

January 29, 2015

MEMORANDUM TO: Mark A. Satorius  
Executive Director for Operations

THRU: Melanie A. Galloway */RA/*  
Assistant for Operations

FROM: Lance J Rakovan, Co-Chair */RA/*  
Office of the Executive Director for Operations

Lisa M. Regner, Co-Chair */RA/*  
Office of Nuclear Reactor Regulation

SUBJECT: REPORT OF THE "ENHANCING NRC PUBLIC MEETINGS" TASK  
GROUP

The enclosed report responds to your direction stemming from Chairman Macfarlane's March 5, 2014, tasking memo on "Enhancing NRC Public Meetings." The subject task group was formed in July 2014 to complete a comprehensive look at our public meeting policies, processes, and guidance, including their implementation, to inform the task to define appropriate training for staff. Task group members evaluated, discussed, and interviewed experienced staff on how, and to what extent, we can best achieve the goal of having open processes where all views are exchanged and considered.

The report includes the final set of recommendations from the task group. These recommendations address a variety of initiatives both short and long term with varying levels of resources under the main topics of providing a center of excellence on public outreach, training and qualification, updating policy and guidance, resources for our stakeholders, and measuring the success of our meetings.

We look forward to working with you on making needed improvements to the agency's public meetings.

Enclosure:  
Report of the Task Group on  
Enhancing NRC Public Meetings

January 29, 2015

MEMORANDUM TO: Mark A. Satorius  
Executive Director for Operations

THRU: Melanie A. Galloway */RA/*  
Assistant for Operations

FROM: Lance J Rakovan, Co-Chair */RA/*  
Office of the Executive Director for Operations

Lisa M. Regner, Co-Chair */RA/*  
Office of Nuclear Reactor Regulation

SUBJECT: REPORT OF THE "ENHANCING NRC PUBLIC MEETINGS" TASK  
GROUP

The enclosed report responds to your direction stemming from Chairman Macfarlane's March 5, 2014, tasking memo on "Enhancing NRC Public Meetings." The subject task group was formed in July 2014 to complete a comprehensive look at our public meeting policies, processes, and guidance, including their implementation, to inform the task to define appropriate training for staff. Task group members evaluated, discussed, and interviewed experienced staff on how, and to what extent, we can best achieve the goal of having open processes where all views are exchanged and considered.

The report includes the final set of recommendations from the task group. These recommendations address a variety of initiatives both short and long term with varying levels of resources under the main topics of providing a center of excellence on public outreach, training and qualification, updating policy and guidance, resources for our stakeholders, and measuring the success of our meetings.

We look forward to working with you on making needed improvements to the agency's public meetings.

Enclosure:  
Report of the Task Group on  
Enhancing NRC Public Meetings

**DISTRIBUTION:**

See next page

**ADAMS Accession No.: ML Package: ML15029A456**

OFFICE	OEDO/CPM	NRR/DORL/LPL2-2	AO
NAME	LRakovan	LRegner	MGalloway
DATE	01/ 29 /15	01/ 29 /15	01/ 29 /15

**OFFICIAL RECORD COPY**

Memo to Mark A. Satorius from Lance J. Rakovan and Lisa M. Regner dated January 29, 2015  
SUBJECT: REPORT OF THE "ENHANCING NRC PUBLIC MEETINGS" TASK GROUP

**DISTRIBUTION:**

MJohnson, DEDR  
MWeber, DEDMRT  
DAsh, DEDCM  
HRasouli, OEDO  
LRakovan, OEDO  
JCai, OEDO  
SJones, NMSS  
IJung, NRO  
JStarefos, NRO  
RJasinski, NRO  
LRegner, NRR  
CKahler, NSIR  
BDoan, OCHCO  
REgli, OCHCO  
SWittick, OIP  
VDricks, OPA  
PKrohn, RI  
FEhrhardt, RII  
MSykes, RII  
JHeck, RIII  
HLogaras, RIII  
WWalker, RIV  
JZabel, RES  
Rlyengar, RES