



## COLEMAN ENGINEERING COMPANY

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635 CIRCLE DRIVE • IRON MOUNTAIN, MI 49801  
PHONE: 906-774-3440 • FAX: 906-774-7776

200 EAST AYER STREET • IRONWOOD, MI 49938  
PHONE: 906-932-5048 • FAX: 906-932-3213

May 11, 2015

Ms. Jennifer Bishop  
U.S. Nuclear Regulatory Commission, Region III  
2443 Warrenville Road Suite 210  
Lisle, Illinois 60532-4352

Re: License Amendment  
License #21-16955-01

Dear Ms. Bishop:

Coleman Engineering Company (CEC) would like to request that our license be amended to reflect the following changes:

- Line 12. Radiation Safety Officer – Graham L. Donahue  
Mr. Donahue has been involved with CEC since 2005. Mr. Donahue is the Laboratory Manager and oversees the construction materials testing services. He has experience with the safe use and transportation of the licensed material as well as maintenance of NRC records and documentation. Documentation of Mr. Donahue's attendance of the manufacturer's Radiation Safety Officer training and completed RSO and HAZMAT training certificates were submitted with the original change request dated March 23, 2015.

A signed Memorandum of Understanding/Delegation of Authority (MOU/DOA) is enclosed for your records. If you have any questions concerning this matter or if CEC can be of further service, please contact this office.

Sincerely,

COLEMAN ENGINEERING COMPANY

Chris Rasmussen  
Geotechnical Engineer



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May 11, 2015

To: Graham Donahue, Radiation Safety Officer

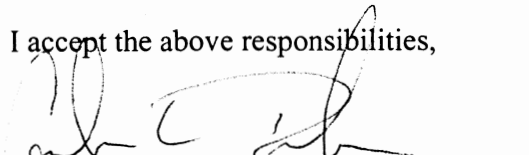
From: John Edlebeck, Health & Safety Officer

Subject: Delegation of Authority

You, Graham Donahue, have been appointed radiation safety officer and are responsible for ensuring the safe use of radiation. You are responsible for managing the Radiation Protection Program, identifying radiation protection problems, initiating, recommending, or providing corrective actions, verifying implementation of corrective actions, stopping unsafe activities, and ensuring compliance with regulations. You are hereby delegated the authority necessary to meet those responsibilities, including prohibiting the use of byproduct material by employees who do not meet the necessary requirements and shutting down operations, when justified, to maintain radiation safety issues. You are required to notify management if staff does not cooperate and does not address radiation safety issues. In addition, you are free to raise issues with the U.S. Nuclear Regulatory Commission at any time. It is estimated that you will spend 0.5 hours per week conducting radiation protection activities.

  
John Edlebeck

5/11/2015  
Date

I accept the above responsibilities,  
  
Graham Donahue

5-12-15  
Date

## Forster, Sara

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**From:** LeAna Lindquist <llindquist@coleman-engineering.com>  
**Sent:** Tuesday, May 12, 2015 10:49 AM  
**To:** Forster, Sara  
**Cc:** Chris Rasmussen  
**Subject:** FW: Additional Information Request for Coleman Engineering Company, NRC Lic. No. 21-16955-01 (including attachment)  
**Attachments:** Cover Letter & MOU.pdf

Good Morning Ms. Forster,  
Attached please find a cover letter and Memo of Understanding regarding the appointment of Graham Donahue as RSO. Please call or email me with any questions or if further information is needed.  
Thank you, LeAna



**COLEMAN ENGINEERING COMPANY**

**LeAna Lindquist**

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P: 906.774.3440 • F: 906.774.7776  
[llindquist@coleman-engineering.com](mailto:llindquist@coleman-engineering.com)

**From:** Forster, Sara [<mailto:Sara.Forster@nrc.gov>]  
**Sent:** Monday, May 11, 2015 9:35 AM  
**To:** Chris Rasmussen  
**Subject:** Additional Information Request for Coleman Engineering Company, NRC Lic. No. 21-16955-01 (including attachment)

Dear Mr. Rasmussen:

We have reviewed your March 23, 2015 letter requesting to list Graham L. Donahue as Radiation Safety Officer on the above referenced license. Additional information is needed to complete our review:

- Please provide a current written memorandum of understanding/delegation of authority (MOU/DOA), signed by both Mr. Donahue and a senior management representative. The MOU/DOA document should include specific duties, as in the attached model MOU/DOA, taken from the draft NUREG 1556, Vol. 4, rev. 1, Appendix C (attached). In responding, you may use this model MOU/DOA, or create a custom document. For duties relevant to a portable gauge program, see NUREG 1556, Vol. 1, rev. 1, Appendix E, attached.

For additional guidance, please refer to NUREG 1556, Vol. 1, rev. 1, "Program-Specific Guidance About Portable Gauge Licenses," which may be found at:

<http://www.nrc.gov/reading-rm/doc-collections/nuregs/staff/sr1556/v1/r1/>.

Please provide responses to the items listed above on or before May 25, 2015. Include a signed and dated cover letter with your response. Submission of your response as a pdf file attached to an email or via facsimile will allow for the quickest processing. Please call me with any questions you may have.

Sincerely yours,