



**UNITED STATES  
NUCLEAR REGULATORY COMMISSION**  
REGION I  
2100 RENAISSANCE BOULEVARD, SUITE 100  
KING OF PRUSSIA, PA 19406-2713

April 10, 2014

Docket No. 03037035  
Control No. 583634

License No. 19-30304-02

William M. Carnes  
President  
Hillis-Carnes Engineering Associates, Inc.  
10975 Guilford Road  
Suite A  
Annapolis Junction, MD 20701

**SUBJECT: HILLIS-CARNES ENGINEERING ASSOCIATES, INC., ACKNOWLEDGEMENT  
OF TIMELY RECEIPT OF RENEWAL APPLICATION, CONTROL NO. 583634**

Dear Mr. Carnes:

This is to acknowledge receipt of your application for renewal of the materials license identified above. Your application is deemed timely filed, and accordingly, the license will not expire until final action has been taken by this office.

Any correspondence regarding the renewal application should reference the control number specified above.

The NRC's Safety Culture Policy Statement became effective in June 2011. While a policy statement and not a regulation, it sets forth the agency's *expectations* for individuals and organizations to establish and maintain a positive safety culture. You can access the policy statement and supporting material that may benefit your organization on NRC's safety culture Web site at <http://www.nrc.gov/about-nrc/regulatory/enforcement/safety-culture.html>. We strongly encourage you to review this material and adapt it to your particular needs in order to develop and maintain a positive safety culture as you engage in NRC-regulated activities.

Sincerely,

***Original signed by Sheryl Villar, Team  
Leader***

Sheryl Villar, Team Leader  
Licensing Assistance Team  
Division of Nuclear Materials Safety

cc:  
David A. Adkins, Radiation Safety Officer

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**SUNSI Review Complete: SVillar(SOV)**

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