

June 25, 2014

MEMORANDUM TO: Judy Gordon
Assistant Inspector General for Audits
Office of the Inspector General

FROM: James T. Wiggins, Director */RA/*
Office of Nuclear Security and Incident Response

SUBJECT: STATUS OF RECOMMENDATIONS: AUDIT OF THE U.S.
NUCLEAR REGULATORY COMMISSION'S PROTECTION OF
SAFEGUARDS INFORMATION (OIG-12-A-12)

In a memorandum to the Assistant Inspector General for Audits, dated May 9, 2012, (Agencywide Documents Access and Management System (ADAMS) Accession No. ML121220088), the Office of Nuclear Security and Incident Response (NSIR) responded to the Office of the Inspector General (OIG) memorandum dated April 16, 2012 (ADAMS Accession No. ML12108A069). In that memorandum, the recommendations made by the OIG were agreed to and target completion dates were identified for each of the recommendations.

The purpose of this memorandum is to provide the OIG a status update to the recommendations that have not been closed and remain in resolved status. With respect to those OIG recommendations that remain in resolved status (OIG recommendations 1, 2, 5 and 8), NSIR submits the following:

Recommendation 1 (Resolved)

Develop a structured reporting process that includes:

- One point-of-contact (POC) to receive response of all Safeguards Information (SGI) release;
- A numbering system to track the number of releases reported in a consistent manner;
- A system to report information on releases from the central POC to the responsible program offices; and
- A system to trend releases and to make any needed programmatic changes.

Response/Status Update

Agree: The Office of Administration (ADM) has been identified as the single POC to receive reports for all security incidents. Reports are submitted through the use of a Tab that is prominently displayed in the upper right corner of the U.S. Nuclear Regulatory Commission (NRC) internal webpage, "Report a Safety/Security Incident," or through the use of an identified hotline (301-415-6666, Option1); see Yellow Announcements Number 2012-163

CONTACT: Robert Norman, NSIR/DSO
(301) 415-2278

(ADAMS Accession No. ML12286A309). The database used to capture the reported incident, allows for the numbering and tracking in a consistent manner, and permits ADM to contact the responsible program office(s) for follow-up that is needed for corrective action(s) and trending purposes. The tasks needed to sufficiently address this recommendation have been met; this item should be considered closed. The POC for this initiative is Robert Norman.

Recommendation 2 (Resolved)

Update the affected Management Directives (MD) 3.4, 7.4, 12.1, 12.5, and 12.7 to provide consistent guidance on the new reporting structure outlined in recommendation 1.

Response/Status Update

Agree: MD 12.7 is being revised to incorporate OIG recommended changes and SGI policy updates. The final draft of the MD has been forwarded to the Office of the General Counsel (OGC) for approval and a courtesy copy of the MD has been provided to the Office of the Executive Director for Operations (OEDO) for review in anticipation of OGC approval. Upon receipt of OGC approval, the revised MD will be formally provided to the OEDO for signature and publication. The expected publication date for the revised MD 12.7 is July 30, 2014. The POC for this initiative is Robert Norman.

Recommendation 5 (Resolved)

Update MD 12.7 to include detailed guidance on granting “outsiders” access to SGI.

Response/Status Update

Agree: MD 12.7 is being revised to incorporate OIG recommended changes, to include detailed guidance for granting “outsiders” access to SGI. The final draft of the MD has been forwarded to OGC for approval. Upon receipt of OGC approval, the revised MD will be formally provided to the OEDO for signature and publication. The expected publication date for the revised MD 12.7 is July 30, 2014. The POC for this initiative is Robert Norman.

Recommendation 8 (Resolved)

Develop and require annual refresher training for the SGI designator role.

Response/Status Update

Agree: Refresher training has been developed and the requirement for personnel to annually complete the training has been placed in the draft revised MD 12.7. The draft revised MD, contains guidance that has SGI designators and their supervisors re-affirm the requestor’s need to possess SGI designator authority. The expected publication date for the revised MD 12.7 is July 30, 2014. The POC for this initiative is Robert Norman.

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