



UNITED STATES
NUCLEAR REGULATORY COMMISSION
REGION IV
1600 E LAMAR BLVD
ARLINGTON, TX 76011-4511

April 15, 2015

David M. Howe, Program Director
Radiation Protection Services
Oregon Public Health Division
Oregon Health Authority
800 NE Oregon Street, Suite 640
Portland, OR 97232-2162

Dear Mr. Howe:

In order to help the Agreement States and the U.S. Nuclear Regulatory Commission (NRC) remain knowledgeable of each other's program and to initiate planning for the next Integrated Materials Performance Evaluation Program (IMPEP) review, the NRC conducts one-day periodic meetings with Agreement States between IMPEP reviews.

This letter confirms that, through previous coordination, the meeting has been scheduled for June 18, 2015, and will be held in your offices. The meeting will be conducted in accordance with Office of Federal and State Materials and Environmental Management Programs Procedure SA-116, *Periodic Meetings Between IMPEP Reviews*. In addition to me, a staff member from the Office of Nuclear Material Safety and Safeguards (NMSS) and a management representative from NRC's Region IV office may also be in attendance.

The likely topics for discussion at this meeting are listed in the enclosed agenda. If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know. If you have any questions, please contact me at (817) 200-1143 or via e-mail at randy.erickson@nrc.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "Randy Erickson".

Randy Erickson
State Agreements Officer
Division of Nuclear Materials Safety

Enclosure:
Agenda for June 18, 2015
Periodic Meeting with Oregon

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Sincerely,

Randy Erickson
 State Agreements Officer
 Division of Nuclear Materials Safety

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 Periodic Meeting with Oregon

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Agenda for Periodic Meeting with Oregon

Topic areas for discussion during the meeting may include:

1. Strengths and/or weaknesses of the State program as identified by the State or the NRC, including identification of actions that could strengthen the program.
2. Program reorganizations:

Discuss any changes in program organization, including program/staff relocations and new appointments.
3. Changes in program budget/funding.
4. Feedback on the NRC's program as identified by the State, including identification of any action that should be considered by the NRC.
5. Status of the State's program, including:
 - a. Technical Staffing and Training (2013 IMPEP: Satisfactory)
 - i) Number of staff in the program and status of their training and qualifications;
 - ii) Program vacancies;
 - iii) Staff turnover; and,
 - iv) Adequacy of FTEs for the materials program.
 - b. Status of the Materials Inspection Program (2013 IMPEP: Satisfactory)
 - i) Number of inspection performed overdue since the last IMPEP review
 - ii) Number of inspections currently overdue
 - iii) Number of initial inspections completed on time and overdue since the last IMPEP
 - iv) Reciprocity inspections since the last IMPEP
 - c. Technical Quality of Inspections (2013 IMPEP: Satisfactory)
 - d. Technical Quality of Licensing (2013 IMPEP: Satisfactory but needs improvement)
 1. The review team recommends that the Section follow its licensing procedure flow sheet and re-implement the peer review process to ensure consistency and accuracy for all licensing actions.
 2. The review team recommends that the State verify that all previously approved authorized users, authorized medical physicists, radiation

safety officers on medical licenses, and authorized nuclear pharmacists have the proper board certification or training requirements and preceptor attestation, since the new requirements were initiated in 2006.

3. The review team recommends that the State develop and implement a pre-licensing protocol based on the RCPD-08-020 letter issued on September 22, 2008 to enhance the basis for confidence that radioactive materials will be used as specified on a radioactive materials license.
- e. Technical Quality of Incidents and Allegations (2013 IMPEP: Satisfactory but needs improvement)
- i) Status of allegations and concerns referred by the NRC for action;
 - ii) Significant events and generic implications.
 - iii) Event reporting, including follow-up and closure information in NMED
4. The review team recommends that the Section implement a process to ensure all required information is submitted to NMED and to also promote timely completion of NMED entries.
(Remains open from 2009 IMPEP)
 5. The review team recommends that the State revise its protocol for reviewing incidents for reportability in accordance with FSME Procedure SA-300 and to ensure timely reporting of events to the NRC Operations Center and to NMED
- f. Compatibility Requirements (2013 IMPEP: Satisfactory)
- i) Regulations
 - a. Discuss status of State's regulations and actions to keep regulations up to date, including the use of legally binding requirements.
 6. The review team recommends that the State develop and implement a protocol to ensure that regulations required for adoption are adopted within 3 years as required in the Policy Statement on Adequacy and Compatibility of Agreement State Programs.
 - b. Part 37 adoption
 - ii) Legislative changes

7. Information exchange and discussion:
 - a. Current State initiatives;
 - b. Emerging technologies;
 - c. Large, complicated, or unusual authorizations for use of radioactive materials;
 - d. State's mechanisms to evaluate performance; and,
 - e. NRC current initiatives.
8. Additional Topics
9. Next Steps