



CONVERSATION RECORD

02/25/2015

NAME OF PERSON(S) CONTACTED OR IN CONTACT WITH YOU Melinda Caron, Radiation Safety Officer		DATE OF CONTACT 02/25/2015	TYPE OF CONVERSATION <input type="checkbox"/> E-MAIL <input checked="" type="checkbox"/> TELEPHONE <input type="checkbox"/> INCOMING <input checked="" type="checkbox"/> OUTGOING
E-MAIL ADDRESS mcaron@infoscitex.com		TELEPHONE NUMBER (781) 419-6384	
ORGANIZATION DCS Corporation	DOCKET NUMBER(S) 040-38362		
LICENSE NUMBER(S) SUB-1603	CONTROL NUMBER(S) 585689		

SUBJECT
Our review of your recent letters requesting to add new Authorized User (AU) Brian Seile & to update RSO office location We expect to receive a written response within 14 days (on or before the close of business on March 10, 2015).

SUMMARY AND ACTION REQUIRED:

We have reviewed your December 30, 2014, and January 7, 2015, letters, requesting, respectively, addition of Brian Seile as the listed Authorized User (AU), and revision of office location for the Radiation Safety Officer (RSO), to DCS Corporation, 295 Foster Street, Suite 120, Littleton, MA 01460. We have also reviewed our records concerning our June 20, 2013, phone conversation with you, concerning the pending commencement of licensed activities at your facility.

Additional information is needed to complete our review of your amendment request(s) and/or notification; it is also needed to clarify your status surrounding possession and/or use of radioactive materials under the above referenced license.

- When submitting additional information, please reference the NRC License No. listed at the top of this memo.
- You may FAX a response to my attention at (630) 515-1078 OR scan a response and send to me via email, as a pdf file.
- Please include a signed and dated cover letter with your response.
- Please direct any questions you have to me at (630) 829-9892 or sara.forster@nrc.gov.

ADDITIONAL INFORMATION REQUESTED:

1. Please provide documentation describing Mr. Seile's Training & Experience, including:

- 1.1. Copy of Mr. Seile's training certificate showing completion of the 40-hour Radiation Safety Officer (RSO) course the week of February 9, 2015. In our conversation, you indicated that the training had been rescheduled to March 2015.
- 1.2. Outline for the Dade Moller Radiation Safety Academy 40-hour RSO training course, demonstrating topics covered sufficient for oversight of the possession, use, and storage of radioactive materials under the above referenced license.

NAME OF PERSON DOCUMENTING CONVERSATION
Sara A. Forster, M.S., Health Physicist, Materials Licensing Branch, Region III, 2443 Warrenville Rd., Lisle, IL 60532

SIGNATURE
Sara A. Forster 02/25/2015

CONVERSATION RECORD (continued)

SUMMARY AND ~~ACTION~~ REQUIRED - ADDITIONAL INFORMATION REQUESTED (continued):

- 1.3. Description of Mr. Seile's hands-on experience with depleted uranium, or other radioactive materials, relevant to use of radioactive materials under the licensee's license. Please include: (1) date(s) of hands-on experience; (2) radionuclides used; and (3) name(s) of supervising individual(s) (e.g., RSO Melinda Caron or former AU James Gengler) with your response.
2. Please confirm that, even though RSO office location has changed, the mailing address remains at 7400 Miller Dr., Warren, MI.
3. Please confirm that statements made in letter dated March 11, 2013 (copy attached for your reference) remain in effect, regarding the delegation of authority and responsibilities for RSO M. Caron.
4. Please indicate whether the licensee has received radioactive materials under the above referenced radioactive materials license.
 - 4.1. If the licensee has received radioactive materials under the above referenced license, please provide details: (1) date on which material was received; (2) current possession status of radioactive materials under the license; and, if no current possession; (3) date on which radioactive materials were transferred or disposed.
 - 4.2. If no radioactive materials have been received under the above referenced license, please: (1) confirm that you still intend to commence operations under the above referenced radioactive materials license; (2) provide an estimated start date if known; and (3) confirm that you will not use licensed material for any purpose (pending submission of amendment request and approval/ authorization by the NRC to commence operations).

Note that, under Title 10 of the Code of Federal Regulations (CFR) Section 40.42(d), if no principal licensed activities have been conducted - or will be conducted - under the above referenced license for a period of 24 months, you are required to notify the United States Nuclear Regulatory Commission (NRC). Once we receive your notification and additional information as noted above, the above referenced license will be amended with an expiration date of March 31, 2017. Item 9 will read, "Possession and storage in standby. This license must be amended prior to any use."

CONVERSATION RECORD (continued)

0/N 585689

From: Fax Server To: 6305151078 Page: 2/2 Date: 3/11/2013 10:06:46 AM



6909 Metro Park Drive
Suite 500
Alexandria, VA 22310
tel. 571-227-6000
fax 571-227-6001
www.dscorp.com

March 11, 2013

NRC Region III Materials Office
Attention DNMS: Materials Licensing Branch
2443 Warrenton Road, Suite 210
Attn: Ms. Sarah Foster

Reference: 579834

Ms. Sarah Foster:

This letter is in response to the Nuclear Regulatory Commission's (NRC) request for additional information, regarding DCS Corporation's request to name Melinda Caron as RSO.

As the RSO, Melinda Caron is responsible for conducting all licensed activities in accordance with procedures outlined in License Number SUB-1603 and for managing its program in accordance with NRC regulations. Melinda will retain all correspondence and relative documentation and will ensure all plans, policies and procedures are current and in compliance with NRC regulations.

Licensed material shall continue to be possessed and stored under the supervision of James Gengler, employed in the Warren, Michigan branch, located at 7400 Miller Drive.

Melinda is employed in the Waltham, Massachusetts branch located at 303 Bear Hill Road, Waltham, Massachusetts, 02461. Melinda is available to meet with NRC staff upon request, at the Warren, MI facility or alternative locations and can be available with a 24-48 hour notice, excluding any travel restrictions.

Melinda may be contacted during the business hours of 8:00am-5:00pm at 781-419-6384. For emergencies and 24-hour response, dial 781-640-4492.

You may reach me at 571-227-6228 or pfernandez@dscorp.com.

Respectfully,

A handwritten signature in black ink, appearing to read "Peter Hernandez", written over a horizontal line.

Peter Hernandez

Director of Corporate Services and RSO

Forster, Sara

From: Forster, Sara
Sent: Wednesday, February 25, 2015 8:53 AM
To: 'mcaron@infoscitex.com'
Subject: Additional Information Request for DCS Corporation, NRC Lic. No. SUB-1603
Attachments: 11210.585689.SUB-1603 telecon signed.pdf

Dear Ms. Caron:

See the attached file for information needed to complete the review of the amendment request referenced above. Note that the attached conversation record requests that all information be received in our office on or before the close of business Wednesday, March 10, 2015. Additional guidance may be found in NUREG 1556, Vol. 7, "Program Program-Specific Guidance About Academic, Research and Development, and Other Licenses of Limited Scope," which may be found at:

<http://www.nrc.gov/reading-rm/doc-collections/nuregs/staff/sr1556/v7/>.

Submission of your responses as a pdf file attached to an email or via facsimile will allow for the quickest processing. Do not hesitate to call me with any questions you may have, or if you will need additional time to complete your response.

Sincerely,

Sara A. Forster, Health Physicist Licensing Reviewer
U.S. Nuclear Regulatory Commission - Region III
Division of Nuclear Materials Safety
2443 Warrenville Rd. - Ste. 210
Lisle, IL 60532-4352
sara.forster@nrc.gov
Direct: (630) 829-9892

