



United States Department of the Interior

FISH AND WILDLIFE SERVICE

Washington, D.C. 20240



In Reply Refer To:
FWS/AES/DCC/BEL/059652

APR 13 2015

Ms. Allison M. Macfarlane
Chairman, Nuclear Regulatory Commission
11555 Rockville Pike
Rockville, Maryland 20852-2738

Dear Ms. Macfarlane:

The Endangered Species Act requires the U.S. Fish and Wildlife Service (Service) to report annually to Congress "an accounting on a species-by-species basis of all reasonably identifiable Federal expenditures made primarily for the conservation of endangered or threatened species pursuant to the Act..." This provision applies to all Federal agencies, and this letter serves as the request for your agency to provide data for the Fiscal Year (FY) 2014 Federal and State Endangered and Threatened Species Expenditures report.

The Service depends on the cooperation of other agencies to compile expenditures data subject to the Act's reporting requirement. As in the past, we request that your agency enter expenditures data directly into our Web-based system. Agency data are securely protected on our server, and only approved staff from your office and ours have access. We will accept data entered through the Web-based system as the official record of each reporting agency; however, it is your responsibility to officially authorize the entered data. The deadline for data entry is May 8, 2015.

Enclosed is the Supplemental Guidance for FY 2014 that explains the scope of activities on which to report. Activities eligible for inclusion in the report should be those carried out primarily to benefit the conservation of federally listed species. Please do not include litigation expenses in your data submission.

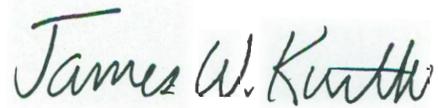
The Supplemental Guidance also includes instructions on how to access a new bulk data upload feature for the FY 2014 report. This new feature will allow data to be submitted through preparation of a customized spreadsheet, which will be uploaded into our data system, eliminating the need for manual data entry. Use of this feature is completely optional. Manual data entry is still available.

The list of species on which to report this year matches the Federal lists of threatened and endangered species (50 CFR 17.11 and 17.12). Please view the list of species for FY 2014 at <http://ecos.fws.gov/expenditures>. A password is not required.

Due to the time-sensitive nature of this request, we have sent this letter by e-mail to your agency's point of contact. Generally, this point of contact is the person who entered your agency's data for FY 2013. If your contact person has changed, please forward the updated information to mary_klee@fws.gov. We fully understand that the contact person must wait for direction from you before beginning the data collection task for this year's report.

We greatly appreciate your assistance. For further clarification or technical assistance, please contact Ms. Mary Klee at 703-358-2421 or mary_klee@fws.gov.

Sincerely,

A handwritten signature in black ink that reads "James W. Kurth". The signature is written in a cursive style with a distinct loop for the 't' at the end.

DIRECTOR

Enclosure

Supplemental Guidance for Reporting Expenditures for the Conservation of Endangered and Threatened Species (FY 2014)

This reporting guidance provides information on how to report expenditures attributable to individual species to the extent this information is reasonably available. The Congress requested information for this report on a species-by-species basis, but to provide the most accurate account of expenditures for the conservation of species listed under the Endangered Species Act, we added a new reporting feature in FY 2012. This “multi-species” option will allow the reporting of lump sum costs for multi-species conservation activities **when it is not possible to account accurately for individual species.**

Each agency must enter data directly into our Web-based system and will need to designate a contact person (more than one person is permissible) to enter the data. The contact person(s) will need to obtain a username and password before entering the data. Credentials can be obtained by accessing the Environmental Conservation Online System at <http://ecos.fws.gov> and clicking on “Contact Us” located at the bottom of the ECOS home page. This brings you the Help Desk where you will click on “help desk web form.”

Enter Search Term(s): Search

[ECOS](#) > [Help](#)

Getting ECOS and FWS help

For assistance with a U.S. FWS ECOS web application available from the [ECOS home page](#): Please use our [help desk web form](#) or call us at 970-226-9468, 8am - 4pm Mountain Time, M-F.

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[U.S. Fish and Wildlife Service Home Page](#) | [Department of the Interior](#) | [USA.gov](#) | [About the U.S. Fish and Wildlife Service](#)

Fill in the requested information along with your affiliated agency and request access to the “Expenditures” application.

Enter Search Term(s):

Search

[ECOS](#) > ECOS Help Desk

ECOS Help Desk

Name: * John Doe

Email: * john_doe@usgs.gov

Phone: * 555-555-5555

Issue Title: * I need to enter expenditures

Issue Description: * I am John does with the USGS and I need access to the Expenditures module

Security Phrase: *

call

Graph

Please allow 2 working days for access approval (email confirmation will be sent). Once you receive your log-in credentials and access approval email, log in at <https://ecos.fws.gov> to begin entering expenditures data. Contact the Help Desk (970-226-9468) or open a helpdesk ticket if you experience any problems.

For the FY14 report, we have developed an optional bulk data upload feature to make entry of large amounts of data easier for users. To use this new feature, you must prepare a data spreadsheet that will correspond with the codes employed in our official species list. For instructions, please see the self running instructional video found at the top of this guidance page: [Bulk Upload Functionality Demonstration Video](#)

Please note that use of this bulk data upload feature is totally optional. Manual data entry is still available.

EXPENDITURES TO BE REPORTED

- Only species on the Federal list of Endangered and Threatened Wildlife and Plants (50 CFR Part 17) at the end of the fiscal year (October 1, 2013 to September 30, 2014) are to be reported. Expenditures made prior to the actual listing date of a species, but still within the same year, may be reported (e.g., costs of public meetings, notices, surveys, initial recovery efforts). Funds expended for unlisted, separate populations of listed vertebrates cannot be included in the report (e.g., Atlantic coast least terns, Alaska gray wolves). Expenditures for State-listed species are not reportable unless they are also federally listed. Amounts for foreign species on the list (e.g., grants or contracts carried out in another country) are reportable in the same manner as domestic species, but again, to the extent they are reasonably identifiable.
- Only reasonably identifiable expenditures for listed species will be compiled for this report. Extraordinary accounting to track funds expended on listed species is not expected. **Funds reported should be those actually expended, not obligated.**
- Examples of reportable expenditures include status surveys, habitat management, habitat acquisition, research, propagation (including surrogate species), recovery plan development or implementation, and mitigation. **Projects must primarily benefit listed species** and not other conservation goals, although if a readily identifiable portion of the expenditure is for the benefit of listed species (either individually or collectively), that portion of the expenditure may be reported.
- All habitat (land or water) acquisition costs are to be reported separately from all other identifiable expenditures. Such acquisitions must be primarily for the purpose of conserving federally listed species. As with other projects, those portions of habitat acquisition costs that are specifically for a listed species may be prorated out of the total acquisition costs when the other habitat is being acquired for other purposes (e.g., 25 acres of a 250-acre purchase will be set aside).
- Expenditures in a single project devoted to a number of listed species should be prorated by species, if possible. **When it is not possible to determine individual listed species costs in a multi-species project by prorating, those costs should be entered, in total, in the multi-species category option. The comment box, which is part of this feature, should be used to include information about the project.**
- General surveys or projects that cover a large number of species, some of which may not be listed, are reportable only to extent that the agency can reasonably identify the portion of costs that benefit listed species.
- Expenditures associated with consultations pursuant to section 7 of the Act should be reported as for the benefit of a specific species to the extent they are readily identifiable to that particular species. Thus, a formal consultation dealing with a single species, or up to several species where the relative costs are easily divisible, should be reported under that or those species. **Consultation costs not readily attributable to individual species can be reported in the multi-species category.**
- Monitoring and survey costs should be reported when: (1) the cost of the monitoring or survey was incurred during the period the species was under a proposed listing and the species was actually listed in the same fiscal year that the monitoring and surveys were conducted; (2) the monitoring or survey covered both candidates and listed species, and the costs can be prorated to include only the listed species; or (3) the cost was readily identifiable to individual species.

Costs meeting the criteria in (1) and (2), but not readily identifiable to individual species can be reported in the multi-species category.

- Salary and benefits of an employee working full-time on a single species or whose time is devoted to particular species that can be readily identified should be reported for those species. Travel costs should be treated similarly. **Staff costs for work on multi-species activities that cannot be identified to particular species can be reported in the multi-species category.**
- Any State or Federal project that incurs increased costs related directly to mitigation or other conservation efforts on behalf of federally listed species should report that added cost, by species, if readily identifiable, or **may report such costs in the multi-species category.**
- All State agencies (e.g., fish and wildlife, parks, heritage programs, forests, highways) should report their expenditures, but only a single, collective report from each State should be submitted. **Expenditures should include conservation costs for fish, wildlife, and plants.** For ESA section 6 grants or other Federal grants, States should report **only the State cost-share portion** of each grant. States should not include other sources of non-Federal cost share, e.g., third-party contributions, unless those contributions are donated to the State as a general donation.
- For reimbursable funds, the paying or disbursing agency should report the expenditure.
- **Litigation costs should not be reported.**

April 22, 2015

NOTE

TO: Heads of Federal Agencies

SUBJECT: Endangered Species Act Expenditures Report to Congress - FY14 data call in progress

Enclosed please find two documents:

(1) The U.S. Fish and Wildlife Service's signed letter to your agency soliciting your agency's FY14 Expenditures Report data. We are very late in getting these signed letters out so the May 8, 2015, deadline in the letter is no longer appropriate. **We are including this note to let you know that the data entry deadline is extended to June 8, 2015.**

(2) The supplemental guidance for entering your agency's FY14 Expenditures Report data.

Yesterday, an advance copy of the signed letter to your agency was e-mailed to your agency's Expenditures Report contacts to inform them of the extended due date.

Thank you.

Mary Klee, Biologist
U.S. Fish & Wildlife Service Headquarters
Ecological Services Program
ph. (703) 358-2421; fax (703) 358-1800
mary_klee@fws.gov

UNITED STATES
DEPARTMENT OF THE INTERIOR

ATTN: MARY KLEE
U.S. Fish & Wildlife Service Headquarters
MS: ES
5275 Leesburg Pike
Falls Church, VA 22041-3803

Haster

FIRST-CLASS PERM

04/23/2015

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~~Ms. Allison M. Macfarlane~~
Chairman, Nuclear Regulatory Commission
11555 Rockville Pike
Rockville, Maryland 20852-2738