



**UNITED STATES
NUCLEAR REGULATORY COMMISSION**

REGION I
2100 RENAISSANCE BLVD., SUITE 100
KING OF PRUSSIA, PA 19406-2713

February 5, 2016

K. David Walter, Director
Office of Radiation Control
State Department of Public Health
201 Monroe Street
P.O. Box 303017
Montgomery, AL 36130-3017

Dear Mr. Walter:

In order to help the Agreement States and the U.S. Nuclear Regulatory Commission (NRC) remain knowledgeable of each other's program, the NRC conducts one-day periodic meetings with Agreement States between IMPEP reviews. This letter confirms that, through previous coordination, the meeting has been scheduled for March 15, 2016, and will be held in your offices. The meeting will be conducted in accordance with Office of Federal and State Materials and Environmental Management Programs Procedure SA-116, *Periodic Meetings Between IMPEP Reviews*.

The likely topics for discussion at this meeting are listed in the enclosed agenda. If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know. If you have any questions, please contact me at (610) 337-5214 or via e-mail at monica.ford@nrc.gov.

Sincerely,

/RA/

Monica Lynn Ford
Regional State Agreements Officer
Division of Nuclear Materials Safety
U.S. NRC Region I

Enclosure:
Draft Agenda for March 15, 2016
Periodic Meeting with Alabama

February 5, 2016

K. David Walter, Director
Office of Radiation Control
State Department of Public Health
201 Monroe Street
P.O. Box 303017
Montgomery, AL 36130-3017

Dear Mr. Walter:

In order to help the Agreement States and the U.S. Nuclear Regulatory Commission (NRC) remain knowledgeable of each other's program, the NRC conducts one-day periodic meetings with Agreement States between IMPEP reviews. This letter confirms that, through previous coordination, the meeting has been scheduled for March 15, 2016, and will be held in your offices. The meeting will be conducted in accordance with Office of Federal and State Materials and Environmental Management Programs Procedure SA-116, *Periodic Meetings Between IMPEP Reviews*.

The likely topics for discussion at this meeting are listed in the enclosed agenda. If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know. If you have any questions, please contact me at (610) 337-5214 or via e-mail at monica.ford@nrc.gov.

Sincerely,

/RA/

Monica Lynn Ford
Regional State Agreements Officer
Division of Nuclear Materials Safety
U.S. NRC Region I

Enclosure:
Draft Agenda for March 15, 2016
Periodic Meeting with Alabama

Distribution:

L. Dimmick, NMSS D. Collins, NMSS P. Michalak, NMSS
K. Meyer, NMSS P. Henderson, NMSS M. Ford, RI DNMS
J. Trapp, RI DNMS J. Nick, RI DNMS D. Janda, RI DNMS

SUNSI Review Complete: MLF (Reviewer=s Initials)

S:\State Agreement Files\Alabama\AL March 2016 Periodic Meeting Letter and Draft Agenda.docx

After declaring this document "An Official Agency Record" it will be released to the Public.

To receive a copy of this document, indicate in the box: "C" = Copy without attachment/enclosure "E" = Copy with attachment/enclosure "N" = No copy ML16041A588

OFFICE	DNMS/RI								
NAME	MFord/mlf								
DATE	02/05/16								

Draft Agenda for Periodic Meeting with Alabama

Topic areas for discussion during the meeting may include:

1. Program reorganizations:

Discuss any changes in program organization, including program/staff relocations and new appointments.
2. Changes in program budget/funding.
3. Feedback on the NRC's program as identified by the State, including identification of any action that should be considered by the NRC.
4. Status of the State's program, including:
 - a. Technical Staffing and Training (2015 IMPEP: Satisfactory but needs improvement)
 - i) Number of staff in the program and status of their training and qualifications;
 - ii) Program vacancies;
 - iii) Staff turnover; and,
 - iv) Adequacy of FTEs for the materials program.

Recommendation 1: The review team recommends that the State (1) create a formal training qualification program equivalent to IMC 1248 and apply it to staff going through the qualification process; (2) require 24 hours of refresher training every 2 years for currently qualified staff; and (3) re-evaluate the qualifications of the two newest inspection staff to determine if additional training is needed.
 - b. Status of the Materials Inspection Program (2015 IMPEP: Satisfactory)
 - i) Number of inspection performed overdue since the last IMPEP review
 - ii) Number of inspection currently overdue
 - iii) Number of initial inspections completed on time and overdue since the last IMPEP
 - iv) Reciprocity inspections since the last IMPEP
 - c. Technical Quality of Inspections (2015 IMPEP: Satisfactory)

- d. Technical Quality of Licensing (2015 IMPEP: Satisfactory)
- e. Technical Quality of Incidents and Allegations (2015 IMPEP: Satisfactory)
 - i) Status of allegations and concerns referred by the NRC for action;
 - ii) Significant events and generic implications.
 - iii) Event reporting, including follow-up and closure information in NMED
- f. Compatibility Requirements (2015 IMPEP: Satisfactory)
 - i) Regulations
 - a. Discuss status of State's regulations and actions to keep regulations up to date, including the use of legally binding requirements.
 - b. Part 37 adoption
 - ii) Legislative changes
- 5. Information exchange and discussion:
 - a. Current State initiatives;
 - b. Emerging technologies;
 - c. Large, complicated, or unusual authorizations for use of radioactive materials;
 - d. State's mechanisms to evaluate performance; and,
 - e. NRC current initiatives.
- 6. Additional Topics
- 7. Additional Periodic Meeting/ Next IMPEP