



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

October 28, 2015

ALL AGREEMENT STATES, VERMONT, WYOMING

NOTIFICATION OF ACCEPTANCE TO INTERNAL DOSIMETRY (H-312) COURSE  
(STC-15-078)

**Purpose:** To provide notification to the States of students selected to attend the U.S. Nuclear Regulatory Commission's (NRC's) Internal Dosimetry (H-312) course to be held January 4 – 8, 2016, in Chattanooga, Tennessee.

**Background:** The NRC provides funding to the Agreement States for training and the associated travel.

**Discussion:** Students selected to attend the January 4 – 8, 2016 Internal Dosimetry (H-312) course in Chattanooga, Tennessee are provided in Enclosure 1. Please provide this notification to each individual from your program that has been accepted to this course. Students selected to attend this course will be paid travel and per diem by the NRC. Detailed guidance for students is provided in Enclosure 2. Please inform us of any withdrawals immediately so that individuals on the waiting list have an opportunity to attend.

If you have any questions regarding this correspondence, please contact me at (301) 415-3340 or the individual named below:

POINT OF CONTACT: Marcia Casby  
TELEPHONE: (301) 415-6525

E-MAIL: [Marcia.Casby@nrc.gov](mailto:Marcia.Casby@nrc.gov)

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CEinberg for JPiccone*

Josephine M. Piccone, Director  
Division of Material Safety, State, Tribal  
and Rulemaking Programs  
Office of Nuclear Material Safety  
and Safeguards

Enclosures:

1. List of Students
2. Instructions for Students

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Josephine M. Piccone, Director  
Division of Material Safety, State, Tribal  
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DISTRIBUTION: MSTR r/f Henry Lynn, TTC

**ML15300A588**

OFFICE	NMSS/MSTR/ASPB	NMSS/MSTR/ASPB	NMSS/MSTR
NAME	MCasby	CEinberg	CEinberg for JPiccone
DATE	10/28/16	10/28/16	10/28/16

**OFFICIAL RECORD COPY**

**Internal Dosimetry (H-312)**  
January 4-8, 2016  
Chattanooga, TN

<b>STATE</b>	<b>PARTICIPANTS</b>
CALIFORNIA	Lisa Russell Thomas Moore Tanya Ridgle James Tawatao Scott Landry Geza Miko Tracy Jue Jeffrey Day
FLORIDA	Matthew Senison James Stokes
MINNESOTA	Lynn Fortier Tyler Kruse
NEW YORK (NYSH)	Brajesh Kothari
NORTH DAKOTA	Karen Deibert
TENNESSEE	Jerry Bingaman
TEXAS (TCEQ)	Mohanned Kawasmi

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the Internal Dosimetry (H-312) course. This course is scheduled to be presented January 4-8, 2016, at the U.S. Nuclear Regulatory Commission (NRC) Technical Training Center (TTC). The TTC is located at 5746 Marlin Road, Suite 200, Osborne Office Center (near Eastgate Shopping Center) Chattanooga, Tennessee 37411-5677. The facility's telephone number is (423) 855-6500. If you are unable to attend this course, please contact Marcia Casby immediately at (301) 415-6525.

**COURSE:** Please see our website, <https://scp.nrc.gov/training.html> for the Tentative Course Schedule and note that the course begins at 8:00 a.m. on Monday, January 4 and ends at 12:00 noon on Friday, January 8.

**LODGING AND TRAVEL:** Please plan to arrive on Sunday, January 3, 2016, and depart on Friday, January 8, 2016. Students must make their own lodging and travel arrangements. If traveling by air, please contact El Sol Travel at (844) 244-6694 for airline reservations, and indicate that the travel is "Invitational" for the NRC. Please select a fully refundable government fare if one is available, and make sure that El Sol Travel correctly direct bills your fare to credit card ending 2835. Flights may be converted to less costly, non-refundable tickets, so please select carefully. If the need arises and you must make a change, contact Marcia Casby at (301) 415-6525.

Please complete the Travel Application Form which will be provided to you and submit to Marcia Casby, [ASTrainingandtravel.Resource@nrc.gov](mailto:ASTrainingandtravel.Resource@nrc.gov), at your earliest opportunity, but no later than Friday, November 13. Individuals should request the Federal government rate at the hotels. The per diem for Chattanooga, Tennessee is \$95 hotel and \$64 meals and incidentals. A complimentary shuttle has been arranged for transportation between the hotel and the training center for individuals staying at the Residence Inn hotel listed below. Please contact the front desk for details upon arrival. Those students who elect to stay at an alternate hotel will be responsible for their own transportation between the hotel and the training center. If you are authorized to drive, the Federal mileage reimbursement is 57.5 cents per mile. Note that a block of rooms has been set aside for you at the Federal government rate, link provide below. If calling the hotel, please specify that your reservation is with the NRC group block.

### **Residence Inn Chattanooga**

2340 Center Street  
Chattanooga, TN 37421  
Phone: 1-423-468-7700

Link to Reservations:

[Book your group rate for Internal Dosimetry](#)

**DIRECT DEPOSIT:** We recommend Direct Deposit for travel reimbursements. If you prefer this method, please complete the form located on our website and return to Mary Matheson at [Mary.Matheson@nrc.gov](mailto:Mary.Matheson@nrc.gov). Once you have signed up for Direct Deposit, you are in the system and will not need to complete a new form unless your banking information changes. When it is time to complete your voucher for reimbursement, in the address box enter "Enrolled in Direct Deposit." If you have any questions regarding direct deposit, please contact Mary Matheson at (301) 415-8748.