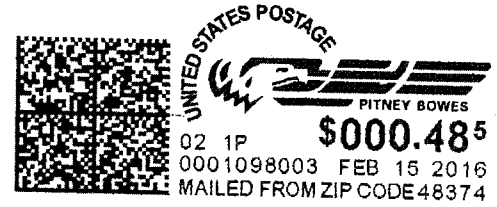
cc: Michael Hauswirth, Branch Safety Officer  
Robert Smith  
Susan Cook  
Eric Larson  
Kathleen Regnier  
Abigail Jardine



ASSOCIATES INC.

*Engineering Individual Solutions*

46555 Humboldt Drive, Suite 100  
Novi, MI 48377



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