

INTERAGENCY AGREEMENT		1 IAA NO NRC-HQ-84-14-I-0006/M0001		PAGE OF 1 15	
2 ORDER NO		3 REQUISITION NO OCHCO-14-0139		4 SOLICITATION NO	
5 EFFECTIVE DATE See Block 26c		6 AWARD DATE 07/28/2014		7 PERIOD OF PERFORMANCE 07/03/2014 TO 07/25/2015	
8 SERVICING AGENCY PERSONNEL MANAGEMENT U S OFFICE OF ALC: DUNS: +4: GOV ONLINE LEARNING CENTER GOLEARN 1900 E STREET NW ROOM 3326 WASHINGTON DC 20415-2108 POC Greg Winborne TELEPHONE NO 202-606-2844		9 DELIVER TO ANDREY KORSACK COR NUCLEAR REGULATORY COMMISSION 11555 ROCKVILLE PIKE ROCKVILLE MD 20852			
10 REQUESTING AGENCY HR ALC: DUNS: +4: US NUCLEAR REGULATORY COMMISSION ONE WHITE FLINT NORTH 11555 ROCKVILLE PIKE ROCKVILLE MD 20852-2738 POC Fatima Shuler TELEPHONE NO 301-287-3726		11 INVOICE OFFICE US NUCLEAR REGULATORY COMMISSION ONE WHITE FLINT NORTH 11555 ROCKVILLE PIKE MAILSTOP 03-E17A ROCKVILLE MD 20852-2738			
12 ISSUING OFFICE US NRC - HQ ACQUISITION MANAGEMENT DIVISION MAIL STOP 3WPN-05-C64MP WASHINGTON DC 20555-0001		13 LEGISLATIVE AUTHORITY Economy Act			
		14 PROJECT ID			
		15 PROJECT TITLE PLATEAU LMS SUBSCRIPTION LICENSES (LMS SAAS)			
16 ACCOUNTING DATA 2014-X0200-FEEBASED-84-84D003-51-N-156-G8425-251E					
17 ITEM NO	18 SUPPLIES/SERVICES	19 QUANTITY	20 UNIT	21 UNIT PRICE	22 AMOUNT
	NRC-HQ-84-14-I-0006 Master IAA: N/A The purpose of this modification is to: 1.) Increase the ceiling and total obligated by \$14,217.70, thereby increasing the total amounts from \$142,177.00 to \$156,394.70; 2.) Incorporate forms 7600 A & B; and 3.) Incorporate new terms and conditions. Total Obligated Amount: \$156,394.70 (changed) Total IAA Ceiling Amount: \$156,394.70 (changed) Period of Performance: 7/3/2014 through 7/25/2015 Continued ...				
23 PAYMENT PROVISIONS		24 TOTAL AMOUNT \$14,217.70			
25a NAME AND TITLE PLATEAU LMS SUBSCRIPTION LICENSES		25b DATE		26a SIGNATURE OF GOVERNMENT REPRESENTATIVE (REQUESTING) 26b CONTRACTING OFFICER ERIKA EAM	
				26c DATE 07/28/2014	

SUNSI REVIEW COMPLETE

TEMPLATE - ADM001

AUG 13 2014

ADM002

IAA NO
NRC-HQ-84-14-1-0006/M0001

ORDER NO

PAGE OF
2 15

(unchanged)

Please see continuation pages for detailed changes.

Add Item 00005 as follows:

00005 Ceiling increase to include OPM processing fee

14,217.70

NRC GENERAL TERMS AND CONDITIONS (GT&C) FOR INTERAGENCY AGREEMENTS (IAA)

General Guidance

1. Technical Direction

The NRC Contracting Officer's Representative (COR), as named in the NRC SOW, is responsible for ensuring that the services required under this project are delivered in accordance with the terms of the SOW. All technical direction instructions to the Servicing agency must be issued through the COR.

Technical direction includes interpreting technical specifications, providing needed details, and suggesting possible lines of inquiry. Technical direction must not constitute new work or affect overall project cost or period of performance. Technical direction must be confirmed in writing to the servicing agency with a copy provided to the cognizant NRC Contracting Officer (CO).

2. Billing Requirements

Servicing agency shall bill NRC monthly for costs paid in support of NRC projects by the agreement number. The servicing agency shall bill and collect from NRC by an electronic transfer of funds through the U.S. Treasury Intergovernmental Payment and Collection System (IPAC).

The servicing agency voucher shall identify the NRC agreement number, and the NRC and servicing agency budget and reporting (B&R) numbers.

The servicing agency voucher, at a minimum, shall indicate the month that costs were incurred and the dollar amount of these costs. In some instances because of accrual accounting and other adjustments, the amounts may differ slightly from the original accrual amount.

When the Status Report costs differ from the amount billed, servicing agency shall provide an explanation of the difference on the voucher.

The servicing agency voucher shall be sent to support the IPAC funds transfer. The instructions must identify the billable activities as specified by 10 CFR Part 170. The servicing agency voucher and other required documentation shall be submitted to—

NRC Payments
U.S. Nuclear Regulatory Commission
One White Flint North
11555 Rockville Pike
Mailstop O3-E17A
Rockville, MD 20852-2738

Electronic Commercial Vendor and IPAC Payments:

Effective immediately, commercial vendors and Federal entities should use the new electronic mailing addresses shown below:

Invoice and training billing Email address – NRCPayments@NRC.gov

IPAC billing Email address – NRCIPAC.Resource@NRC.gov

3. Limitation of Funds

NRC is not obligated to reimburse the servicing agency for costs incurred by its contractors in excess of the total amount obligated by an appropriately executed IAA form. The NRC Contracting Officer will formally notify the servicing agency of any projects that are intended to be phased out or terminated as soon as such intent is known, preferably at least 30 days before the proposed termination date. For IAAs with fixed performance periods, the servicing agency should assume that the program will terminate on the last day of the period specified on the IAA form.

If at any time the servicing agency has reason to believe that the costs will exceed the total amount authorized, the servicing agency must notify the NRC CO. In the absence of formal NRC instructions to continue or to terminate a work order, the servicing agency will notify the NRC CO in writing when the accrued costs of any NRC Order approaches 75 percent of the authorized funding level provided on the IAA form.

The notification should include the estimated date when the accrued costs will equal the authorized funds, and may, if appropriate, recommend or request the NRC action desired. After this notification, the NRC will evaluate costs incurred against technical progress and, if necessary, will:

- Increase funding authorization
- Change the scope of the work
- Change the period of performance
- Terminate the project

The servicing agency shall notify the NRC CO in writing when it is anticipated that the work cannot be completed within the period of performance indicated on the IAA form. Notification shall be made in sufficient time to allow for the issuance of a modification to the IAA authorizing an extension of the work period to the date necessary to complete the authorized work. If the period of performance is not extended, the NRC CO shall notify the servicing agency via issuance of a modification for closeout of the IAA.

4. *Acquired Material, Equipment, or Software (Property)*

Under the terms and conditions of this contractual agreement, all agency/user data including training completions, student records, bookmarks, and user profile data **are the property of the NRC** as the client agency. The client agency understands and accepts that they are buying into a "Shared Systems Applications" environment and are purchasing this as a "Service" and have no rights or ownership of any/all applications or application extensions developed or customized during this contractual engagement.

At the end of any contract Period of Performance (POP) if/when the agency determines not to renew services and terminates the existing contractual agreement, the agency's data will be exported and provided to the agency in a comma delimited flat file format within 5 working days of contract expiration.

The agency assumes ALL responsibility and costs associated with the successful migration of the agencies data into fully functional replacement systems environment.

The Assessment of Security Controls and Authorization of Operation (A&A) is designated to USALearning dedicated environment. That Authorization of Operation and the supporting security documentation ARE NOT reproducible or transferable under any circumstances.

The applications environment to include ANY agency specific customizations e.g.: custom electronic forms, tailored database functions, customized reports, site layout, themes, cascading style sheets, JavaScript, HTML, DTML, PHP code, and other infrastructure software are proprietary to USALearning and are owned by USALearning.

5. Software Development

Systems development efforts shall comply with applicable Government-wide Federal Information Processing Standards developed by the National Institute of Standards and Technology, applicable public laws, Office of Management and Budget circulars, and NRC policies and procedures. Particular attention is necessary to incorporate security features in the design of systems that process sensitive data. The format of software deliverables is specified in NRC Bulletin 0904-4. If any deliverable is provided on diskette, the diskette shall be scanned for viruses by the contractor and verified to be free of viruses before delivery to NRC. All software development, modification, or maintenance tasks shall follow general guidance provided in NUREG/BR-0167, "Software Quality Assurance Program and Guidelines." NRC shall advise the servicing agency Patent Counsel with respect to any rights in the software that NRC desires under any particular project, which rights include NRC imposing restrictions on use, and distribution of the software by servicing agency.

6. Stop-Work Order

The NRC CO may, at any time, by written modification to the servicing agency, require the servicing agency to stop all or any part of the work called for by this work order for a period of up to 90 days after the order modification is delivered to the servicing agency, and for any further period to which the parties may agree. Any such order will be specifically identified as a "stop-work order" issued pursuant to this clause. Upon receipt of such an order, the servicing agency shall forthwith comply with its terms and take all reasonable steps to minimize the incurrence of cost allocable to the work covered by the order during the period of work stoppage.

Within a period of 90 days after a stop-work order is delivered to servicing agency or within any extension of that period to which the parties shall have agreed the office shall either:

- Cancel the stop-work order
- Terminate the work covered by this work order

If a stop-work order issued under this clause is cancelled or the period of the stop-work order or any extension thereof expires, servicing agency will authorize the resumption of the work. An adjustment will be made in the delivery schedule or cost, or both, and the Order must be modified in writing accordingly. If a stop-work order is not cancelled and the work covered by the order is terminated in accordance with the terms of the GT&C section of the IAA, costs resulting from the stop-work order will be allowed in arriving at the termination settlement.

Price Schedule Resulting from Statement of Work

The purpose of this InterAgency Agreement is to leverage technology available from the Office of Personnel Management (OPM) to deliver Plateau Annual LMS SaaS subscription and iContent renewal support NRC employees, contractors and external users defined as:

The purpose of this Interagency Agreement is to provide the technical approach and costing to support NRC in their requirement to implement a new Learning Content Management System (LCMS) to support courseware development and a new Learning Management System (LMS) to support NRC employees, contractors and external users defined as:

- Plateau/SuccessFactors Annual LMS SaaS* (Includes LMS, SF 182 and IDP License, annual maintenance, license usage report, technical upgrades, hosting as well as technical upgrades and 10 Managed Service Units per quarter. Users 4,250 and Contractors 1,500)
- iContent – Custom Courses (150 custom courses)
- iContent – SkillSoft Hosting (3000 courses)

<u>Product</u>	<u>Users</u>	<u>Annual License Period</u>	<u>User Price</u>	<u>Price</u>
Plateau Annual LMS SaaS* <i>*This includes LMS, SF 182 and IDP License, maintenance, license usage report, technical upgrades, hosting as well as technical upgrades.</i>	4,250	Contract award to 7/25/15	\$17.72	\$75,277.00
LMS for Contractors	1,500	Contract award to 7/25/15	\$8.40	\$12,600.00
iContent – Custom 150 custom courses	4,250	Contract award to 7/1/15	NA	\$46,800.00
Skillsoft-Connector 3,000 courses	4,250	Contract award to 7/1/15	NA	<u>\$ 7,500.00</u>
TOTAL:				\$142,177.00
TOTAL CEILING:				\$142,177.00

United States Government
Interagency Agreement (IAA) – Agreement Between Federal Agencies
General Terms and Conditions (GT&C) Section

IAA Number NRC-HQ-84-14-I-0006 - 0000 -
 GT&C # _____ Order # Amendment/Mod # _____

DEPARTMENT AND/OR AGENCY											
1.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 15%;"></th> <th style="width: 30%;">Requesting Agency of Products/Services</th> <th style="width: 55%;">Servicing Agency Providing Products/Services</th> </tr> <tr> <td style="padding: 2px 5px;">Name</td> <td style="padding: 2px 5px;">Nuclear Regulatory Commission Andrey Korsak</td> <td style="padding: 2px 5px;">Office of Personnel Management Center for Leadership Development</td> </tr> <tr> <td style="padding: 2px 5px;">Address</td> <td style="padding: 2px 5px;">Mail Stop GW 4A18 Washington, DC 20555-0001</td> <td style="padding: 2px 5px;">1900 E Street NW, Rm 3304 Washington, DC 20415</td> </tr> </table>		Requesting Agency of Products/Services	Servicing Agency Providing Products/Services	Name	Nuclear Regulatory Commission Andrey Korsak	Office of Personnel Management Center for Leadership Development	Address	Mail Stop GW 4A18 Washington, DC 20555-0001	1900 E Street NW, Rm 3304 Washington, DC 20415	
	Requesting Agency of Products/Services	Servicing Agency Providing Products/Services									
Name	Nuclear Regulatory Commission Andrey Korsak	Office of Personnel Management Center for Leadership Development									
Address	Mail Stop GW 4A18 Washington, DC 20555-0001	1900 E Street NW, Rm 3304 Washington, DC 20415									
2. Servicing Agency Agreement Tracking Number (Optional) _____											
3. Assisted Acquisition Agreement Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>											
4. GT&C Action (Check action being taken) <input checked="" type="checkbox"/> New <input type="checkbox"/> Amendment – Complete only the GT&C blocks being changed and explain the changes being made. <input type="checkbox"/> Cancellation – Provide a brief explanation for the IAA cancellation and complete the effective End Date.											
5. Agreement Period Start Date <u>06-04-2014</u> End Date <u>09-30-2015</u> of IAA or effective cancellation date <div style="text-align: center;">MM-DD-YYYY MM-DD-YYYY</div>											
6. Recurring Agreement (Check One) A Recurring Agreement will continue, unless a notice to discontinue is received. Yes <input checked="" type="checkbox"/> If Yes, is this an: Annual Renewal <input checked="" type="checkbox"/> <div style="text-align: center;">Other Renewal <input type="checkbox"/> State the other renewal period: _____</div> No <input type="checkbox"/>											
7. Agreement Type (Check One) <input type="checkbox"/> Single Order IAA <input checked="" type="checkbox"/> Multiple Order IAA											
8. Are Advance Payments Allowed for this IAA (Check One) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes is checked, enter Requesting Agency's Statutory Authority Title and Citation Revolving Fund 5 USC 1304(e)											
Note: Specific advance amounts will be captured on each related Order.											

United States Government
Interagency Agreement (IAA) – Agreement Between Federal Agencies
General Terms and Conditions (GT&C) Section

IAA Number NRC-HQ-84-14-1-0006 - 0000 -
GT&C # Order # Amendment/Mod #

9. Estimated Agreement Amount (The Servicing Agency completes all information for the estimated agreement amount.)
(Optional for Assisted Acquisitions)

Direct Cost _____
Overhead Fees & Charges _____
Total Estimated Amount _____ \$0.00

Provide a general explanation of the Overhead Fees & Charges

10. STATUTORY AUTHORITY

a. Requesting Agency's Authority (Check One)

Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority
Revolving Fund 5 USC 1304(e)

b. Servicing Agency's Authority (Check One)

Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority
Revolving Fund 5 USC 1304(e)

11. Requesting Agency's Scope (State and/or list attachments that support Requesting Agency's Scope.)

Plateau Annual LMS SaaS, This includes includes LMS, SF 182 and IDP License, maintenance, technical upgrades, hosting as well as technical upgrades. LMS for Contractors - iContent – Custom-150 custom courses, Skillsoft-Connector - 3,000 courses

12. Roles & Responsibilities for the Requesting Agency and Servicing Agency (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)

The effective management and use of interagency agreements is a shared responsibility of the Requesting Agency and the Servicing Agency. The parties hereby agree to the roles and responsibilities in Attachment 1 - Roles and Responsibilities for the Requesting Agency and Servicing Agency, which are derived from the Checklist in Appendix 1 of Interagency Acquisitions, guidance issued by the Office of Federal Procurement Policy.

United States Government
Interagency Agreement (IAA) – Agreement Between Federal Agencies
General Terms and Conditions (GT&C) Section

IAA Number NRC-HQ-84-14-1-0006 - 0000 -
GT&C # Order # Amendment/Mod #

13. Restrictions (Optional) (State and/or attach unique requirements and/or mission specific restrictions specific to this IAA).

14. Assisted Acquisition Small Business Credit Clause (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)

15. Disputes: Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume 1, Part 2, Chapter 4700, Appendix 10; Intragovernmental Business Rules.

16. Termination (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing Agency.)

30

If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions.

If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.

17. Assisted Acquisition Agreements – Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA. (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.)

Nuclear Regulatory Commission - Human Resources program

18. Assisted Acquisition Agreements – Servicing Agency's Organizations authorized to Provide Acquisition Assistance for this IAA. (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)

OPM /USA Learning, Center for Leadership Development

19. Requesting Agency Clause(s) (Optional) (State and/or attach any additional Requesting Agency clauses.)

Provide this for Nuclear Regulatory Commission - Human Resources program

United States Government
Interagency Agreement (IAA) – Agreement Between Federal Agencies
General Terms and Conditions (GT&C) Section

IAA Number NRC-HQ-84-14-I-0006 - 0000 -
GT&C # _____ Order # Amendment/Mod # _____

20. Servicing Agency Clause(s) (Optional) (State and/or attach any additional Servicing Agency clauses.)

21. Additional Requesting Agency and/or Servicing Agency Attachments (Optional) (State and/or attach any additional Requesting Agency and/or Servicing Agency attachments.)

22. Annual Review of IAA

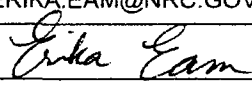
By signing this agreement, the parties agree to annually review the IAA if the agreement period exceeds one year. Appropriate changes will be made by amendment to the GT&C and/or modification to any affected Order(s).

AGENCY OFFICIAL

The Agency Official is the highest level accepting authority or official as designated by the Requesting Agency and Servicing Agency to sign this agreement. Each Agency Official must ensure that the general terms and conditions are properly defined, including the stated statutory authorities, and, that the scope of work can be fulfilled per the agreement.

The Agreement Period Start Date (Block 5) must be the same as or later than the signature dates.

Actual work for this IAA may NOT begin until an Order has been signed by the appropriate individuals, as stated in the Instructions for Blocks 37 and 38.

23.	Requesting Agency	Servicing Agency
Name	ERIKA EAM	Willie Harrison
Title	CONTRACTING OFFICER	Director, LMS
Telephone Number(s)	(301) 287-0954	(202) 606-0106
Fax Number		
Email Address	ERIKA.EAM@NRC.GOV	willie.harrison@opm.gov
SIGNATURE		
Approval Date		

IAA Number NRC-HQ-84-14-1-0006 - Servicing Agency's Agreement
 GT&C # Order # Amendment/Mod # Tracking Number (Optional)

DEPARTMENT OF THE TREASURY
FINANCIAL MANAGEMENT SERVICE
Page 1 of 5

IAA Order

IAA Number NRC-HQ-84-14-1-0000

GT&C #

Order #

Amendment/Mod #

Servicing Agency's Agreement

Tracking Number (Optional)

28. Order Line/Funding Information										Line Number _____							
					Requesting Agency Funding Information					Servicing Agency Funding Information							
ALC										24-000001							
Component TAS Required by 10/1/2014	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB	SP	ATA	AID	BPOA	E POA	A	MAIN	SUB	
OR Current TAS format		31X0200								24X4571							
BETC		DISB								COLL							
Object Class Code (Optional)		251B															
BPN		DUNS:040535809								126536929							
BPN + 4 (Optional)		040535809-03100															
Additional Accounting Classification/Information (Optional)		68425251 BX020031 000001 G8425															
Requesting Agency Funding Expiration Date MM-DD-YYYY									Requesting Agency Funding Cancellation Date MM-DD-YYYY								
Project Number & Title NRC Plateau LMS License Renewal FY14																	
Description of Products and/or Services, including the Bona Fide Need for this Order (State or attach a description of products/services, including the bona fide need for this Order.) Plateau Annual LMS SaaS, This includes includes LMS, SF 182 and IDP License, maintenance, technical upgrades, hosting as well as technical upgrades. LMS for Contractors - iContent - Custom-150 custom courses, Skillsoft-Connector 3,000 courses																	
North American Industry Classification System (NAICS) Number (Optional) _____																	
Breakdown of Reimbursable Line Costs									OR Breakdown of Assisted Acquisition Line Cost:								
Unit of Measure									Contract Cost		\$ 142,177.00						
Quantity		Unit Price		Total					Servicing Fees		\$ 14,217.70						
				\$ 0.00					Total Obligated Cost		\$ 156,394.70						
Overhead Fees & Charges				\$				Advance for Line (-)		\$							
Total Line Amount Obligated				\$ 0.00				Net Total Cost		\$ 156,394.70							
Advance Line Amount (-)				\$				Assisted Acquisition Servicing Fees Explanation									
Net Line Amount Due				\$ 0.00				This funding document has a _10_% fee per OPM/CLD Fee Policy									
Type of Service Requirements																	
<input type="checkbox"/> Severable Service <input checked="" type="checkbox"/> Non-severable Service <input type="checkbox"/> Not Applicable																	

IAA Order

IAA Number _____ - _____ - _____ Servicing Agency's Agreement
GT&C # Order # Amendment/Mod # Tracking Number (Optional) _____

29. Advance Information (Complete Block 29 if the Advance Payment for Products/Services was checked "Yes" on the GT&C.)

Total Advance Amount for the Order \$ 156,394.70 [All Order Line advance amounts (Block 28) must sum to this total.]

Revenue Recognition Methodology (according to SFFAS 7) (Identify the Revenue Recognition Methodology that will be used to account for the Requesting Agency's expense and the Servicing Agency's revenue)

- ☐ Straight-line – Provide amount to be accrued \$ _____ and Number of Months _____
- ☒ Accrual Per Work Completed – Identify the accounting posting period:
- ☐ Monthly per work completed & invoiced
- ☒ Other – Explain other regular period (bimonthly, quarterly, etc.) for posting accruals and how the accrual amounts will be communicated if other than billed: As worked is completed

30. Total Net Order Amount: \$ 156,394.70

[All Order Line Net Amounts Due for reimbursable agreements and Net Total Costs for Assisted Acquisition Agreements (Block 28) must sum to this total.]

31. Attachments (State or list attachments.)

- ☒ Key project and/or acquisition milestones (Optional except for Assisted Acquisition Agreements)

Proposal Attached dated 4-1-2014

Plateau Annual LMS SaaS, This includes includes LMS, SF 182 and IDP License, maintenance, technical upgrades, hosting as well as technical upgrades. LMS for Contractors - iContent – Custom-150 custom courses, Skillsoft-Connector - 3,000 courses

- ☐ Other Attachments (Optional)

BILLING & PAYMENT INFORMATION

32. Payment Method (Check One) [Intra-governmental Payment and Collection (IPAC) is the Preferred Method.]

If IPAC is used, the payment method must agree with the IPAC Trading Partner Agreement (TPA).

- ☐ Requesting Agency Initiated IPAC ☒ Servicing Agency Initiated IPAC
- ☐ Credit Card ☐ Other – Explain other payment method and reasoning _____

33. Billing Frequency (Check One)

[An Invoice must be submitted by the Servicing Agency and accepted by the Requesting Agency BEFORE funds are reimbursed (i.e., via IPAC transaction)]

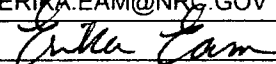
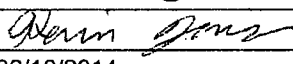
- ☐ Monthly ☐ Quarterly ☒ Other Billing Frequency (include explanation) As services are completed

34. Payment Terms (Check One)

- ☐ 7 days ☒ Other Payment Terms (include explanation): As services are completed +

IAA Order

IAA Number _____ - _____ - _____ Servicing Agency's Agreement
 GT&C # Order # Amendment/Mod # Tracking Number (Optional) _____

35. Funding Clauses/Instructions (Optional) (State and/or list funding clauses/instructions.)		
36. Delivery/Shipping Information for Products (Optional)		
Agency Name	U.S. NUCLEAR REGULATORY COMMISSION	
Point of Contact (POC) Name & Title	ANDREY KORSAK, IT SPECIALIST	
POC Email Address	ANDREY.KORSAK@NRC.GOV	
Delivery Address /Room Number	MAILSTOP: 3WFN 2C28	
POC Telephone Number	(301) 287-0574	
Special Shipping Information		
APPROVALS AND CONTACT INFORMATION		
37. PROGRAM OFFICIALS		
The Program Officials, as identified by the Requesting Agency and Servicing Agency, must ensure that the scope of work is properly defined and can be fulfilled for this Order. The Program Official may or may not be the Contracting Officer depending on each agency's IAA business process.		
	Requesting Agency	Servicing Agency
Name	ERIKA EAM	Willie Harrison
Title	CONTRACTING OFFICER	Director, LMS
Telephone Number	301-287-0954	(202) 606-0106
Fax Number		
Email Address	ERIKA.EAM@NRC.GOV	willie.harrison@opm.gov
SIGNATURE		
Date Signed		
38. FUNDING OFFICIALS - The Funds Approving Officials, as identified by the Requesting Agency and Servicing Agency, certify that the funds are accurately cited and can be properly accounted for per the purposes set forth in the Order. The Requesting Agency Funding Official signs to obligate funds. The Servicing Agency Funding Official signs to start the work, and to bill, collect, and properly account for funds from the Requesting Agency, in accordance with the agreement.		
	Requesting Agency	Servicing Agency
Name	KEVIN JONES	Steven Kreklow
Title	FUNDS CERITIFYING OFFICIAL	Supervisory Management Analyst
Telephone Number	(301) 287-0573	(414) 763-9717
Fax Number		
Email Address	KEVIN.JONES@NRC.GOV	Steven.Kreklow@opm.gov
SIGNATURE		
Date Signed	06/10/2014	

IAA Order

IAA Number _____ - _____ - _____ Servicing Agency's Agreement
 GT&C # Order # Amendment/Mod # Tracking Number (Optional) _____

CONTACT INFORMATION		
FINANCE OFFICE Points of Contact (POCs)		
The finance office points of contact must ensure that the payment (Requesting Agency), billing (Servicing Agency), and advance/accounting information are accurate and timely for this Order.		
39.	Requesting Agency (Payment Office)	Servicing Agency (Billing Office)
Name	U.S. NUCLEAR REGULATORY COMMISSION	Donna Sweeney
Title	NRC PAYMENTS	Management Analyst
Office Address	Mailstop O3-E17A ROCKVILLE, MD 20852	1900 E Street NW Washington, DC 20415
Telephone Number		(434) 980-6285
Fax Number		
Email Address	NRCPAYMENTS@NRC.GOV	Donna.Sweeney@opm.gov
Signature & Date (Optional)		
40. ADDITIONAL Points of Contacts (POCs) (as determined by each Agency)		
This may include CONTRACTING Office Points of Contact (POCs).		
	Requesting Agency	Servicing Agency
Name	Andrey Korsak	Greg Winborne
Title	Contracting Officer's Representative	Account Manager
Office Address		1900 E St NW Rm 3304 Washington, DC 20415
Telephone Number	301-287-0574	(202) 606-2844
Fax Number		
Email Address	Andrey.Korsak@nrc.gov	greg.winborne@opm.gov
Signature & Date (Optional)		
Name		Elijah Anderson
Title		Contracting Officer
Office Address		1900 E Street NW, Rm 1457 Washington, DC 20415
Telephone Number		(202) 606-6429
Fax Number		
Email Address		elijah.anderson@opm.gov
Signature & Date (Optional)		
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		