

From: [Lukes, Kim](#)
To: [Taylor, Torre](#)
Subject: RE: DRAFT REVISION TO THE OFFICE OF FEDERAL AND STATE MATERIALS AND ENVIRONMENTAL MANAGEMENT PROGRAMS PROCEDURE SA-700, PROCESSING AN AGREEMENT
Date: Tuesday, April 01, 2014 11:12:21 AM

Torre,

So I finally got through the document...sorry it has taken me some time. I have been just so busy with the Task Force.

From what I remember of the process, the procedure seems to reflect the steps we took in processing the agreement.

Some suggested edits are the following:

- I think I mentioned this to you before, but not sure if you want to add "Commonwealth" as well when mentioning "State" in the document. I believe you said that you all will be using "State" as a general term to cover States, Commonwealths, etc.
- On Page 5, Paragraph B, 1st sentence – add "(ASPB)" after "Agreement States Program Branch." Page 7, Paragraph B, 1st sentence – delete "Agreement States Program Branch" and keep "ASPB." Also, delete "Regional State Agreement Officer" and replace with "RSAO."
- On page 6, Paragraph C, 3rd sentence – Should an example, such as a member of DWMEP, be included as "other FSME staff" if decommissioning sites are included in the Agreement?
- On Page 9, Paragraph F.2, 1st sentence – Delete "Federal Register Notice" and keep "FRN."
- On Page 11, Paragraph 2., last sentence – Delete "Office of Congressional Affairs" and replace with "OCA."
- On Page 13, Paragraph I.1., last sentence – Delete "Office of General Counsel" and replace with "OGC." Same with Page 14, Paragraph 5.c., 3rd sentence.
- On Bottom of Page 14 – delete "Integrate Materials Management..." and replace with "IMPEP."
- On Page 15, Paragraph 6.c., first sentence – add "(GAO)" after "General Accounting Office" and also replace "General Accounting Office" with "GAO" in Paragraph 6.c.i.
- On Page 19, Paragraph 3. – delete "Office of Public Affairs" and keep "OPA." Also, delete the two references to "Office of Congressional Affairs" and keep "OCA" in paragraph 4.
- On Page 3 of the Handbook, Section 2.3, 2nd paragraph – delete "Management Directives" and replace with MDs and also "State Agreement" replace with "SA."
- On page 10 of the Handbook, Section 3.5, first paragraph, last sentence – Add "to" before "the Chairman..."
- On page 34 of the Handbook, Section 4.3.6., second paragraph – should there be any reference to coordinating communication with the licensees about the transfer? I vaguely remember having these discussions with the State in the process.
- Appendix D – Through a quick look through files I found some PA references that you did not have in the Appendix:
R – ML080570161
S – ML080580429

T – ML080650223
U – ML080580547
V – ML080590169

-Kim

From: Taylor, Torre
Sent: Wednesday, February 26, 2014 1:39 PM
To: Lukes, Kim
Subject: FW: DRAFT REVISION TO THE OFFICE OF FEDERAL AND STATE MATERIALS AND ENVIRONMENTAL MANAGEMENT PROGRAMS PROCEDURE SA-700, PROCESSING AN AGREEMENT

Kim,

Duncan said you'd agree to take a look at SA-700 revision since you did an Agreement recently. He asked me to print it out for you – I'll leave it in your chair.