



**UNITED STATES
NUCLEAR REGULATORY COMMISSION**
REGION I
2100 RENAISSANCE BOULEVARD, SUITE 100
KING OF PRUSSIA, PA 19406-2713

February 23, 2015

Docket No. 03036829
Control No. 585975

License No. 44-30994-01

Vernon R. Kokosa, P.E.
Senior Vice President/Principal
Sanborn, Head & Associates, Inc.
2 South Main Street, Suite 2
Randolph, VT 05060

SUBJECT: SANBORN, HEAD & ASSOCIATES, INC., LICENSE RENEWAL, CONTROL NO.
585975

Dear Mr. Kokosa:

This refers to your application dated January 22, 2015, for renewal of your NRC license. Enclosed with this letter is the renewed license. **The renewed license is written in accordance with current NRC policy and includes revisions of Conditions/Items.**

Please review the enclosed document carefully and be sure that you understand all conditions. If there are any errors or questions, please notify the U.S. Nuclear Regulatory Commission, Region I Office, Licensing Assistance Team, (610) 337-5239, so that we can provide appropriate corrections and answers.

The NRC expects licensees to conduct their programs with meticulous attention to detail and high standards of safety and compliance. Serious consequences to employees and the public can result from failure to comply with NRC requirements, therefore you must conduct your program according to NRC regulations, the conditions of your NRC license, and the representations made in your application. In particular, please note that you are required to:

1. Notify the NRC in writing of any change in your mailing address;
2. Notify the NRC promptly, in writing, when you decide to terminate all licensed activities;
3. Notify the NRC prior to changing the name or ownership of your organization;
4. Request and receive an amendment to your license prior to acquiring any licensed material in excess of the maximum possession limit specified on the license, or changing the areas of use/storage specified on the license;

You will continue to be periodically inspected by the NRC. Failure to conduct your program safely and in accordance with NRC regulations, license conditions, and the representations made in your license application and supplemental correspondence with NRC will result in enforcement action against you. This could include issuance of a notice of violation, imposition of a civil penalty, or an order suspending, modifying or revoking your license.

An environmental assessment for this action is not required, since this action is categorically

V. Kokosa

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excluded under 10 CFR 51.22(c)(14).

Current NRC regulations and guidance are included on the NRC's website at www.nrc.gov; select **Nuclear Materials; Med, Ind, & Academic Uses**; then **Licensee Toolkits, see our toolkit index page**. You may also obtain these documents by contacting the Government Printing Office (GPO) toll-free at 1-866-512-1800. The GPO is open from 8:00 a.m. to 5:30 p.m. EST, Monday through Friday (except Federal holidays).

Thank you for your cooperation.

Sincerely,

Original signed by Sattar Lodhi

Sattar Lodhi, Ph.D.
Senior Health Physicist
Commercial, Industrial, R&D and Academic
Branch
Division of Nuclear Materials Safety

Enclosure:
Amendment No. 03

cc:
Brian J. Beaudoin, P.E., Radiation Safety Officer

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SUNSI Review Complete: SLodhi

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