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**Subject:** Request for Additional Information for NRC Amendment (Mail Control Number 586224)  
**Date:** Friday, April 17, 2015 1:29:00 PM

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Licensee: Charleston Radiation Therapy Consultants, PLLC also d/b/a Charleston Brachytherapy Services, LLC  
License No: 47-15717-03  
Docket No: 030-28869  
Control No: 586224

Hi Dr Lowe,

Could you please reply back to this email to confirm receipt?

This is in response to your amendment request dated February 23, 2015, which appears to be a change of ownership of Charleston Radiation Therapy Consultants, PLLC to Charleston Area Medical Center. In order to continue our review, please provide the following additional information:

1. A senior management representative from Charleston Radiation Therapy Consultants, PLLC (rather than the Radiation Safety Officer) should submit a letter indicating that they have reviewed the letters from Charleston Area Medical Center dated February 23, 2015, and concur in the statements and representations contained therein.
2. Please provide the date that the sale went through.
3. Please provide a complete description of the transaction (i.e. is this a merger, a transfer of stocks or assets, etc.), and confirm if this is a direct or indirect change of ownership. Please include the name and telephone number of a licensee contact if more information is needed.
4. Please indicate corporate structure, including all parent companies, prior to the corporate transaction, and the corporate structure following the corporate transactions.
5. Please describe any changes in personnel or duties that relate to the licensed program. Include training and experience for new personnel.
6. Please describe any changes in the organization, location, facilities, equipment, or procedures that relate to the licensed program.
7. Describe the status of the surveillance program (surveys, wipe tests, quality control) at the present time and the expected status at the time that control is to be transferred.
8. Please confirm that all records concerning the safe and effective decommissioning of the facility will be transferred to the transferee or to the NRC, as appropriate.

These records include documentation of surveys of ambient radiation levels and fixed and/or removable contamination, including methods and sensitivity.

9. Please confirm that the transferee will abide by all constraints, conditions, requirements, and commitments of the transferor or that the transferee will submit a complete description of the proposed licensed program.

Current NRC regulations and guidance are included on the NRC's website at [www.nrc.gov](http://www.nrc.gov)<<http://www.nrc.gov>>; select Nuclear Materials; Med, Ind, & Academic Uses; then Licensee Toolkits, see our toolkit index page. You may also obtain these documents by contacting the Government Printing Office (GPO) toll-free at 1-866-512-1800. The GPO is open from 8:00 a.m. to 5:30 p.m. EST, Monday through Friday (except Federal holidays).

You may respond to my attention in writing by letter, email (if letter is signed by senior management and scanned into a pdf format), or fax (610-337-5269), referencing mail control number 586224. If we do not receive a reply from you within 30 days, we will assume that you do not wish to pursue your application.

The NRC's Safety Culture Policy Statement became effective in June 2011. While a policy statement and not a regulation, it sets forth the agency's *expectations* for individuals and organizations to establish and maintain a positive safety culture. You can access the policy statement and supporting material that may benefit your organization on NRC's safety culture Web site at <http://www.nrc.gov/about-nrc/safety-culture.html>. We strongly encourage you to review this material and adapt it to your particular needs in order to develop and maintain a positive safety culture as you engage in NRC-regulated activities."

Thank you for your cooperation. Please feel free to contact me by telephone or e-mail if you have any questions.

Sincerely,

*Jan Nguyen*

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