



**UNITED STATES
NUCLEAR REGULATORY COMMISSION**
REGION II
245 PEACHTREE CENTER AVENUE NE, SUITE 1200
ATLANTA, GEORGIA 30303-1257

January 15, 2015

MEMORANDUM TO: Branch Chiefs, Division of Fuel Facility Inspection
Branch Chiefs, Division of Fuel Cycle Safety, Safeguards, and
Environmental Review
Branch Chief, Plant Support Branch 2, Division of Reactor Safety
Branch Chief, Construction Projects Branch 1, Division of Construction
Projects

FROM: Mark Lesser, Director **/RA/**
Division of Fuel Facility Inspection

SUBJECT: CALENDAR YEAR 2015 LICENSEE PERFORMANCE REVIEW
SCHEDULE

The purpose of this memorandum is to provide the Licensee Performance Review (LPR) Schedule, Part 1, "LPR Assessment," for the Calendar Year (CY) 2015 LPR, for licensees with assessment and review periods ending on December 31, 2014.

Please distribute this schedule to your staff. Please instruct your staff to utilize the guidance in Inspection Manual Chapter (IMC) 2604, "Licensee Performance Review," as they conduct the LPR activities. The Enclosure to this memorandum provides specific guidance on the schedule.

Staff conducting the LPR Assessment and Program Adjustment Review, including in-office work and public meeting attendance, should charge their time to the appropriate docket number and inspection report (i.e., 0X000XXX/2015001).

The LPR Schedule, Part 2, "LPR Public Meeting Preparation," as described in IMC 2604, Exhibit 1 will be distributed at a later date to applicable staff members.

Enclosure:
Schedule for CY 2015 LPR Activities

CONTACT: James A. Hickey, RII/DFFI
404-997-4628

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DISTRIBUTION:

V. McCree, RII
L. Wert, RII
F. Brown, RII
A. Gody, RII

J. Yerokun, RII
J. Munday, RII
W. Jones, RII
DFFI Senior Resident Inspectors, RII

PUBLICLY AVAILABLE NON-PUBLICLY AVAILABLE SENSITIVE NON-SENSITIVE

ADAMS: Yes ACCESSION NUMBER: ML15015A070 SUNSI REVIEW COMPLETE FORM 665 ATTACHED

OFFICE	RII:DFFI	RII:DFFI	RII:DRS	RII:DCP	NMSS	RII:DFFI	
SIGNATURE	CAR3	JAH5	MSM for ATG	DAS	CGE for MGB	MSL1	
NAME	C. Rivera-Crespo	J. Hickey	A. Gody	D. Seymour	M. Bailey	M. Lesser	
DATE	1/ 6 /2015	1/ 6 /2015	1/ 6 /2015	1/ 6 /2015	1/ 14 /2015	1/ 15 /2015	
E-MAIL COPY	YES NO	YES NO	YES NO	YES NO	YES NO	YES NO	

OFFICIAL RECORD COPY DOCUMENT NAME: G:\DFFI\ASSESS LPR\2015\MEMO - LPR SCHEDULE PART 1 CY 2015_CGE.DOCX

SCHEDULE FOR CY 2015 LICENSEE PERFORMANCE REVIEW ACTIVITIES

Schedule, Part 1: LPR Assessment		
Assigned Due Date	Time Since Review Initiated	Task Description
December 31, 2014		LPR Assessment period ends for designated sites (Lead Cascade, B&W NOG, Global Nuclear Fuel-Americas, Nuclear Fuel Services and Westinghouse) Program Adjustment Review (Mid-cycle) period ends for designated sites (Areva-Richland, Honeywell and Louisiana Energy Services.)
January 7, 2015	Start	Distribute the LPR schedule, Part 1, to all DFFI, FCSE, DCP, and PSB2 staff. The senior fuel facility inspector (SFFI) with assistance from FCSS will initiate actions to confirm that all relevant inspection data is properly documented in RPS. Begin to develop supporting information to create the LPR Facility Assessment Package for each applicable facility involved in the LPR process.
February 2 - 6, 2015	Week 4	Distribute the LPR Facility Assessment Packages to the DFFI, FCSE, DCP, and PSB2 branch chiefs and staff, who had inspection and licensing responsibilities at the specific facilities during the assessment period.
February 9 - 13, 2015	Week 5	After reviewing the LPR Facility Assessment Packages, the staff and branch chiefs should provide their inputs to the DFFI point of contact (SFFI).
February 9 - 13, 2015	Week 5	Distribute the revised LPR Facility Assessment Package to the relevant DFFI, FCSE, DCP, and PSB2 branch chiefs, FCSE Project Manager, and DFFI Project Inspector before the LPR Development Meeting.

Feb 16 - 20, 2015	Week 6	LPR Development Meeting with relevant Branch Chiefs and relevant staff from DFFI, FCSE, DCP and PSB2. (Revised LPR Facility Assessment Package, template in Exhibit 2, draft LPR Enclosure should be distributed to meeting participants.)
Feb 23 - 27, 2015	Week 7	Brief DFFI and FCSE Directors on the LPR assessments and with recommendations for each site.
Feb 23 - 27, 2015	Week 7	Schedule LPR public meetings for each site and distribute Part 2 of LPR Schedule.
March 2 - 6, 2015	Week 8	Issue LPR Letters to licensees and ensure RPS is updated to include any current changes to the NRC inspection program for each site.

The LPR Meetings, both Public and Safeguards, if applicable, will occur between Week 12 and Week 18.