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DEPARTMENT OF THE ARMY
US ARMY RESEARCH, DEVELOPMENT AND ENGINEERING COMMAND
ARMAMENT RESEARCH, DEVELOPMENT AND ENGINEERING CENTER
PICATINNY ARSENAL, NEW JERSEY 07806-5000

SUB-348 04006377
29-00047-02 03005215
29-00047-06 03005216

RDAR-EI

27 May 2014

MEMORANDUM FOR US NUCLEAR REGULATORY COMMISSION, REGION I

SUBJECT: Notification of ARDEC Director Personnel Change

1. The US Army, Armament Research, Development and Engineering Center (ARDEC) Director is recognized by the US Nuclear Regulatory Commission (NRC) as the responsible top level management official for assuring ARDEC radiation operations are carried out in a safe manner and in compliance with the applicable regulations and license conditions.

2. On 30 May 2014, Dr. Gerardo J. Melendez will retire from Government Service. As ARDEC Director, Dr. Melendez is the current license holder (licensee) for NRC materials licenses 29-00047-02, 29-00047-06 and SUB-348.

3. Effective 30 May 2014, I will temporarily assume the responsibilities of the ARDEC Director until a permanent director is assigned. As acting ARDEC Director, I acknowledge my commitment and responsibility for the following:

a. Radiation safety, security and control of radioactive materials, and compliance with regulations and license requirements;
b. Completeness and accuracy of radiation safety records and all information provided to the NRC (10 CFR 30.9);
c. Knowledge about the contents of the licenses and applications;
d. Compliance with current NRC and Department of Transportation (DOT) regulations and the licensee's operating and emergency procedures;
e. Commitment to provide adequate resources (including space, equipment, personnel, and time) to the radiation safety program to ensure the public and employees are protected from radiation hazards and meticulous compliance with regulations and licenses is maintained;
f. Selection and assignment of qualified individuals to serve on the Ionizing Radiation Control Committee and to serve as the Radiation Safety Officer for our licensed activities;
g. Prohibition against discrimination of employees engaged in protected activities (10 CFR 30.7); and
h. Commitment to provide information to employees regarding the employee protection and deliberate misconduct provisions in 10 CFR 30.7 and 10 CFR 30.10, respectively.

Malcolm Baldrige National Quality Award 2007 Award Recipient

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NMSS/RGN1 MATERIALS-002

4. This temporary assignment is expected to last 120 days. ARDEC will notify the NRC prior to the assignment of a permanent director, or the assignment of another individual as temporary director.

5. This POC for this action is Mr. Richard Lamoreaux, RDAR-EIQ-SF. He can be contacted at, richard.w.lamoreaux.civ@mail.mil, or (973) 724-8842.

BARBARA J. MACHAK, SES
Executive Director, ESIC

DISTRIBUTION:
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RDAR-EIQ-SF; Ms. Vo
RDAR-CRM; Mr. Glikerdas (acting)
IMPI-ZA; LTC Mackay
IMPI-SO; Mr. Morrissey
RDRL-LOF; Mr. Borisky (RDECOM RSO, acting)
HQAMC; MAJ Myers

CF:
ARDEC Radiation Protection Office