

June 1, 2015

MEMORANDUM TO: File

FROM: Anna Therese McGowan, Chief */RA/*  
User Service Branch  
Customer Service Division  
Office of Information Services

SUBJECT: ADAMS PUBLIC USER GROUP MEETING MINUTES,  
APRIL 29, 2015

This memo accompanies the summary of the public meeting held on Wednesday, April 29, 2015, in the Public Document Room of the U.S. Nuclear Regulatory Commission. This was the 29th meeting of the ADAMS User Group.

## U.S. Nuclear Regulatory Commission Public Meeting Summary

April 29, 2015

**Title:** Agencywide Documents Access and Management System (ADAMS) User Group Meeting

**Meeting Identifier:** ML15084A089

**Date of Meeting:** Wednesday, April 29, 2015

**Location:** U.S. Nuclear Regulatory Commission Public Document Room, Rockville, MD

**Type of Meeting:** Category 3

### **Purpose of the Meeting(s):**

To provide updates on the ADAMS system and answer questions from public ADAMS users.

### **General Details:**

The meeting began at 2:00 with introductions and general announcements by Anna McGowan. Eight NRC staff members were present. Ms. McGowan introduced a new User Services Branch member, Anne Perrera.

Approximately four members of the public participated in the meeting remotely using a teleconference line. Two participants asked questions and provided comments. Meeting participants included representatives of Dominion Engineering, Oak Ridge National Lab and Westinghouse.

The remaining portion of the meeting was dedicated to ADAMS User Group Member issues and questions. The meeting ended at approximately 2:25 p.m.

### **Public Participation Themes:**

During the public question and answer portion of the meeting, NRC staff received questions on the following topics. The following answers were either provided during the meeting or the questions were researched and the answers provided below:

- *PDR Resource E-mail Issue*

- *Ms. McGowan apologized for the recent problem with the PDR Resource mailbox not receiving e-mail messages. The problem is completely resolved now.*
  
- *ADAMS Accession Numbers*
  - *Question: At the last meeting, there was a discussion of the alphabetic character (A, B, C) in the accession number. Likely ADAMS could go back now to all numbers after the ML. Why not do that so that, in the long view, the format is the same? Sometimes, the B might look like an 8.*
  
  - *Answer: The inclusion of the alphabetic character in the ADAMS accession number was introduced in 2011 as part of the adjustment to the upgrading of the former ADAMS platform to the current platform. Since we were maintaining the former system while entering documents into both versions, we had to add the alphabetic character to retain the established format of the familiar accession number. This was to simplify the synchronizing of the two ADAMS versions so that the documents would be easily retrieved. Even though we are only using the current ADAMS platform to add agency documents, we do not plan to make any changes in the current format of the accession number. As we said in the last User Group meeting, the incorporation of the letters into the accession numbers makes it possible to add a larger number of documents to ADAMS each day. I am sorry if the letter "B" looks like an "8" but I am not sure how we can resolve that matter.*
  
- *Web-based ADAMS*
  - *Question: Are there any plans to make any further changes to Web-based ADAMS?*
  
  - *Answer: There are no current plans to make any changes to Web-based ADAMS. In future, there might be some changes but there is no schedule set for that possibility right now.*
  
- *Licensing Support Network*
  - *Question: I have heard that the Chairman has directed that the Licensing Support Network (LSN) documents should be made publicly available using the ADAMS platform. Does that mean that one day I will find 2,000 documents in the daily folder?*
  
  - *Answer: No, although the goal is to make these documents publicly available, we are still developing how this will be managed. Budget is a consideration for all of the agency's projects and this also affects the schedule for the public*

*release of these documents. The preliminary plan is that there will be a separate section for the LSN Library which will be available through ADAMS by clicking on a hyperlink to take a user to the LSN Library. As this is developed, we will be able to provide a better idea of how it will function, but it is still in the planning stage.*

**Action Items/Next Steps:**

- The next ADAMS User Group meeting will be held in Autumn 2015.

**Enclosure:**

1. Meeting Announcement - [ML15084A089](#)