



CONVERSATION RECORD

09/30/2015

NAME OF PERSON(S) CONTACTED OR IN CONTACT WITH YOU

Steven Elliott/Tim Lautenbach

DATE OF CONTACT

09/30/2015

TYPE OF CONVERSATION

- E-MAIL
- TELEPHONE
- INCOMING
- OUTGOING

E-MAIL ADDRESS

tlautenbach@mtc-test.com

TELEPHONE NUMBER

(616) 456-5469

ORGANIZATION

Materials Testing Consultants, Inc.

DOCKET NUMBER(S)

03013918

LICENSE NUMBER(S)

21-15281-02

CONTROL NUMBER(S)

588496

SUBJECT

Second Request - Additional information needed for review of your amendment requests

SUMMARY

We have reviewed your applications dated August 6, 2015, and August 10, 2015, and your response letter dated September 29, 2015, requesting amendments to your NRC license and find that we will need additional information to complete our review as follows:

1. Please see the attached page from NUREG 1556, Vol. 1, Rev. 1, Appendix E, about RSO duties and responsibilities. It appears that eight of these duties and responsibilities were not committed to in your application dated August 6, 2015, or in your letter dated September 29, 2015.

Please confirm, by restating each "pen and ink-marked" duty individually as a declarative statement, that the proposed RSO, Mr. Lautenbach, will also be tasked with these duties and responsibilities.

Please note, as we have, that these duties are not specifically "bundled in with" or "implied" in the RSO duties and responsibilities you have already described in the afore-mentioned documents.

Continue on Page 2

ACTION REQUIRED (IF ANY)

Please submit only one complete, dated and signed (by senior management such as Mr. Elliott) written response within 15 days of the date of this record, by October 15, 2015. You may scan your response as a PDF file and email that to me at colleen.casey@nrc.gov OR fax it to 630-515-1078 (it may take a few days to reach me) OR send it via regular mail (it may take several days to reach me). Do not send more than one copy.

Please address your response to my attention as "additional information to control number 588496."

Continue on Page 3

NAME OF PERSON DOCUMENTING CONVERSATION

Colleen Carol Casey

SIGNATURE

CONVERSATION RECORD (continued)

SUMMARY: (Continued from page 1)

In accordance with 10 CFR 2.390 of the NRC's "Rules of Practice," a copy of this record will be available electronically for public inspection in the NRC Public Document Room or from the NRC's Agencywide Documents Access and Management System (ADAMS), accessible from the NRC Web site at <http://www.nrc.gov/reading-rm/adams.html>.

Colleen

Colleen Carol Casey
Materials Licensing Reviewer
U.S. Nuclear Regulatory Commission
Region III
2443 Warrenville Road
Suite 210
Lisle, IL 60532-4352
(630) 829-9841 Direct
(630) 515-1078 Fax
NRC 24 HR Operations Center
(301) 816-5100

Gentle Reminders: Unless previously arranged with or requested by me directly,
please do not submit any licensing requests, responses or correspondence via e-mail.

Please only submit one complete, signed copy of your correspondence to us.

Please prepare your licensing requests in accordance with NUREG 1556 Series Guidance, as appropriate.

Thank you very much!

Please also note that my full-time work schedule includes every other Friday off.

Ensuring the health and safety of

our people, our nation and

our environment

<http://www.nrc.gov/>

The RSO's duties and responsibilities are illustrated in Figure 8.1 and typically include ensuring the following:

ATTACHED.

- Licensed activities that the RSO considers unsafe are stopped;
- 1 • Possession, use, storage, and maintenance of sources and gauges are consistent with the limitations in the license, the Sealed Source and Device Registration sheet(s), and the manufacturer's recommendations and instructions;
- Individuals who use gauges are properly trained;
- When necessary, personnel monitoring devices are used and exchanged at the proper intervals; records of the results of such monitoring are maintained;
- Gauges are properly secured;
- 2 • Proper authorities are notified in case of accident, damage to gauges, fire, or theft;
- 3 • Unusual occurrences involving the gauge (e.g., accident, damage) are investigated, cause(s) and appropriate corrective action are identified, and corrective action is taken;
- 4 • Audits are performed at least annually and documented, and corrective actions are taken;
- Licensed material is transported in accordance with all applicable DOT requirements;
- Licensed material is disposed of properly;
- Appropriate records are maintained;
- 5 • An up-to-date license is maintained and amendment and renewal requests are submitted in a timely manner;
- 6 • Up-to-date operating and emergency procedures are developed, maintained, distributed, and implemented;
- Non-routine operations are performed by the manufacturer, distributor, or person specifically authorized by NRC or an Agreement State;
- 7 • Documentation is maintained to demonstrate, by measurement or calculation, that the TEDE to the individual member of the public likely to receive the highest dose from the licensed operation does not exceed the annual limit in 10 CFR 20.1301;
- When the licensee identifies violations of regulations or license conditions or program weaknesses, corrective actions are developed, implemented, and documented;
- 8 • Posting of documents required by 10 CFR 19.11 (Parts 19 and 20, license documents, operating procedures, NRC Form 3, "Notice to Employees"), and 10 CFR 21.6 (Part 21, Section 206 of Energy Reorganization Act of 1974, procedures adopted pursuant to Part 21) or posting a notice indicating where these documents can be examined.

Casey, Colleen

From: Casey, Colleen
Sent: Friday, October 02, 2015 2:51 PM
To: 'tlautenbach@mtc-test.com'; Steve Elliott (sellott@mtc-test.com)
Subject: Complete version of 2nd RFAI
Attachments: Scan001.PDF

Importance: High

Dear Mr. Elliott and Tim,

Attached is a complete version of my second request for additional information (RFAI), regarding your amendment requests. Please take a look at the third page itemization of 8 duties that appeared to be missing, in whole or in part, from your submissions thus far. If you simply wish to respond to them, that is fine. If you wish to speak with me about them, or anything else, please let me know.

Thank you again for your time and consideration. I will look forward to hearing from you very soon.

Colleen
Colleen Carol Casey
Materials Licensing Reviewer
U.S. Nuclear Regulatory Commission
Region III
2443 Warrenville Road
Suite 210
Lisle, IL 60532-4352
(630) 829-9841 Direct
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Please call 2100 am

on Oct. 2, 2015

*Tim Lautenbach } MTC
Steven Elliott }*

Colleen Casey

*The third page (of duties missing)
failed to transmit the other day so
I re-sent it when it's correct.*

-----Original Message-----

From: R3-238-DNMS-A@nrc.gov [mailto:R3-238-DNMS-A@nrc.gov]
Sent: Friday, October 02, 2015 4:16 PM
To: Casey, Colleen <Colleen.Casey@nrc.gov>
Subject: Scan from a Xerox WorkCentre Pro

Please open the attached document. It was scanned and sent to you using a Xerox WorkCentre Pro.

Sent by: Guest [R3-238-DNMS-A@nrc.gov].
Number of Images: 3
Attachment File Type: PDF

WorkCentre Pro Location: DNMS Copy Room
Device Name: R3-238-DNMS-A

For additional copies please contact the IM Center.