



UNITED STATES
NUCLEAR REGULATORY COMMISSION

REGION III
2443 WARRENVILLE RD. SUITE 210
LISLE, IL 60532-4352

December 3, 2015

Mr. W. Gene Phillips, Chief
Bureau of Environmental Health
and Radiation Protection
Ohio Department of Health
246 North High Street
Columbus, OH 43215

Dear Mr. Phillips:

In order to help the Agreement States and the U.S. Nuclear Regulatory Commission (NRC) remain knowledgeable of each other's program and to initiate planning for the next Integrated Materials Performance Evaluation Program (IMPEP) review, the NRC conducts one-day periodic meetings with Agreement States between IMPEP reviews.

This letter confirms that, through previous coordination, the Ohio periodic meeting is scheduled for June 7, 2016, and will be held in your offices. The meeting will be conducted in accordance with Office of Nuclear Material Safety and Safeguards Procedure SA-116, *Periodic Meetings Between IMPEP Reviews*. Mr. John Giessner, Director, Division of Nuclear Materials Safety, Region III, and I will attend the meeting.

Based upon our previous discussions, the likely topics for discussion at this meeting are listed in the enclosed agenda. If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know. If you have any questions, please contact me at 630-829-9661 or via e-mail at james.lynch@nrc.gov.

Sincerely,

/RA/

James L. Lynch
State Agreements Officer
Division of Nuclear Materials Safety

Enclosure:
Draft Agenda for Periodic Meeting
with Ohio

cc w/encl: Dave Holston, Director, Office
of Health Assurance and Licensing
Mike Snee, Bureau of Environmental
Health and Radiation Protection

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NAME	JLynch:ps						
DATE	12/3/15						

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Letter to Gene Phillips from James Lynch dated December 3, 2015

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Lisa Dimmick
Michelle Beardsley
Darrell Roberts
John Giessner
Julio Lara
Carmen Olteanu
Jim Clay

**Draft Agenda for Periodic Meeting with Ohio
June 7, 2016**

Topic areas for discussion during the meeting may include:

1. Strengths and/or weaknesses of the State program as identified by the State or the NRC, including identification of actions that could strengthen the program

2. Program reorganizations

Discuss any changes in program organization, including program/staff relocations and new appointments

3. Changes in program budget/funding

4. Feedback on the NRC's program as identified by the State, including identification of any action that should be considered by the NRC

5. Status of the State's Program, including:

a. Technical Staffing and Training (2013 IMPEP: Satisfactory)

- i) Number of staff in the program and status of their training and qualifications
- ii) Program vacancies
- iii) Staff turnover
- iv) Adequacy of FTE for the materials program

b. Status of Materials Inspection Program (2013 IMPEP: Satisfactory)

- i) Number of inspections performed overdue since the last IMPEP review
- ii) Number of inspections currently overdue
- iii) Number of initial inspections completed on time since the last IMPEP review
- iv) Reciprocity inspections since the last IMPEP review

c. Technical Quality of Inspections (2013 IMPEP: Satisfactory)

d. Technical Quality of Licensing Actions (2013 IMPEP: Satisfactory)

e. Technical Quality of Incident and Allegation Activities (2013 IMPEP: Satisfactory)

- i) Status of allegations referred by the NRC for action
- ii) Significant events and generic implications
- iii) Event reporting, including follow-up and closure information in NMED

Enclosure

- f. Compatibility Requirements (2013 IMPEP: Satisfactory)
 - i) Regulations
 - a. Discuss status of State's regulations and actions to keep regulations up to date, including the use of legally binding requirements.
 - b. Part 37 equivalent adoption
 - ii) Legislative changes
 - g. Sealed Source and Device Evaluation Program (2013 IMPEP: Satisfactory)
 - i) Technical Staffing and Training
 - ii) Technical Quality of Product Evaluation Program
 - iii) Evaluation of Incidents and Defects
 - h. Uranium Recovery and Low-Level Radioactive Waste Programs
6. Information exchange and discussion:
- a. Current State initiatives
 - b. Large, complicated, or unusual authorizations for use of radioactive materials
 - c. State's mechanisms to evaluate performance
 - d. NRC current initiatives
7. Next IMPEP review, tentatively scheduled for late 2018